

# **NOTICE OF PUBLIC MEETING**

## **PUENTE Charter School**

The Board of Directors of PUENTE Learning Center will be conducting a public meeting on:

**Wednesday, March 11, 2020  
8:30 a.m.**

**PUENTE Learning Center  
501 S. Boyle Avenue  
Los Angeles, CA 90033**

Any person who wishes to address the Board of Directors is welcomed to attend.  
No prior notification of your attendance is necessary.

If you require accommodations in order to attend this meeting can call Jerome Greening at 323.780.0076 or email at [jerome@puente.org](mailto:jerome@puente.org). for assistance

It is hereby noted that the agenda for this meeting of the PUENTE Governing Board has been posted at the following location(s):

- PUENTE Learning Center, 501 S. Boyle Avenue, Los Angeles CA 90033, north side and south side entrances, and parent board
- 605 Britannia St., Los Angeles, CA 90033
- [www.puente.org](http://www.puente.org)



## PUENTE Learning Center

### PUENTE Charter School Board of Directors Meeting Agenda

Wednesday, March 11, 2020

8:30am

501 S. Boyle Avenue, Los Angeles, CA 90033

#### Teleconference locations:

– n/a

Notice is hereby given that the PUENTE Learning Center Board of Directors of PUENTE Charter School will hold a public meeting at the above-referenced time and locations. The purpose of the meeting is to discuss and take action on the following agenda. The agenda shall provide an opportunity for members of the public to address the board directly at each location. (GOV CODE: 54954.3).

If you require special accommodations in order to attend this meeting, please call Jerome Greening at (323) 780 – 0076 or e-mail at [jerome@puente.org](mailto:jerome@puente.org).

Agendas for all regular board meetings are posted at least 72 hours prior to the meeting, and agendas for all special board meetings are posted at least 24 hours prior to the meeting at the entrances of the PUENTE facility and on the Parent Board at PUENTE Charter School, teleconference locations, and on [www.puente.org](http://www.puente.org). (GOV CODE: 54954.2. 54956)

GOV CODE: 54954.2, 54954.3

| Agenda Item  | Proposed Action   | Attachments   | Who   |
|--|---|---|---|
| 1. Call to Order and Roll Call to Establish Quorum   | Roll Call   | Minutes   | Board Chair, Albert Reyes   |
| 2. Minutes – December 4, 2019  | Approval  | Minutes   |   |
| <b>3. Public Comment</b><br>Members of the public are welcome to address the PUENTE Charter School Board directly at a regular meeting to address any item of interest, or on the agenda and at a special meeting to address any item on the agenda, before or during the consideration of the item. Comments will be limited to three minutes. (GOV CODE: 54954.3) No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of GOV CODE Section 54954.2.   |   |   |   |
| <b>4. Operations &amp; Programs</b><br><br>i. <b>COVID-19 Response</b><br>Instructional and Operations response plan due to COVID-19 health matter<br><br>ii. <b>Conditional Use Permit</b><br>PUENTE received approval from the Los Angeles City Planning Commission for the increased number of elementary students who will be served in the facility<br><br>iii. <b>Seismic Upgrade Permit Status</b><br>The seismic plans have been approved by LA Building & Safety Green Dept., Electrical & Fire. Pending is Structural.<br><br>iv. <b>LAUSD Oversight Report 19-20</b><br>Review & discussion of the LAUSD Charter Schools Division Oversight Report from the November 2019 site visit. | Approval<br><br><br>Informational<br><br><br>Informational<br><br>Informational | <br><br><br>Approval Notice<br><br><br>Report<br><br>PowerPoint | Charter School Principal and Interim CEO, Jerome Greening<br>Charter School Advisory Committee Member, Oscar Cabrales |

|  |               |                              |  |
|--|---------------|------------------------------|--|
| v. <b>LCFF Priorities &amp; LCAP Development (2020-2021)</b><br>Planning for the 2020-2012 academic year, including fiscal allocations for goals and outcomes. Review of enrollment data.<br><br>vi. <b>Data Dashboard</b><br>Review & Discussion of mid-year student assessment results<br><br>vii. <b>ConApp (Winter)</b><br>Approval of use of state and federal funds received for “Improving Academic Achievement” For subgroup students, including English learners<br><br>viii. <b>Form 700</b><br>Transparency and accountability form for public entity officials and employees | Informational | PowerPoint                   |  |
|  | Informational |                              |  |
|  | Approval      | Report                       |  |
|  | Informational |                              |  |
| <b>5. Finance Report</b><br><b>a. Charter Financial Report</b><br>i. Financials as of December 31, 2019<br>ii. LAUSD 2 <sup>nd</sup> Interim Report as of January 31, 2020<br><br><b>b. Audit Engagement Approval FY20</b>   | Informational | Financial Report             | VP of Administration and Finance, Angelica Castro<br>Finance Committee Member, Chun Wong |
|  | Approval      | Audit Engagement Letter FY20 | Audit Committee Member, Daniel Arguello  |
| <b>7. Adjournment</b>  |               |                              | Board Chair, Albert Reyes  |
| <b>8. Closed Executive Session</b><br>- Principal Evaluation Update  |               |                              |  |
| <b>Certification of Posting</b><br>I, Alicia Granados, hereby certify that this agenda was posted on 3/6/2020 at 8:00 am at:<br>- PUENTE Learning Center, 501 S. Boyle Avenue, Los Angeles, CA 90033, <i>north side and south side entrance, and parent board.</i>   |               |                              |  |



PUENTE Charter School

501 S. Boyle Avenue, Los Angeles, CA 90033

## **BOARD MEETING MINUTES**

**December 4, 2019**

The PUENTE Charter School meeting was conducted on December 4, 2019 at 8:30 am at PUENTE Learning Center, 501 S. Boyle Avenue, Los Angeles, CA 90033

Board Members in Attendance: Daniel Arguello, Oscar Cabrales, Richelle Huizar, Tyler M.P. Sutherland, Chun Wong

Board Members not in Attendance: Albert Reyes, Alfredo Izmajtovich, Greg Gonzalez

PUENTE Staff in Attendance: Jerome Greening, Angelica Castro, Matt Wells, Michele Wolfe, Anton Qafaiti, Alicia Granados

### **Call to Order**

Chun Wong called the meeting to order at 8:50 am. A quorum was established.

### **Roll Call**

Chun Wong called on all Board Members. Secretary, Richelle Huizar, Board members Oscar Cabrales, Tyler M.P. Sutherland, and Chun Wong. Chun noted board members not present, Albert Reyes and Greg Gonzalez.

### **Approval of Board Meeting Minutes from September 18, 2019**

Motion: A motion was duly made by Oscar Cabrales and seconded by Richelle Huizar to approve the September 18, 2019 minutes. Board moved to accept the minutes as written. Huizar, "yes"; Arguello, "yes"; Wong, "yes"; Cabrales, "yes"; Sutherland, "yes"

### **Public Comment**

Chun invited anyone present who wished to make public comments to do so. There were none.

### **Approval of Financial Audit FY19**

The financial audit team from Maginnis Knechtel & McIntyre LLP presented a financial overview of the FY19 Financial Audit.

Motion: A motion was duly made by Oscar Cabrales and seconded by Chun Wong. The Board unanimously approved the Audit Report for FY19. Huizar, “yes”; Arguello, “yes”; Wong, “yes”; Cabrales, “yes”; Sutherland, “yes”

### **Data Dashboard & Capacity Building Update**

Data Dashboard highlighting the achievements of the Charter School students. Jerome shared a snapshot of the current demographics of the school. Jerome presented the charter school outcomes and capacity building strategies aligned with the LCFF priorities.

### **Approval of Homeless Education Policy**

Jerome Greening presented the LAUSD Homeless and Foster Youth Policy to the board for approval.

Motion: Motion was duly made by Oscar Cabrales and seconded by Richelle Huizar to approve the Homeless Education Policy. The Board unanimously approved Huizar, “yes”; Arguello, “yes”; Wong, “yes”; Cabrales, “yes”; Sutherland, “yes”

### **Charter Financial as of September 30, 2019**

Angelica Castro Vice President of Finance and Administration presented a summary of PUENTE Charter School Financials as of September 30, 2019.

### **Statement of Financial Position**

As of September 30, 2019, the Charter School has an operating surplus of \$13,475. When adding depreciation, the surplus increase to \$15,115. This is mainly due to the following:  
Revenue:

- In prior years, the Charter School's revenue was recognized using the cash basis accounting. In order to provide a more accurate picture of the School's overall financial health, management adopted the accrual basis method when recognizing revenue. This change in method resulted in an increase of \$378,391 from prior year.

Total expenses increased by \$244,174 from prior year. This is mainly due to a more equitable expense allocation between the Learning Center and the Charter School. Significant variances of specific line item expenses include:

- Personnel Costs: Personnel Costs expenses increased by \$158,348 from prior year. This variance is mainly due to the addition of staffing as well as reassessing salary allocations.

- Building Lease: Building lease increased by \$14,101 from prior year. This is mainly due to the addition of the 2nd grade and additional square footage dedicated to the Charter School.
- Dues and Subscriptions: Dues and subscriptions increased by \$2,943 from prior year. This is mainly due to additional subscriptions to educational material (Reading Fundamental & Behavior Flip).
- Insurance: Insurance decreased by \$7,148 from prior year. This is mainly due to a lower insurance premium using the accrual method of accounting.
- Professional Service: Professional service increased by \$14,093 from prior year. This is mainly due to the hiring of a new cleaning company to temporarily assist our maintenance department with up keep of the Charter School wing. This expense is included in the budget.
- Repair & Maintenance: Repair and maintenance increased by \$14,063 from prior year.
- Security: Security increased by \$4,711 from prior year. This is mainly due to the improvement of expense allocations between Learning Center and Charter School.
- Special Ed Fair Share: Special Ed Fair Share increased by \$16,803 from prior year. This is mainly due the change in accounting method from cash to accrual basis.
- Textbooks: Textbooks increased by \$11,577 from prior year. This is mainly due to the addition of the Charter School 2nd grade that required additional textbooks.
- Utilities: Utilities increased by \$10,509 from prior year. This is mainly due to the improvement of expense allocations between Learning Center and Charter School.

### **Statement of Financial Position**

Total assets as of September 30, 2019 are \$1,860,730 which consists of \$1,355,841 in current assets and \$504,889 in net fixed assets. Accounts receivable total \$777,859. Current liabilities of \$261,190 are due to the Learning Center.

### **Statement of Cash Flow**

The Charter School's cash decreased by \$319,028. The decrease is mainly due to the following:

- As a non-cash item, depreciation of \$1,641 is added to the net surplus to reconcile the cash from operations.
- Accounts receivable increased by \$174,215. Increasing receivables means less inflow of cash through our lack of collections. Therefore, the \$174,215 is subtracted from the net surplus.
- Due to Learning Center accrual increased by \$133,693. Increasing liabilities means that obligations are paid at a later date. As such, the Charter School has more cash on hand as the \$133,693 is added to the net surplus.
- Land Building & Equipment increased by \$293,622. This is mainly due to the

payment related to the construction work in progress. The increase results in a decrease in cash. As such, the change is subtracted from the net

### **Adjournment**

Chun Wong thanked everyone for their participation and adjourned the meeting at 9:50 am.



## LOS ANGELES CITY PLANNING COMMISSION

200 North Spring Street, Room 272, Los Angeles, California, 90012-4801, (213) 978-1300

[www.planning.lacity.org](http://www.planning.lacity.org)

### LETTER OF DETERMINATION

MAILING DATE: **FEB 27 2020**

Case No. CPC-2019-5273-CU

CEQA: ENV-2019-5274-CE

Plan Area: Boyle Heights

Council District: 14 – Hulse

Project Site: 501 South Boyle Avenue

Applicant: Puente Learning Center

Representative: Andie Adams, Craig Lawson & Company LLC

At its meeting of **February 13, 2020**, the Los Angeles City Planning Commission took the actions below in conjunction with the approval of the following project:

The expansion of an existing public charter elementary school (Puente Charter School) located within an existing 39,573 square-foot building (Puente Learning Center) also housing an adult learning center, preschool, and youth education activities. The total enrollment of the elementary school will increase from 167 students to 360 students serving grades Kindergarten through 5<sup>th</sup> Grade.

The Project will not alter the existing building's footprint; no demolition or construction is proposed aside from interior tenant improvements, exterior structural upgrades, and two outdoor stairwells.

1. **Determined**, that based on the whole of the administrative record, the Project is exempt from CEQA pursuant to CEQA Guidelines, Section 15305, Class 1, and there is no substantial evidence demonstrating that an exception to a categorical exemption pursuant to CEQA Guidelines, Section 15300.2 applies;
2. **Approved**, pursuant to Section 12.24 U.24 of the Los Angeles Municipal Code, a Conditional Use to permit the operation of a public charter elementary school in the [Q]R4-1-RIO-CUGU Zone;
3. **Adopted** the attached Conditions of Approval; and
4. **Adopted** the attached Findings.


The vote proceeded as follows:

Moved: Khorsand

Second: Perlman

Ayes: Ambroz, Choe, Leung, Mack, Millman, Mitchell, Padilla-Campos

Vote: 9 – 0

  
Cecilia Lamas, Commission Executive Assistant  
Los Angeles City Planning Commission



Fiscal Impact Statement: There is no General Fund Impact as administrative costs are recovered through fees.

**Effective Date/Appeals:** The decision of the Los Angeles City Planning Commission is appealable to the Los Angeles City Council 15 days after the mailing date of this determination letter. Any appeal not filed within the 15-day period shall not be considered by the Council. All appeals shall be filed on forms provided at the Planning Department's Development Service Centers located at: 201 North Figueroa Street, Fourth Floor, Los Angeles; 6262 Van Nuys Boulevard, Suite 251, Van Nuys; or 1828 Sawtelle Boulevard, West Los Angeles.

**FINAL APPEAL DATE:** MAR 13 2020

Notice: An appeal of the CEQA clearance for the Project pursuant to Public Resources Code Section 21151(c) is only available if the Determination of the non-elected decision-making body (e.g., ZA, AA, APC, CPC) is not further appealable and the decision is final.

If you seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5, the petition for writ of mandate pursuant to that section must be filed no later than the 90th day following the date on which the City's decision became final pursuant to California Code of Civil Procedure Section 1094.6. There may be other time limits which also affect your ability to seek judicial review.

Attachments: Conditions of Approval, Findings

c: Nicholas Hendricks, Senior City Planner  
Jordann Turner, City Planner



# **LOS ANGELES UNIFIED SCHOOL DISTRICT**

## **CHARTER SCHOOLS DIVISION**

### **ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT\***

### **2019-2020 SCHOOL YEAR**

### **FOR**

### **PUENTE CHARTER SCHOOL-2621**

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Name and Location Code of Charter School

#### **LAUSD Vision**

Every student will receive a quality education in a safe, caring environment, and will be college-prepared and career-ready.

#### **CSD Mission**

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

#### **CSD Core Values**

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.

\* Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to matters related to the school's governance, programs, facilities, operations, and/or fiscal management.



|   |  |   |                              |  |                        |   |               |
|---|--|---|------------------------------|--|------------------------|---|---------------|
| <b>Charter School Name:</b>   |  | <b>PUENTE Charter School</b>  |                              | <b>Location Code:</b>  |                        | <b>2621</b>                             |               |
| <b>Current Address:</b>   |  |   | <b>City:</b>                 |  | <b>ZIP Code:</b>       |   | <b>Phone:</b> |
| <b>501 S. Boyle Heights Ave.</b>  |  |   | <b>Los Angeles</b>           |  | <b>90003</b>           |   | <b>Fax:</b>   |
| <b>Current Term of Charter:</b>   |  |   | <b>LAUSD Board District:</b> |  | <b>LAUSD District:</b> |   |               |
| <b>July 1, 2018 to June 30, 2023</b>  |  |   | <b>2</b>                     |  | <b>East</b>            |   |               |
| <b>Number of Students Currently Enrolled:</b>   |  | <b>Enrollment Capacity Per Charter:</b>   |                              | <b>Grades Currently Served:</b>                                  |                        | <b>Grades To Be Served Per Charter:</b> |               |
| <b>154</b>  |  | <b>300 (per material revision)</b>  |                              | <b>TK-2</b>  |                        | <b>TK-5</b>                             |               |
| <b>Total Number of Staff Members:</b>   |  | <b>17</b>   |                              | <b>Certificated:</b>   |                        | <b>8</b>                                |               |
|   |  |   |                              | <b>Classified:</b>   |                        | <b>9</b>                                |               |
| <b>Charter School's Leadership Team Members:</b>  |  | <b>Jerome Greening, Principal, Brenda Meza, Dean of Curriculum and Instruction, Diana Juarez Dean of Engagement</b> |                              |  |                        |   |               |
| <b>Charter School's Contact for Special Education:</b>  |  | <b>Jerome Greening</b>  |                              |  |                        |   |               |
| <b>CSD Assigned Administrator:</b>  |  | <b>Monique Galvez</b>   |                              | <b>CSD Fiscal Services Manager:</b>                              |                        | <b>Joanne Vu</b>                        |               |
| <b>Other School/CSD Team Members:</b>   |  | <b>Dr. Gina Hughes</b>  |                              |  |                        |   |               |
| <b>Oversight Visit Date(s):</b>   |  | <b>11/20/19</b>   |                              | <b>Fiscal Review Date (if different):</b>                        |                        | <b>N/A</b>                              |               |
| <b>Is school located on a District facility?<br/>If so, please indicate the applicable program<br/>(e.g. Prop 39, PSC, conversion, etc.):</b> |  | <b>N/A</b>  |                              | <b>LAUSD Co-Location Campus(es)<br/>(if applicable):</b>         |                        | <b>N/A</b>                              |               |
|   |  |   |                              | <b>DATE OF CO-LOCATION<br/>MEETING WITH OPERATIONS<br/>TEAM:</b> |                        | <b>N/A</b>                              |               |

| SUMMARY OF RATINGS  |   |   |                   |
|---|---|---|-------------------|
| (4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory |   |   |                   |
| Governance  | Student Achievement and Educational Performance | Organizational Management, Programs, and Operations | Fiscal Operations |
| 4   | No Rating                                       | 4   | 4                 |



## CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605 and 47607, in order to renew a charter, the District must determine whether the charter school has met the statutory requirements. Pursuant to the requirements of SB 1290, the District “shall consider increases in pupil academic achievement for all groups of pupils served by the charter school as the most important factor in determining whether to grant a charter renewal.” Ed. Code § 47607(a)(3)(A).

## REPORT GUIDE

In conducting oversight as a charter school authorizer, the District places an emphasis on performance and compliance with applicable law, policy, and the approved charter, as well as on the lead fiduciary role of a charter school’s governing board in the overall success of the school for students. Information gathered through oversight serves as part of the school’s ongoing record of performance and provides important data for the CSD, LAUSD Superintendent, and ultimately the LAUSD Board of Education in making informed decisions about charter school authorization. In designing this document, the District has considered California charter school law, as well as the California State Board of Education’s criteria for evaluating charter schools and the National Association of Charter School Authorizers’ *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

**Governance** – demonstrating fulfillment of the governing board’s fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school’s full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

**Student Achievement and Educational Performance** – demonstrating academic achievement and growth for all students

**Organizational Management, Programs, and Operations** – demonstrating effective leadership and implementation of the governing board’s policies and procedures, as well as the school’s educational program and systems and procedures for the day-to-day operations of the school

**Fiscal Operations** – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2019-2020*. The “Sources of Evidence” sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school’s performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential “promising practices” are identified within this section with an asterisk [\*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under “Corrective Action Required,” the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school’s approved charter. **If the report includes any findings under “Corrective Action Required,” the charter school must take immediate and appropriate steps to remedy the identified concern.** In accordance with its “tiered intervention” approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those “promising practices” that the school believes have contributed to its success, in order to support the CSD’s ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across the entire portfolio of LAUSD schools.



| GOVERNANCE  | RATING* |
|---|---------|
| Summary of School Performance   | 4       |
| <b><u>Areas of Demonstrated Strength and/or Progress</u></b>  |         |
| <b>G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S):</b>   |         |
| The Governing Board has substantially implemented the organizational structure set forth in approved charter:   |         |
| <ul style="list-style-type: none"><li>• School Advisory agendas thus far reflect the following topics: (9/11/19) student demographic data, LCFF priorities and funding, progress monitoring, reclassification, family services, and UPC</li><li>• School ELAC agendas thus far reflect the following topics: (10/15/19) function of the ELAC Committee, and (11/15/19) support for English Learners, ELPAC exams, and ELPAC resources for parents. Documentation provided detailed that “ELAC shall be responsible for advising the principal and staff on programs and services for English Learners. This committee will also help with the development of the school’s need assessments and ways to make parents aware of the importance of regular school attendance. The calendar of meeting dates provided indicate ELAC will meet 6 times in 2019-2020.</li><li>• Materials provided show the evaluation of school leaders use the following ratings: Ineffective, developing, effective, and highly effective. The standards used to measure are 1- leadership and professional growth; 2 - change management; 3 - Instruction; 4 – Culture of learning and positive behavior; 5 – family and community engagement; and 6 - Systems and Operations. Based upon materials provided it appears that Puente uses LAUSD School Leadership Framework to assess its leaders.</li><li>• Materials included evidence of Finance Committee Meeting, records include meeting dates of 6/5/19, 2/28/19. Each of the meeting minutes reflect statement of activities, year to date revenues and bulleted items of discussion.</li></ul> |         |
| <b>G2: BROWN ACT</b>  |         |
| The Governing Board complies with all material provisions of the Brown Act:   |         |
| <ul style="list-style-type: none"><li>• Agendas consistently reflect an agenda item for Public Comment, Minutes reflect if quorum was established; voting outcomes on action items, list Board members in attendance, teleconference locations, and accommodations.</li></ul>   |         |
| <b>G3: DUE PROCESS</b>  |         |
| The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public:  |         |
| <ul style="list-style-type: none"><li>• The UCP has been improved from last year.</li></ul>   |         |
| <b>G5: DATA-BASED DECISION-MAKING</b>   |         |
| The Governing Board regularly monitors school performance and other internal data to inform decision-making:  |         |
| <ul style="list-style-type: none"><li>• Board minutes from the September 19, 2019 meeting included item “Data Dashboard” that indicated demographic data was highlighted, along with free and reduced meals, reclassification data, ELPAC data, and the end of year achievement data from 2018-2019 as measured by the NWEA MAP assessment. Also item, “LCFF” detailed the state priorities, and stakeholder meetings to take place for the next LCAP update. Additionally, the board voted on “Data Based Decision Making Practice”.</li></ul>   |         |

**Areas Noted for Further Growth and/or Improvement****G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S):**

- Currently the school leadership structure is not consistent with the petition. The principal is assuming both the roles of ED and Principal. The school shares that the school will identify an Executive Director by December 2019 and maintain the structure from the charter petition that includes the ED and a principal.

**G2: BROWN ACT**

- At the time of the visit, the links for board agendas, minutes, and notice on the school website to the Board Meetings in the 2019-2020 year did not work. Post visit, a review of the website showed board documentation posted for 2019-2020.

**G3: DUE PROCESS**

- The Parent Student Handbook can be improved to include information for families regarding student discipline matters such as alternatives to suspension and due process or appeal details for suspension/expulsion as well as detailing the school's process for complaints. (It is noted the website does have a complaint process document posted).

**Corrective Action Required**

None at this time.

**Notes:****G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S):**

- Board recently updated Bylaws executed 1/24/18 to reflect changes in board terms.

**G2: BROWN ACT**

- Brown act training had not yet occurred at the time of the visit. School leadership asserted that it was planned to take place at a January 2020 board meeting.

***\*NOTE: If the CSD gathers or otherwise receives substantial evidence of actual conflict(s) of interest with respect to a governing board member or person in a school leadership position (e.g. CEO or principal), a charter school shall receive a rating of 1 in this category.***

**G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S) - GOVERNANCE QUALITY INDICATOR #1**

*The Governing Board has implemented the organizational structure, roles and responsibilities set forth in the approved charter, including:*

- Governing Board (composition, structure, roles and responsibilities) committees/councils (for example, SSC and ELAC [including legally required topics] as applicable), including but not limited to those mandated by laws or regulations
- Evaluation of school's executive level leadership

| Rubric      |  | Sources of Evidence  |
|-------------|--|--|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a highly developed system for the evaluation of the school leader(s)</li><li><input checked="" type="checkbox"/> The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and an adequately developed system for the evaluation of the school leader(s)</li><li><input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a partially developed system for the evaluation of the school leader(s)</li><li><input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in approved charter or any mandated committees/councils, and no system for the evaluation of the school leader(s)</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Organizational chart (B1.1)</li><li><input checked="" type="checkbox"/> Bylaws (B1.2)</li><li><input checked="" type="checkbox"/> Board member roster (B1.3)</li><li><input checked="" type="checkbox"/> Board meeting agendas, and minutes (B1.4)</li><li><input type="checkbox"/> Observation of Governing Board meeting</li><li><input type="checkbox"/> Committee/council calendars, agendas, minutes and sign-ins (B1.6)</li><li><input type="checkbox"/> Documentation related to system for evaluation of executive level administrator(s) who reports to the Board. (B1.7)</li><li><input type="checkbox"/> Discussion with leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**G2: BROWN ACT - GOVERNANCE QUALITY INDICATOR #2**

*The Governing Board has a system in place to ensure it is adhering to applicable open meeting requirements, which protect the public interest in transparency and help to ensure that decisions are made without apparent or actual conflicts of interest:*

- Governing Board meetings occur regularly, are conducted openly, and provide opportunity for public participation in accordance with the Brown Act
- Governing Board holds its meetings at a location(s) and in a manner that complies with teleconferencing, closed session, and access and Reasonable Accommodation requirements and the public has access to the meetings from a location(s) within the jurisdictional boundaries of LAUSD, as noted in the charter petition
- Governing Board meeting agendas and minutes are posted and maintained, as appropriate, including on the school's website and in accordance with the Brown Act and with sufficient specificity

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|





|             |   |   |
|-------------|---|---|
| Performance | <input type="checkbox"/> The Governing Board complies with all material provisions of the Brown Act<br><input checked="" type="checkbox"/> The Governing Board complies with most material provisions of the Brown Act<br><input type="checkbox"/> The Governing Board complies with some material provisions of the Brown Act<br><input type="checkbox"/> The Governing Board complies with few material provisions of the Brown Act | <input checked="" type="checkbox"/> Board meeting agendas (B1.4)<br><input checked="" type="checkbox"/> Board meeting calendar (B1.5)<br><input type="checkbox"/> Brown Act training documentation (B1.8)<br><input checked="" type="checkbox"/> Documentation of the school's agenda posting procedures (B1.9)<br><input type="checkbox"/> Observation of Governing Board meeting<br><input type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |
|-------------|---|---|

**G3: DUE PROCESS - GOVERNANCE QUALITY INDICATOR #3**

| <i>The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school's charter, and LAUSD charter policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:</i> |  |   |
|---|--|---|
| <ul style="list-style-type: none"><li>• Student discipline</li><li>• Employee grievances and discipline</li><li>• Parent/stakeholder complaint resolution process</li><li>• Uniform Complaint Procedures</li></ul>  |  |   |
| Rubric  |  | Sources of Evidence   |
| Performance   | <input type="checkbox"/> The Governing Board has highly developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public<br><input checked="" type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public<br><input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public<br><input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, in for students, employees, parents, and the public | <input type="checkbox"/> Board meeting agendas and minutes (B1.4)<br><input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10)<br><input checked="" type="checkbox"/> Uniform Complaint Procedure documentation (B1.11)<br><input checked="" type="checkbox"/> Stakeholder complaint procedure(s) (B1.12)<br><input type="checkbox"/> H.R. policies and procedures regarding staff due process (B1.13)<br><input type="checkbox"/> Observation of Governing Board meeting<br><input type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |



**G4: STAFFING - GOVERNANCE QUALITY INDICATOR #4**

*The Governing Board has a system in place to ensure that appropriate employment and other staffing decisions are made in accordance with applicable law and the terms of its approved charter governing qualifications, clearances and credentialing:*

- The Governing Board has established policies and procedures to ensure that faculty, staff, substitute teachers, and other persons providing service in a certificated position, are appropriately credentialed, authorized and/or otherwise qualified for the positions for which they have been employed/contracted and assigned, in accordance with applicable provisions of law and the school's charter.
- The Governing Board has established policies and procedures to ensure that the school obtains all necessary employee clearances, including criminal background and tuberculosis (TB) clearances, prior to employment, and keeps all clearances current.
- The Governing Board has established policies and procedures to ensure that the school obtains, monitors, and maintains all necessary and appropriate vendor certifications/waivers regarding vendor employee clearances, including criminal background and tuberculosis (TB) clearances.
- The Governing Board has established policies and procedures regarding requirements for school volunteers, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students per AB 1667.
- The Governing Board has established and monitors policies governing whether and under what circumstances the school may consider, for paid and volunteer service, candidates who have criminal records.

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The Governing Board has established and monitors comprehensive policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li><li><input type="checkbox"/> The Governing Board has established and monitors policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li><li><input type="checkbox"/> The Governing Board has established some policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li><li><input type="checkbox"/> The Governing Board has established few or no policies and procedures to ensure staffing in compliance with applicable law staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b></li><li><input type="checkbox"/> H.R. policies and procedures regarding ESSA qualifications, credentialing, and clearance requirements <b>(B1.13)</b></li><li><input type="checkbox"/> Observation of Governing Board meeting</li><li><input type="checkbox"/> Discussion with school leadership</li><li><input checked="" type="checkbox"/> ESSA Grid</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**G5: DATA-BASED DECISION-MAKING - GOVERNANCE QUALITY INDICATOR #5**

| <i>The Governing Board has a system in place to ensure ongoing:</i>   |  |   |
|---|--|---|
| <ul style="list-style-type: none"><li>Review and use of academic and other internal school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence</li><li>Monitoring of the school's implementation of its LCAP action plans and progress toward LCAP goals</li></ul> |  |   |
| Rubric  |  | Sources of Evidence   |
| Performance   | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The Governing Board regularly monitors school performance and other internal data to inform decision-making</li><li><input type="checkbox"/> The Governing Board monitors school performance and other internal data to inform decision-making</li><li><input type="checkbox"/> The Governing Board inconsistently monitors school performance and other internal data to inform decision-making</li><li><input type="checkbox"/> The Governing Board seldom monitors school performance and other internal data to inform decision-making</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Board meeting agendas and minutes with supporting materials and evidence of school performance and other internal data (B1.4)</li><li><input type="checkbox"/> Other evidence of a system for Board review and analysis of internal school data to inform decision-making (B1.14)</li><li><input type="checkbox"/> Observation of Governing Board meeting</li><li><input type="checkbox"/> Discussion with leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**G6: FISCAL CONDITION - GOVERNANCE QUALITY INDICATOR #6**

| <i>The Governing Board has a system in place to ensure fiscal viability:</i>  |  |  |
|---|--|--|
| <ul style="list-style-type: none"><li>The school is fiscally strong and net assets are positive in the prior two independent audit reports.</li></ul> |  |  |
| Rubric  |  | Sources of Evidence  |
| Performance   | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The school is fiscally strong with positive net assets in the prior two independent audit reports</li><li><input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report</li><li><input type="checkbox"/> The school is fiscally weak (e.g., inadequate cash flow, etc.) and/or net assets are negative in the most current independent audit report, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division</li><li><input type="checkbox"/> The school is consistently fiscally weak (e.g., inadequate cash flow, etc.) and/or net assets are negative in the prior two independent audit reports, <b>or</b> the school does not have an independent audit report on file with the Charter Schools Division</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4)</li><li><input checked="" type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances (B1.15)</li><li><input type="checkbox"/> Observation of Governing Board meeting</li><li><input checked="" type="checkbox"/> Discussion with leadership</li><li><input checked="" type="checkbox"/> Independent audit report(s)</li><li><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)</li></ul> |

**G7: FISCAL MANAGEMENT AND ACCOUNTABILITY - GOVERNANCE QUALITY INDICATOR #7**

***The Governing Board has a system in place to ensure sound fiscal management and accountability:***

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <input checked="" type="checkbox"/> The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement<br><input type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement<br><input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, <b>or</b> has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.)<br><input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, and has recurring areas noted for improvement, <b>or</b> has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.) | <input checked="" type="checkbox"/> Board meeting agendas and minutes <b>(B1.4)</b><br><input checked="" type="checkbox"/> Other evidence of a system for Board review and monitoring of fiscal policies, procedures, budget, and finances <b>(B1.15)</b><br><input type="checkbox"/> Observation of Governing Board meeting<br><input checked="" type="checkbox"/> Discussion with leadership<br><input checked="" type="checkbox"/> Independent audit report(s)<br><input checked="" type="checkbox"/> Other: (see Fiscal Operations section below) |

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to GOVERNANCE (if applicable):**

N/A



| STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE  | RATING*   |
|--|-----------|
| Summary of School Performance  | No Rating |
| <b>Is the charter school a state-identified school under the Every Student Succeeds Act (ESSA)?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO<br><b>If yes, what is the school's identification? (See additional information within "Notes" section below)</b><br><input type="checkbox"/> Comprehensive Support and Improvement (CSI)<br><input type="checkbox"/> Additional Targeted Support and Improvement (ATSI)  |           |
| <i>The school currently serves Kindergarten-Grade 1 only. Thus, the following indicators in this section do not apply and are not rated: A1-A8</i>   |           |
| <u>Areas of Demonstrated Strength and/or Progress</u><br><b>A9: INTERNAL ASSESSMENT</b><br>The school started implementing NWEA MAP assessments last year. The school provided last year's beginning of year to end of year results. This provides teachers and staff a more updated norm referenced internal assessment than previously utilized.<br><br>NWEA ELA Data: School wide (K-1) Beginning of year data indicated 23% school wide achieved proficient or advanced, African American 50%, Latino 23%, English Learners 22%, Socioeconomically Disadvantaged 11% and students with disability 0%. End of year data reflected growth: school wide achieved 64%, African American 100%, Latino 63%, English Learner 66%, Economically Disadvantaged 62%, and Students with Disability still remained at 0% however, did show improvements by decreasing the percent of students in the lowest achievement band.<br><br>NWEA Math Data: School wide (K-1) Beginning of year data indicated 16% school wide achieved proficient or advanced, African American 50%, Latino 15%, English Learners 13%, Socioeconomically Disadvantaged 14% and students with disability 0%. End of year data reflected growth: school wide achieved 67%, African American 100%, Latino 67%, English Learner 69%, Economically Disadvantaged 62%, and Students with Disability 29%. .<br><br><u>Areas Noted for Further Growth and/or Improvement</u><br>none |           |



Corrective Action Required

None at this time

Notes:

N/A

***\*NOTE: A charter school cannot receive a rating in this category greater than a 2 if the school has not met the minimum statutory renewal criteria which requires clear and convincing evidence that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school pupils would otherwise have been required to attend, as well as the academic performance of the schools in the school district in which the charter school is located, taking into account the composition of the pupil population that is served at the charter school (e.g. Resident Schools) as measured in indicators A3 and A4.***

**A1: SBAC SUBGROUP ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #1**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant subgroups (30 or more students and 15 or more Foster Youth or Homeless students) on the CAASPP (SBAC) ELA (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE)
- In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school.

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <input type="checkbox"/> All subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019<br><input type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019<br><input type="checkbox"/> Some subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019<br><input type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP ELA performance from 2017-2018 to 2018-2019<br><input checked="" type="checkbox"/> No assessment of performance for this indicator | <input type="checkbox"/> SBAC report (CDE)<br><input type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set (B2.1)<br><input type="checkbox"/> Other: (Specify) |

**A2: SBAC SUBGROUP MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #2**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Performance of all numerically significant subgroups (30 or more students and 15 or more Foster Youth or Homeless students) on the CAASPP (SBAC) Math (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE)
- In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school,

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <input type="checkbox"/> All subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019<br><input type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019<br><input type="checkbox"/> Some subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019<br><input type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP Math performance from 2017-2018 to 2018-2019<br><input checked="" type="checkbox"/> No assessment of performance for this indicator | <input type="checkbox"/> SBAC report (CDE)<br><input type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set (B2.1)<br><input type="checkbox"/> Other: (Specify) |

**A3: SBAC SCHOOLWIDE ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #3**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Schoolwide ELA data (CDE)

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <div><input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in ELA is at a rate higher than the Resident Schools Median</div> <div><input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in ELA is at a rate similar to the Resident Schools Median</div> <div><input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in ELA is at a rate lower than the Resident Schools Median</div> <div><input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in ELA is substantially lower than the Resident Schools Median</div> <div><input checked="" type="checkbox"/> No assessment of performance for this indicator</div> | <div><input type="checkbox"/> SBAC report (CDE)</div> <div><input type="checkbox"/> Review of LAUSD Office of Data &amp; Accountability's Data Set (<b>B2.1</b>)</div> <div><input type="checkbox"/> Other: (Specify)</div> |

**A4: SBAC SCHOOLWIDE MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #4**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Schoolwide Math data (CDE)

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <div><input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in Math is at a rate higher than the Resident Schools Median</div> <div><input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in Math is at a rate similar to the Resident Schools Median</div> <div><input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in Math is at a rate lower than the Resident Schools Median</div> <div><input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3<sup>rd</sup> – 8<sup>th</sup>, 11<sup>th</sup> Grade on the SBAC in Math is substantially lower than the Resident Schools Median.</div> <div><input checked="" type="checkbox"/> No assessment of performance for this indicator</div> | <div><input type="checkbox"/> SBAC report (CDE)</div> <div><input type="checkbox"/> Review of LAUSD Office of Data &amp; Accountability's Data Set (<b>B2.1</b>)</div> <div><input type="checkbox"/> Other: (Specify)</div> |

**A5: ENGLISH LEARNER RECLASSIFICATION - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #5**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- English Learner reclassification rate for 2018-2019 (CDE)





| Rubric      |   | Sources of Evidence  |
|-------------|---|--|
| Performance | <input type="checkbox"/> The school reclassifies English Learners at a rate higher than the Resident Schools Median<br><input type="checkbox"/> The school reclassifies English Learners at a rate similar to the Resident Schools Median<br><input type="checkbox"/> The school reclassifies English Learners at a rate lower than the Resident Schools Median<br><input type="checkbox"/> The school did not reclassify English Learners<br><input checked="" type="checkbox"/> No assessment of performance for this indicator | <input type="checkbox"/> Reclassification report (CDE)<br><input type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set (B2.1)<br><input type="checkbox"/> ELPAC Criterion reports (CDE) (B2.3)<br><input type="checkbox"/> Reclassification Criteria for all applicable grade levels (within "Notes" section above) (B2.4)<br><input type="checkbox"/> Other: (Specify) |

**A6: "AT RISK" ENGLISH LEARNERS – (ELEMENTARY AND SECONDARY SCHOOLS) STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #6**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Providing supports for At-Risk English Learners 2018-2019 (CDE)

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <input type="checkbox"/> The school's percentage of "At Risk" English Learners is at rate lower than the Resident Schools Median<br><input type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate similar to the Resident Schools Median<br><input type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate higher than the Resident Schools Median<br><input type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate that is substantially higher than the Resident Schools Median<br><input checked="" type="checkbox"/> No assessment of performance for this indicator | <input type="checkbox"/> "At-Risk" by Grade report (CDE): 2018-2019<br><input type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set (B2.1) |

**A7: LONG TERM ENGLISH LEARNERS (LTEs) - (SECONDARY SCHOOLS) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #7**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Providing supports for Long Term English Learners 2018-2019 (CDE)

| Rubric |  | Sources of Evidence |
|--------|--|---------------------|
|--------|--|---------------------|





|             |  |   |
|-------------|--|---|
| Performance | <input type="checkbox"/> The school's percentage of LTELs is at rate lower than the Resident Schools Median                          | <input type="checkbox"/> Long-Term English Learners (LTEL) by Grade report (CDE): 2018-2019 |
|             | <input type="checkbox"/> The school's percentage of LTELs is at a rate similar to the Resident Schools Median                        |   |
|             | <input type="checkbox"/> The school's percentage of LTELs is at a rate higher than the Resident Schools Median                       | <input type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set (B2.1)  |
|             | <input type="checkbox"/> The school's percentage of LTELs is at a rate that is substantially higher than the Resident Schools Median |   |
|             | <input checked="" type="checkbox"/> No assessment of performance for this indicator  |   |

**A8: FOUR-YEAR ADJUSTED COHORT GRADUATION RATE - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #8**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:*

- Four-Year Adjusted Cohort Graduation Rate (CDE) (high schools only)

| Rubric      |   | Sources of Evidence  |
|-------------|---|--|
| Performance | <input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate higher than Resident Schools Median                  | <input type="checkbox"/> Four-Year Adjusted Cohort Graduation Rate (CDE)                   |
|             | <input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate similar to the Resident Schools Median               |  |
|             | <input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate lower than the Resident Schools Median               | <input type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set (B2.1) |
|             | <input type="checkbox"/> The school's Four-Year Adjusted Cohort Graduation Rate is at a rate substantially lower than the Resident Schools Median |  |
|             | <input checked="" type="checkbox"/> No assessment of performance for this indicator   | <input type="checkbox"/> Graduation Requirements (within "Notes" section above) (B2.5)     |
|             |   | <input type="checkbox"/> Other: (Specify)  |
|             |   | A-G passing grade requirement (e.g. C or D) (CSD internal use only)                        |

**\*INDICATOR A9 IS ONLY APPLICABLE TO NEW CHARTER SCHOOLS WHICH DO NOT HAVE CAASPP (SBAC) SCORES AND CHARTER SCHOOLS WHICH SERVE GRADE LEVELS K, 1, 2, 9, AND 10 (THE GRADE LEVELS WHICH ARE NOT ADMINISTERED THE CAASPP).**

**A9: INTERNAL ASSESSMENT (Grades K, 1, 2, 9, 10 and New Charter Schools) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #9**

*The school demonstrates student academic achievement, including progress towards closing the achievement gap, for grades K, 1, 2, 9 and 10 or as a new school with no CAASPP (SBAC) data as measured by:*

- The school's internal assessments (with analysis of results) by subgroups and grade-levels in ELA and Math
- Other academic achievement data gathered or produced by the school, such as Advanced Placement examination participation and passage rates, A-G requirements progress and completion rates, high school graduation rates, and college acceptance rates



*NOTE: For purposes of evaluation of school performance for this indicator, the CSD will consider data derived from assessments for which the school can provide evidence of validity/reliability. For commonly used and recognized assessments this would not be necessary (for example, NWEA, DIBELS, Illuminate, or SBA Interim assessments).*

| Rubric      |   | Sources of Evidence   |
|-------------|---|---|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has demonstrated accomplished levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect significant growth in student achievement in ELA and Math for all subgroups in all grade-levels</li><li><input checked="" type="checkbox"/> The school has demonstrated proficient levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect moderate growth in student achievement in ELA and Math for the majority of subgroups and grade-levels.</li><li><input type="checkbox"/> The school has demonstrated developing levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect limited growth in student achievement in ELA and Math for some subgroups and grade-levels</li><li><input type="checkbox"/> The school has demonstrated unsatisfactory levels of student achievement and progress as measured by school's internal assessments and other school data and that reflect no growth or a decline in student achievement in ELA and Math for the majority of subgroups and grade-levels, or the school has not collected and/or analyzed and monitored internal assessment or other academic achievement data.</li><li><input type="checkbox"/> No assessment of performance for this indicator.</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Internal academic performance and progress data and information <b>(B2.2)</b></li><li><input type="checkbox"/> School Internal Assessment Data Report or equivalent <b>(B2.6)</b></li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**CALIFORNIA SCHOOL DASHBOARD STATE INDICATORS****Summary of School Performance**

Indicators A10 – A16 reflect the school’s ratings on the Dashboard. Indicators A10 – A16 will not impact the overall Student Achievement and Educational Performance Rating for 2019-2020 oversight but will provide informational areas of focus.

**I. Academic Performance**

**A10: CAASPP ENGLISH LANGUAGE ARTS** - ☐ Grades 3-5 ☐ Grades 6-8 ☐ Grade 11

Performance Level Color: Choose an item.

Change Level: Choose an item.

**A11: CAASPP MATHEMATICS** - ☐ Grades 3-5 ☐ Grades 6-8 ☐ Grade 11

Performance Level Color: Choose an item.

Change Level: Choose an item.

**A12: ENGLISH LEARNER PROGRESS**

Performance Level Color: Choose an item.

Change Level: Choose an item.

**A13: COLLEGE/CAREER (high schools only)**

Performance Level Color: Choose an item.

Change Level: Choose an item.

**II. Academic Engagement**

**A14: CHRONIC ABSENTEEISM**

Performance Level Color: Choose an item.

Change Level: Choose an item.

**A15: GRADUATION RATE**

Performance Level Color: Choose an item.

Change Level: Choose an item.

**III. Conditions and Climate**

**A16: SUSPENSION RATE**

Performance Level Color: Choose an item.

Change Level: Choose an item.



**NOTES:**

**This section is not yet applicable for PUENTE.**

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to STUDENT ACHIEVEMENT (if applicable):**

N/A



| ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS  | RATING* |
|--|---------|
| Summary of School Performance  | 4       |
| <p><b><u>Areas of Demonstrated Strength and/or Progress</u></b></p> <p><b>O1: SCHOOL SAFETY AND OPERATIONS: SCHOOL SAFETY PLAN AND PROCEDURES</b></p> <p>The school has a highly developed system in place to ensure protection of student and staff health and safety:</p> <ul style="list-style-type: none"><li>• The PUENTE Visitor’s Policy is in the Parent Student handbook and is posted in the school main hall. The school safety plan reflects a comprehensive emergency plan that updated to reflect current staff, identifies emergency teams, details staff responsibilities, a staff training schedule, scheduled drills for fire, lockdown and earthquake, evacuation maps, emergency procedures, emergency food, water and supplies.</li><li>• The school has improved systems with emergency drills this year. The school provided a calendar of planned drills and active shooter for throughout the year. Drills conducted at the time of the visit were evidenced with certificates of completion as well as an Emergency Drill Data Worksheet listing the following dates: fire (9/11/19), fire (10/24/19), fire (11/18/19) earthquake (10/17/19), and shelter in place (10/7/10).</li><li>• The school shared all staff participated in Alert, Lockdown, Inform, Counter, Evacuate “ALICE” training and this will be followed up by a facility assessment by ALICE to assist in identifying vulnerable areas in regards to facility or operations.</li></ul> <p><b>O2: HEALTH AND SAFETY</b></p> <p>The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens:</p> <ul style="list-style-type: none"><li>• School immunization requirements are detailed in the school admission packet and vision screening results were screened 9/25/19 by UCLA. School leadership shared they have hearing screening planned for the spring and provided the brochure of the center who will conduct the screening.</li><li>• Epi- pens were seen onsite and staff training materials included a training guide for the administration of epi-pen. Documentation included a signed sheet from 17 staff members trained by Comprehensive Therapy Associates along with individual Certificates of Completion.</li><li>• In accordance with AB 1871, the school shared as a School Food Authority by the CDE it is authorized to serve school-based meals to students at breakfast, lunch, and an afternoon snack. Families are eligible for the Free and Reduced meals as captured on the Meal Application through CALPADS.</li></ul> <p><b>O3: STANDARDS–BASED INSTRUCTION</b></p> <p>The school has substantially implemented grade-level-appropriate standards-based instruction to ensure student mastery.</p> <ul style="list-style-type: none"><li>• PUENTE is now in its second year in using <i>Wonders</i> and Houghton Mifflin <i>Go Math</i>. Documentation provided showed that staff has participated in Professional Development to support implementation and provided lesson plans and scope and sequence.</li><li>• A sample ELA lesson reflected the following: the Writing Unit plan detailed the writing standards, unit goals, and daily plan describing what the teacher will model, and use of tools such as recipe cards, think pair share, rubrics, and editing tools.</li><li>• A sample “Go Math” math lesson plan detailed time-frame, chapter, standard, and placements of performance tasks and assessments.</li><li>• Binder documentation showed summer PD week that listed the following topics: Data Tracking, grade level planning, lesson plan format, ELD curriculum, ELD strategies, data collection, NWEA training, math centers, ELD flexible groups, EL master Plan, Unpacking math standards, ELD standards, and Backwards planning based on the CCSS and using the protocol from Grant Wiggins including rubrics and strategies to support students.</li></ul> |         |



- School detailed a focus on Writing Workshop based on CCSS and shared details of providing typing practice 2-5 times a week in support of being technologically ready for computerized standardized testing.

**O4: MEETING THE NEEDS OF ALL STUDENTS; SUBGROUP DATA ANALYSIS**

The school has substantially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis:

- In addition to the results of NWEA MAP provided every four months, school leadership detailed that teachers are taking anecdotal notes of student work and discussions to inform organized groups with the assistance of paraprofessionals as seen during classroom visits.
- Binder documentation reflected the schools efforts to work with community partners in collaborations to support student need: Hollenbeck Police Dept., Ronald Mc Donald, Mayor's office, ABC 7 Spark of love, and Boyle Heights Folkloricco.
- School provided documentations utilized to support students such as a Power point about Integrated and Designated, ELPAC testing status, 2019-2020 Data Tracking Sheet, each student's ELPAC level and RIT status, Map growth results in reading and math, and reading student groupings,
- The school has a Dean of Curriculum and Instruction who provides support in progress- monitoring and using data- informed practices and strategies.
- Throughout the year students are organized in flexible groupings in each subject area that can change from week to week. Students engage in blended learning time using a variety of adaptive resources that provide extensions or reinforcement.

**O5: IMPLEMENTATION OF KEY FEATURES OF EDUCATIONAL PROGRAM**

The school has substantially implemented the key features of the educational program described in the charter:

- School shared the school has a new partnership with Theatre of Hearts offering cycles of dance or storytelling.

**O7: SCHOOL CLIMATE AND STUDENT DISCIPLINE**

The school has a highly developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights:

- School leadership shared that the school has now fully implemented a restorative justice behavior program called 'Behavior Flip' and staff received professional development supporting ways to provide a supportive environment as well as monitoring and collecting data on behaviors with an app. The app is an efficient tool to assist teachers in monitoring the behavior health of their class or specific patterns of individuals with the goal to prevent behaviors before they escalate as well as noticing improvements and documentation of exemplary behaviors.
- PUENTE provided "Kid's Against Bullying" a Pacer Center Program that provides discussion guidelines on bullying and cyberbullying. School leadership indicates it communicates with parents about the anti-bullying programs during LCAP meetings along with strategies that can be used at home.
- This year, the school has now implemented "The Calm Classroom". Teachers were professional development and students receive techniques during transitions for 3-5 minute sessions providing tools for positive mindset, monitoring of emotions, and how to be calm during difficult moments.

**O9: STAKEHOLDER COMMUNICATION AND INVOLVEMENT**

The school has a highly developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns:

- School shared they have made improvements in communication this year with an online newsletter and use of social media and text messaging.

**O10: STAKEHOLDER COMMUNICATION AND TRANSPARENCY**



The school has a highly developed communication system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website:

Review of the availability of information to the public/stakeholders for the following items can be found on the school website as follows:

- The following documents can be found on the school website by clicking in the menu: Charter School, Charter Docs and scrolling down and clicking on the PDF: Title IX Coordinator, UCP Procedure and Forms, Complaint Forms, LCAP, and Financial Audit.
- Student Achievement- Not evident yet school website. However, does not yet serve state tested grade levels. As the school grows it will be added.
- School leadership shared per AB 2020, the school utilizes services from Comprehensive Therapy Solutions to bring mental health access to families. For example, the school has utilized it so support a student with the grieving of the loss of a parent.

### **Areas Noted for Further Growth and/or Improvement**

#### **O1: SCHOOL SAFETY AND OPERATIONS: SCHOOL SAFETY PLAN AND PROCEDURES**

- The school has taken action to train staff with threat assessment with Alice training. However, at the time of the visit, the safety plan did not reflect the school's work in this area.

#### **O3: STANDARDS-BASED INSTRUCTION.**

- While application of NGSS was not clear through the documentation at the time of the visit, school leadership indicated science is embedded in project based learning within the ELA program utilizing texts that support the NGSS.

#### **O4: MEETING THE NEEDS OF ALL STUDENTS; SUBGROUP DATA ANALYSIS**

- Evidence of designated ELD time was a bit inconsistent and documentation does not clearly align to the use of protected time as indicated in the ELD Framework. During discussion with the school leader, the school has systems in place to address English Learner needs such as an EL vocabulary development time. School shared that teachers have centers for 60 minutes with each one supporting a different standard or strand of the ELD standards and use tracking sheet to plan. Some class schedules did reflect ELD time, However, this is not reflected in lesson plan documentation. The school shared an online drive between teachers would indicate this practice and detailed that the school uses ELPAC results to inform the student groups for ELD centers that are designed to support different ELD levels and address the ELD standards.
- As the school continues to grow, it may continue to reflect and review if the school's systems and supports are effective and are consistent with the ELD Framework as well as align to the school's professional development.

#### **O8: PROFESSIONAL DEVELOPMENT**

The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter:

- As the school continues to expand grade levels, it may consider ways data and survey responses or input may be one of the drivers for teacher professional development along with school wide areas for focus and intervention.



**05: IMPLEMENTATION OF KEY FEATURES OF EDUCATIONAL PROGRAM**

- Lesson plans provided detail standards addressed and ELL and SPED Application. The CSD discussed with the school that the leadership consider how innovative features the school shared that it implements such as blended learning and or STEAM might be highlighted within the unit or lesson plans. In addition, as the school continues to grow it can consider cognitive development supports as well.

Corrective Action Required

None at this time.

Notes: N/A

***\*NOTE: A charter school shall receive a rating of 1 in this category for any of the following reasons: (1) Failed to have Health, Safety, and Emergency Plan in place; (2) Failed to conduct child abuse mandated reporter training in accordance with AB 1432; (3) Failed to complete criminal background clearances for all new staff and sole proprietor (as defined on the ESSA Grid) prior to employment; or (4) Failed to obtain DOJ clearance certification, as appropriate, from a vendor. A charter school cannot receive a rating in this category greater than 2 if any teacher of the core instructional program is not appropriately credentialed and assigned per legal requirements and the school's current approved charter.***



**O1: SCHOOL SAFETY AND OPERATIONS: SCHOOL SAFETY PLAN AND PROCEDURES - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #1*****The school has a system in place to ensure that:***

- The school has a current site-specific comprehensive Health, Safety, and Emergency Plan  
(Note: for co-locations, the charter school adheres and complies with the District school's Health, Safety and Emergency Plan)
- The school is able and prepared to implement its emergency procedures in the event of a natural disaster or other emergency (includes threat assessment protocol)
- School staff and other mandated reporters working on behalf of the school receive timely training on child abuse awareness and reporting in accordance with the requirements of AB 1432
- School staff receives annual training on the handling of bloodborne pathogens
- The school has a Visitor's policy and it's visible in the main office
- A Pupil Suicide Prevention Policy (grades 7-12) is in place, in compliance with AB 2246

| Rubric      |   | Sources of Evidence  |
|-------------|---|--|
| Performance | <input checked="" type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety | <input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b>  |
|             | <input type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety              | <input checked="" type="checkbox"/> Comprehensive Health, Safety, and Emergency Plan <b>(B3.1b)</b>  |
|             | <input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety         | <input checked="" type="checkbox"/> Evacuation route maps <b>(B3.1b)</b>   |
|             | <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety               | <input checked="" type="checkbox"/> Documentation of emergency drills and training <b>(B3.1c)</b>  |
|             |   | <input checked="" type="checkbox"/> Evidence of provision and location of onsite emergency supplies <b>(B3.1b)</b>   |
|             |   | <input type="checkbox"/> Evidence of AB 2246 implementation (grades 7-12) <b>(B3.1f)</b>   |
|             |   | <input checked="" type="checkbox"/> Child abuse mandated reporter training documentation <b>(B3.1d and B3A.4 )</b>   |
|             |   | <input checked="" type="checkbox"/> Bloodborne pathogens training documentation <b>(B3.1e and B3A.4)</b>   |
|             |   | <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2019-2020</i> ("ESSA Grid") <b>(B3A.1)</b> |
|             |   | <input checked="" type="checkbox"/> Site/classroom observation   |
|             |   | <input checked="" type="checkbox"/> Visitor's Policy <b>(B3.1a)</b>  |
|             |   | <input type="checkbox"/> Discussion with school leadership   |
|             |   | <input type="checkbox"/> Other: (Specify)  |

**O2: HEALTH AND SAFETY - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #2***The school has a system in place to ensure that:*

- For each school site, the school has a current site-specific Certificate of Occupancy or equivalent that authorizes the current use of the site
- School provides documentation of student immunization and
- School provides documentation of health screening per applicable law and terms of the charter (vision screenings upon school entry and every third year thereafter through grade 8 and hearing screenings are mandated in kindergarten/first grade and in second, fifth, eighth, tenth/eleventh grade and upon first school entry)
- School maintains an emergency epinephrine auto-injectors (“epi-pen”) onsite and has provided training to volunteer staff member(s) in the storage and emergency use of the epi-pen
- Per AB 1871, charter schools are required to provide needy students with one nutritionally adequate free or reduced priced meal each day
- Per AB 2009, any charter school that offers an interscholastic athletic program is required to have at least one automated external defibrillator (AED)

| Rubric      |   | Sources of Evidence  |
|-------------|---|--|
| Performance | <input checked="" type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens | <input checked="" type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b>                  |
|             | <input type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens              | <input checked="" type="checkbox"/> Certificate of Occupancy or equivalent <b>(B3.2a)</b>      |
|             | <input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens         | <input checked="" type="checkbox"/> Evidence of student immunization <b>(B3.2b)</b>            |
|             | <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens               | <input checked="" type="checkbox"/> Evidence of health screening <b>(B3.2b)</b>                |
|             |   | <input checked="" type="checkbox"/> Evidence of Epi-pen <b>(B3.2c)</b>                         |
|             |   | <input type="checkbox"/> AED (schools with an interscholastic athletic program) <b>(B3.2c)</b> |
|             |   | <input type="checkbox"/> Discussion with school leadership                                     |
|             |   | <input type="checkbox"/> Other: (Specify)  |

**O3: STANDARDS-BASED INSTRUCTION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #3***The school has:*

- Implemented standards-based instruction schoolwide in accordance with the California academic content standards, including the California Common Core State Standards (CA CCSS), and the California Next Generation Science Standards (CA NGSS) that are applicable to the grade levels served
- Obtained WASC accreditation (**high schools only**)



- Implemented a system to monitor student progress toward and completion of graduation and A-G requirements (**high schools only**)
- Received UC/CSU approval of courses (UC Doorways) (**high schools only**)

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input type="checkbox"/> The school has fully-implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS &amp; CA NGSS</li><li><input checked="" type="checkbox"/> The school has substantially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS &amp; CA NGSS</li><li><input type="checkbox"/> The school has partially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS &amp; CA NGSS</li><li><input type="checkbox"/> The school has minimally implemented, or not at all, grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS &amp; CA NGSS</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Evidence of standards-based instructional program (<b>B3.3a</b>)</li><li><input type="checkbox"/> Evidence of implementation of CA NGSS (<b>B3.3a</b>)</li><li><input type="checkbox"/> LCAP (<b>B3.3b</b>)</li><li><input checked="" type="checkbox"/> Evidence of technology readiness to administer CAASPP assessments (<b>B3.3c</b>) <i>*new schools only</i></li><li><input type="checkbox"/> WASC documentation (<b>B3.3d</b>)</li><li><input type="checkbox"/> UC Doorways course approval documentation (<b>B3.3e</b>)</li><li><input checked="" type="checkbox"/> Evidence of implementation of Transitional Kindergarten (<b>B3.3i</b>)</li><li><input checked="" type="checkbox"/> Professional development documentation (<b>B3.4b</b>)</li><li><input checked="" type="checkbox"/> Classroom observation</li><li><input checked="" type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**O4: MEETING THE NEEDS OF ALL STUDENTS; SUBGROUP DATA ANALYSIS - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #4*****The school:***

- Implements the differentiation, intervention, and other instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all subgroups identified in the school's LCAP and by CDE
- Disaggregates and analyzes data on a regular basis to address individual student needs
- Implements, monitors, and modifies, as appropriate, its Master Plan for English Learners (EL identification, designated and integrated ELD standards-based instruction, progress monitoring, assessment, and reclassification)
- Has appointed a designee to assist and support foster youth

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|



|             |   |   |
|-------------|---|---|
| Performance | <input type="checkbox"/> The school has fully implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and modifies instruction based on data analysis<br><input checked="" type="checkbox"/> The school has substantially implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and generally modifies instruction based on data analysis<br><input type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis<br><input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and does not consistently modify instruction based on data analysis | <input checked="" type="checkbox"/> Evidence of standards-based instructional program (B3.3a)<br><input type="checkbox"/> LCAP (B3.3b)<br><input checked="" type="checkbox"/> Professional development documentation (B3.4b)<br><input type="checkbox"/> Evidence of intervention and support for all students, including but not limited to foster youth, at-risk students, and high performing students (B3.3j)<br><input type="checkbox"/> Implementation of the school's English Learner Master Plan (B3.3j)<br><input checked="" type="checkbox"/> Evidence of implementation of a data analysis system (B2.1 and B2.6)<br><input checked="" type="checkbox"/> School Internal Assessment Data Report, or equivalent (B2.6)<br><input checked="" type="checkbox"/> Classroom observation<br><input checked="" type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |
|-------------|---|---|

**O5: IMPLEMENTATION OF KEY FEATURES OF EDUCATIONAL PROGRAM - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #5**

| <i>The school has implemented the key features components of the educational program described in the school's charter</i> |   |  |
|--|---|--|
|  | Rubric  | Sources of Evidence  |
| Performance  | <input type="checkbox"/> The school has fully implemented the key features of the educational program described in the charter<br><input checked="" type="checkbox"/> The school has substantially implemented the key features of the educational program described in the charter<br><input type="checkbox"/> The school has partially implemented the key features of the educational program described in the charter<br><input type="checkbox"/> The school has minimally implemented, or not at all, the key features of the educational program described in the charter | <input type="checkbox"/> Professional development documentation (B3.4b)<br><input checked="" type="checkbox"/> Evidence of implementation of key features of educational program (B3.3k)<br><input checked="" type="checkbox"/> Classroom observation<br><input type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |

**O6: SPECIAL EDUCATION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #6**

*The school has a system in place to ensure that the school:*

- Provides special education programs and services in accordance with students' IEPs and the terms of the Modified Consent Decree
- Provides special education training for staff in accordance with requirements of the Modified Consent Decree
- Conducts a special education self-review annually, using the Special Education Self-Review Checklist
- Maintains timely IEP timeline records and accurate service provision records in Welligent

| Rubric      |  | Sources of Evidence   |
|-------------|--|---|
| Performance | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The school has a highly developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</li><li><input type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</li><li><input type="checkbox"/> The school has a partially developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</li><li><input type="checkbox"/> The school has a minimal or no system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> Parent-Student Handbook(s) <b>(B1.10)</b></li><li><input type="checkbox"/> Professional development documentation <b>(B3.4b)</b></li><li><input type="checkbox"/> Evidence of intervention and support for students with disabilities <b>(B3.3j)</b></li><li><input type="checkbox"/> Self-Review Checklist <b>(B3.4a)</b></li><li><input type="checkbox"/> Other special education documentation <b>(B3.4a)</b></li><li><input type="checkbox"/> Consultation with Charter Operated Programs office</li><li><input checked="" type="checkbox"/> Welligent reports and/or other MCD documentation, including from the Division of Special Education <b>(B3.4a)</b></li><li><input type="checkbox"/> Classroom observation</li><li><input type="checkbox"/> Discussion with school leadership</li><li><input type="checkbox"/> Other: (Specify)</li></ul> |

**O7: SCHOOL CLIMATE AND STUDENT DISCIPLINE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #7**

*The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:*

- Align with the principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, and schoolwide positive behavior support, data monitoring and, includes a discipline system complaint process
- Provide positive opportunities for student wellness, growth and success, aimed at making the school safe, welcoming, supportive and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student subgroups
- Per AB 2291, adopt on or before December 31, 2019, procedures for preventing acts of bullying, including cyberbullying

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|



|             |   |   |
|-------------|---|---|
| Performance | <input checked="" type="checkbox"/> The school has a highly developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights | <input type="checkbox"/> Parent-Student Handbook(s) (B1.10)   |
|             | <input type="checkbox"/> The school has a well-developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights              | <input type="checkbox"/> LCAP (B3.3b)   |
|             | <input type="checkbox"/> The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights         | <input type="checkbox"/> Professional development documentation (B3.4b)   |
|             | <input type="checkbox"/> The school has a minimally developed or no school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights   | <input checked="" type="checkbox"/> Evidence of implementation of school climate and student discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights principles (B3.4c) |
|             |   | <input checked="" type="checkbox"/> Evidence of implementation of tiered behavior intervention, such as SST/COST (B3.4c)  |
|             |   | <input type="checkbox"/> Evidence of implementation of alternatives to suspension (B3.4c)   |
|             |   | <input type="checkbox"/> Evidence of implementation of schoolwide positive behavior support system (B3.4c)  |
|             |   | <input checked="" type="checkbox"/> Evidence of data monitoring (B3.4c)   |
|             |   | <input checked="" type="checkbox"/> Review of LAUSD Office of Data & Accountability's Data Set for suspension, expulsion, and disproportionality (B2.1)   |
|             |   | <input type="checkbox"/> Suspension rates, and disproportionality rates   |
|             |   | <input type="checkbox"/> Evidence of implementation of AB 2291 (B3.4c)  |
|             |   | <input type="checkbox"/> Interview of stakeholders  |
|             |   | <input type="checkbox"/> Discussion with school leadership  |
|             |   | <input type="checkbox"/> Other: (Specify)   |

**O8: PROFESSIONAL DEVELOPMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #8***The school:*

- Has a schoolwide professional development plan for teachers and other staff that supports the educational program set forth in the charter and targets identified needs
- Provides faculty and other instructional staff with professional development opportunities to improve instructional practice
- Provides opportunities for teachers to collaborate regularly for the purpose of planning and improving curriculum and instruction

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|





|                    |   |   |
|--------------------|---|---|
| <b>Performance</b> | <input checked="" type="checkbox"/> The school has fully implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter<br><input type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter<br><input type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter<br><input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter | <input type="checkbox"/> LCAP (B3.3b)<br><input checked="" type="checkbox"/> Professional development documentation (e.g. professional development calendar, agendas and sign-ins) (B3.4b)<br><input type="checkbox"/> Interview of teachers and/or other staff<br><input checked="" type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |
|--------------------|---|---|

**O9: STAKEHOLDER COMMUNICATION AND INVOLVEMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #9**

*The school has a stakeholder communication system for gathering input, facilitating and encouraging involvement, sharing information, and resolving concerns, which:*

- Engages in communication that notifies parents, teachers, pupils and other stakeholders of the process for resolving concerns, including how they may contact board members, and supports students, families, and other stakeholders in effectively resolving concerns
- Provides all stakeholders with appropriate, accessible and relevant information about individual student and schoolwide academic progress and performance
- Informs parents of high school students about transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements (**high schools only**)
- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school's charter, and the school LCAP
- Per AB 1104, schools that maintain any of grades 6-12, inclusive, to identify the most appropriate methods of informing parents and guardians of pupils in those grades of human trafficking prevention resources and to implement the identified methods by January 1, 2020

|               |                            |
|---------------|----------------------------|
| <b>Rubric</b> | <b>Sources of Evidence</b> |
|---------------|----------------------------|



| Performance | <input checked="" type="checkbox"/> The school has a highly developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns<br><input type="checkbox"/> The school has a well-developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns<br><input type="checkbox"/> The school has a partially developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns<br><input type="checkbox"/> The school has a minimal or no stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns | <input type="checkbox"/> Parent-Student Handbook (B1.10)<br><input type="checkbox"/> LCAP (B3.3b)<br><input type="checkbox"/> Evidence of stakeholder consultation (B3.4d)<br><input checked="" type="checkbox"/> Evidence of parent/stakeholder involvement and engagement (B3.4d)<br><input type="checkbox"/> Evidence of sharing accessible and relevant information about individual student and schoolwide academic progress and performance with all stakeholders as appropriate (B3.4d)<br><input type="checkbox"/> Evidence that parents are informed about transferability of courses/course credit and eligibility to meet A-G requirements (B3.4d)<br><input type="checkbox"/> Evidence of provision of stakeholder access to school's approved charter (B3.4d)<br><input checked="" type="checkbox"/> Evidence of communication to parents and other stakeholders of complaint resolution process(es) (B3.4d)<br><input type="checkbox"/> Evidence of informing parents/guardians of human trafficking prevention resources (January 1, 2020) grades 6-12 (B3.4d)<br><input checked="" type="checkbox"/> Interview of stakeholders<br><input type="checkbox"/> Discussion with school leadership<br><input type="checkbox"/> Other: (Specify) |
|-------------|---|---|
|             |   |   |

**O10: STAKEHOLDER COMMUNICATION AND TRANSPARENCY- ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #10**

*The school's documents that are available both manually and electronically (website preferred) serve as a vehicle for transparency through its displays and provision of information.*

- Information is easily accessible to the public and school stakeholders
- UCP and all complaint procedures
- Title IX information in accordance with SB 1375\*\*
- AB 2246 Suicide Prevention applicable posting (Gr 7-12)





- Applicable categories described in Charter School Transparency Resolution
- Per AB 2022, notification requirements to pupils and parents or guardians of pupils on how to initiate access to available pupil mental health services on campus, in the community, or both no less than twice during the school year

\*\*required on website

| Rubric      |   | Sources of Evidence  |
|-------------|---|--|
| Performance | <input checked="" type="checkbox"/> The school has a highly developed communication system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website | <input checked="" type="checkbox"/> Review of the availability of information to the public/stakeholders (B3.4e) for: <ul style="list-style-type: none"><li>• UCP Procedure and Forms</li><li>• Complaint Forms</li><li>• SB 1375 Information</li><li>• AB 2246 (grades 7-12)</li><li>• LCAP</li><li>• Financial Audit</li><li>• Student Demographics</li><li>• Student Achievement Information</li></ul> <input checked="" type="checkbox"/> Evidence of implementation of AB 2022 (B3.4e)<br><input type="checkbox"/> Other: (Specify) |
|             | <input type="checkbox"/> The school has a well-developed communication system to share information with stakeholders via its documents available both manually, electronically and on its website   |  |
|             | <input type="checkbox"/> The school has a partially developed communication system to share information with stakeholders via its documents available manually/electronically or on its website   |  |
|             | <input type="checkbox"/> The school has a minimally developed communication system to share information with stakeholders with limited to no availability of documents manually/electronically or on its website                          |  |
|             |   |  |

**O11: EVALUATION OF SCHOOL STAFF - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #11**

*The school has a system in place for the evaluation of school staff designed to ensure that:*

- the school's educational program yields high student achievement
- the school complies with all applicable legal requirements

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|



|             |   |  |
|-------------|---|--|
| Performance | <input type="checkbox"/> The school has a highly developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements          | <input checked="" type="checkbox"/> Documentation related to a system for evaluation of staff and administrator(s) (B3.4f) |
|             | <input checked="" type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements | <input type="checkbox"/> Discussion with school leadership   |
|             | <input type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements       | <input type="checkbox"/> Other: (Specify)  |
|             | <input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements             |  |
|             |   |  |

**O12: CLEARANCES AND CREDENTIALING COMPLIANCE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #12**

*The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:*

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to the provision of service, and keeps all clearances current
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform schoolsite services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

| Rubric | Sources of Evidence |
|--------|---------------------|
|--------|---------------------|



|             |   |  |
|-------------|---|--|
| Performance | <input checked="" type="checkbox"/> The school has fully implemented and continually monitors systems and procedures that maintain 100% compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times | <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2019-2020</i> form (“ESSA Grid”) <b>(B3A.1a)</b> |
|             | <input type="checkbox"/> The school has implemented and monitors systems and procedures that maintain substantial compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements                                    | <input checked="" type="checkbox"/> Staff rosters and school master schedule <b>(B3A.1b and B3A.1c)</b>  |
|             | <input type="checkbox"/> The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements                         | <input checked="" type="checkbox"/> Custodian(s) of Records documentation <b>(B3A.1d)</b>  |
|             | <input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements                                   | <input checked="" type="checkbox"/> Criminal Background Clearance Certifications <b>(B3A.2a and B3A.3a)</b>  |
|             |   | <input checked="" type="checkbox"/> Teaching credential/authorization documentation <b>(B3A.2b)</b>  |
|             |   | <input checked="" type="checkbox"/> Vendor certifications <b>(B3A.5)</b>   |
|             |   | <input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification <b>(B3A.6)</b>  |
|             |   | <input type="checkbox"/> Discussion with school leadership   |
|             |   | <input type="checkbox"/> Other: (Specify)  |

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to ORGANIZATIONAL MANAGEMENT (if applicable):**

N/A



## Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **11/20/2019**

| 2621  | 2016-17            |               |                |                   |                    | 2017-18            |               |                |                   |                    | 2018-19            |               |                |                   |                    |
|---|--------------------|---------------|----------------|-------------------|--------------------|--------------------|---------------|----------------|-------------------|--------------------|--------------------|---------------|----------------|-------------------|--------------------|
| PUENTE Charter (ELA Site)                       | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials |
| Cash and Cash Equivalents                       |                    | 440,187       | 449,556        | 406,164           | 363,886            |                    | 444,837       | 420,925        | 748,846           | 748,846            |                    | 0             | 838,178        | 897,012           | 0                  |
| Current Assets                                  |                    | 562,051       | 649,122        | 667,654           | 718,054            |                    | 464,203       | 755,307        | 826,368           | 826,368            |                    | 0             | 1,453,178      | 1,500,655         | 0                  |
| Fixed and Other Assets                          |                    | 5,300         | 0              | 1,766             | 20,288             |                    | 0             | 0              | 16,500            | 16,500             |                    | 0             | 124,120        | 212,908           | 0                  |
| <b>Total Assets</b>                             |                    | 567,351       | 649,122        | 669,421           | 738,342            |                    | 464,203       | 755,307        | 842,868           | 842,868            |                    | 0             | 1,577,298      | 1,713,563         | 0                  |
| Deferred Outflow                                |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |
| Current Liabilities                             |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 102,281           | 102,084            |                    | 0             | 33,000         | 127,498           | 0                  |
| Long Term Liabilities                           |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |
| <b>Total Liabilities</b>                        |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 102,281           | 102,084            |                    | 0             | 33,000         | 127,498           | 0                  |
| Unfunded OPEB Liabilities/Deferred Inflow       |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |                    | 0             | 0              | 0                 | 0                  |
| <b>Net Assets</b>                               |                    | 567,351       | 649,122        | 669,421           | 738,342            |                    | 464,203       | 755,307        | 740,587           | 740,784            |                    | 1,257,994     | 1,544,298      | 1,586,065         | 0                  |
| Total Revenues                                  | 1,285,406          | 762,379       | 1,052,058      | 1,078,214         | 1,140,738          | 1,128,974          | 1,086,526     | 1,152,782      | 1,114,761         | 1,114,958          | 1,431,292          | 1,931,292     | 2,232,119      | 2,224,464         | 0                  |
| Total Expenditures                              | 1,281,878          | 1,151,930     | 1,052,060      | 1,057,918         | 1,051,520          | 1,128,973          | 997,115       | 1,135,816      | 1,112,516         | 1,112,516          | 1,428,607          | 1,428,605     | 1,428,605      | 1,379,183         | 0                  |
| <b>Net Income / (Loss)</b>                      | 3,528              | (389,552)     | (2)            | 20,297            | 89,218             | 0                  | 89,411        | 16,965         | 2,245             | 2,442              | 2,685              | 502,687       | 803,514        | 845,281           | 0                  |
| Operating Transfers In (Out) and Sources / Uses | 0                  | 472,005       | 0              | 0                 | 0                  | 0                  | (294,628)     | 0              | 0                 | 0                  | 0                  | 0             | 0              | 0                 | 0                  |
| Extraordinary Item - Transfer of Net Assets     | 0                  | 0             | 0              | 0                 | 0                  | 0                  | 0             | (0)            | 0                 | 0                  | 0                  | 0             | 0              | 0                 | 0                  |
| <b>Inc / (Dec) in Net Assets</b>                | 3,528              | 82,453        | (2)            | 20,297            | 89,218             | 0                  | (205,218)     | 16,965         | 2,245             | 2,442              | 2,685              | 502,687       | 803,514        | 845,281           | 0                  |
| Net Assets, Beginning                           | 891,375            | 484,897       | 484,897        | 484,897           | 649,124            | 649,122            | 669,421       | 669,421        | 738,342           | 738,342            | 755,307            | 755,307       | 755,504        | 740,587           | 0                  |
| Adj. for restatement / Prior Yr Adj             | 0                  | 0             | 164,227        | 164,227           | 0                  | 0                  | 0             | 68,921         | 0                 | 0                  | 0                  | 0             | (14,720)       | 197               | 0                  |
| <b>Net Assets, Beginning, Adjusted</b>          | 891,375            | 484,897       | 649,124        | 649,124           | 649,124            | 649,122            | 669,421       | 738,342        | 738,342           | 738,342            | 755,307            | 755,307       | 740,784        | 740,784           | 0                  |
| <b>Net Assets, End</b>                          | 894,903            | 567,351       | 649,122        | 669,421           | 738,342            | 649,122            | 464,203       | 755,307        | 740,587           | 740,784            | 757,992            | 1,257,994     | 1,544,298      | 1,586,065         | 0                  |

| 2621  | Audited Financials |           |           |         |         | 2019-20            |               |                |                   |                    |
|---|--------------------|-----------|-----------|---------|---------|--------------------|---------------|----------------|-------------------|--------------------|
| PUENTE Charter (ELA Site)                       | 2015-16            | 2016-17   | 2017-18   | 2018-19 | 2019-20 | Preliminary Budget | First Interim | Second Interim | Unaudited Actuals | Audited Financials |
| Cash and Cash Equivalents                       | 509,706            | 363,886   | 748,846   | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| Current Assets                                  | 637,167            | 718,054   | 826,368   | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| Fixed and Other Assets                          | 6,477              | 20,288    | 16,500    | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| <b>Total Assets</b>                             | 643,644            | 738,342   | 842,868   | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| Deferred Outflow                                | 0                  | 0         | 0         | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| Current Liabilities                             | (5,480)            | 0         | 102,084   | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| Other Long Term Liabilities                     | 0                  | 0         | 0         | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| Unfunded OPEB Liabilities/Deferred Inflow       | 0                  | 0         | 0         | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| <b>Total Liabilities</b>                        | (5,480)            | 0         | 102,084   | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| <b>Net Assets</b>                               | 649,124            | 738,342   | 740,784   | 0       | 0       |                    | 0             | 0              | 0                 | 0                  |
| Total Revenues                                  | 1,222,433          | 1,140,738 | 1,114,958 | 0       | 0       | 1,919,009          | 0             | 0              | 0                 | 0                  |
| Total Expenditures                              | 1,245,381          | 1,051,520 | 1,112,516 | 0       | 0       | 1,914,894          | 0             | 0              | 0                 | 0                  |
| <b>Net Income / (Loss)</b>                      | (22,948)           | 89,218    | 2,442     | 0       | 0       | 4,115              | 0             | 0              | 0                 | 0                  |
| Operating Transfers In (Out) and Sources / Uses | 0                  | 0         | 0         | 0       | 0       | 0                  | 0             | 0              | 0                 | 0                  |
| Extraordinary Item - Transfer of Net Assets     | 0                  | 0         | 0         | 0       | 0       | 0                  | 0             | 0              | 0                 | 0                  |
| <b>Inc / (Dec) in Net Assets</b>                | (22,948)           | 89,218    | 2,442     | 0       | 0       | 4,115              | 0             | 0              | 0                 | 0                  |
| Net Assets, Beginning                           | 672,072            | 649,124   | 738,342   | 0       | 0       | 1,544,297          | 0             | 0              | 0                 | 0                  |
| Adj. for restatement / Prior Yr Adj             | 0                  | 0         | 0         | 0       | 0       | 0                  | 0             | 0              | 0                 | 0                  |
| <b>Net Assets, Beginning, Adjusted</b>          | 672,072            | 649,124   | 738,342   | 0       | 0       | 1,544,297          | 0             | 0              | 0                 | 0                  |
| <b>Net Assets, End</b>                          | 649,124            | 738,342   | 740,784   | 0       | 0       | 1,548,412          | 0             | 0              | 0                 | 0                  |

**FISCAL OPERATIONS****RATING**

You have been assessed by the Fiscal Oversight team and you are receiving the rating of 4, Accomplished.

4

**Other circumstances and information could influence the rating and are noted in this evaluation.**

PUENTE's fiscal condition is positive and has been upward trending since the 2016-2017 fiscal year. According to the 2017-2018 independent audit report, the school had positive net assets of \$740,784 and net income of \$2,442. The 2018-2019 Unaudited Actuals project positive net assets of \$1,586,065 and net income of \$845,281.

**Areas of Demonstrated Strength and/or Progress:**

1. The school's fiscal condition is positive.

|                             | 2015-2016<br>(Audited<br>Actuals) | 2016-2017<br>(Audited<br>Actuals) | 2017-2018<br>(Audited<br>Actuals) | 2018-2019<br>(Unaudited<br>Actuals) | 2019-2020<br>(Preliminary<br>Budget) |
|-----------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------------------|--------------------------------------|
| Net Assets                  | \$649,124                         | \$738,342                         | \$740,784                         | \$1,586,065                         | \$1,590,180                          |
| Net<br>Income/Loss          | (\$22,948)                        | \$89,218                          | \$2,442                           | \$845,281                           | \$4,115                              |
| Transfers In/Out            | \$0                               | \$0                               | \$0                               | \$0                                 | \$0                                  |
| Prior Year<br>Adjustment(s) | \$0                               | \$0                               | \$0                               | \$0                                 | \$0                                  |

**Areas Noted for Further Growth and/or Improvement:**

None noted.

**Other Observations (Items described in this section, while not addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).**

None noted

**Corrective Action Required:**

None noted.

**Notes:**

1. Reviewed independent audit report for the fiscal year ended June 30, 2018 and noted the following:
  - a. Audit opinion: Unmodified
  - b. Material weaknesses: None Reported
  - c. Deficiencies/Findings: None Reported
2. Reviewed bank statements and bank reconciliations from January 31, 2019 through June 30, 2019. Selected the months of January 2019 through June 2019 for sample testing. No discrepancies were noted.
  - a. Wells Fargo Savings Account Ending in X2931 (Operating Account)
  - b. Manufacturers Bank Savings Account Ending in X1142 (Capital Campaign Account for Facilities Expansion Project)
3. The school declared that it currently has no credit cards, no debit cards, and no petty cash accounts.
4. Reviewed the following 18 checks. No discrepancies were noted.
  - a. Check numbers: 18522, 18527, 18528, 18537, 18559, 18581, 18579, 18591, 18596, 18605, 18648, 18705, 18712, 18711, 18709, 18710, 18782, and 18784.
5. Per the 2017-2018 audit report, the school's cash and cash equivalents is \$748,846, and total expenditures equal \$1,112,516. Therefore, the school's cash reserve level is 67.31%, which exceeds the recommended 5%.
6. A copy of the charter school's organizational chart, which depicts the current reporting structure of the charter school, including but not limited to, any board member or school employee with responsibilities outlined within the charter school's financial policies and procedures was provided.
7. A Segregation of Duties (SOD) review was conducted at PUENTE. No discrepancies were noted.
8. An itemized accounting regarding total compensation paid to all executives, school leaders, administrators, directors, and non-certificated staff either employed directly by the school or the entity managing the charter school, including the organization's home office, charter management organization, or related entities which may have decision-making authority over the school was provided.
9. The school shared that it has established a capital campaign account to fund its school expansion plans (which include upgrading and remodeling its existing facility to support its future goal of serving 350 students in grades TK-5). This account, which is funded from donations specifically targeted for capital upgrades, has a current balance of \$148,714.
10. Pursuant to AB 1871, a signed written statement which indicates that PUENTE is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each school day was provided.
11. PUENTE did not disclose any legal actions, regulatory proceedings, or investigations which might have a material impact on their financial viability.
12. Governing board meeting minutes reflecting the presentation of financial reports, such as balance sheets, income statements, and cash flow statements were provided.
13. Governing board meeting minutes reflecting the adoption of the 2019-2020 budget were provided.
14. Governing board meeting minutes reflecting the receipt, review, and approval of interim financial reports submitted to LAUSD were provided.
15. Governing board meeting minutes reflecting the selection of the current independent auditor were provided.
16. Governing board meeting minutes reflecting the approval of the current fiscal policies and procedures were provided.
17. Governing board meeting minutes reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report were provided.
18. Governing board meeting minutes reflecting the discussion of the most current independent audit report were provided.



19. PUENTE does not offer CalSTRS or CalPERS for its employees. However, the school does participate in Social Security on behalf of its employees and also offers a 403(b) Tax-Sheltered Annuity Plan to qualified employees.
20. Equipment inventory was provided.
21. The 2019-2020 LCAP was submitted to LAUSD.
22. The most current LCAP is posted on the charter school's website.
23. The Education Protection Account (EPA) allocation and expenditures are posted on the charter school's website.
24. The most current Audited Financial Statements are posted on the charter school's website.
25. The 2017-2018 audited and unaudited actuals mirror each other.

**Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):**

N/A

**Fiscal Operations Rubrics**

**Existing School** – a charter school that has at least one annual independent audit on file with the Charter Schools Division [Possible Rating 1-4]

**New School** – a charter school that does not have an independent audit on file with the Charter Schools Division [Possible Rating 1-2]

|   |  |
|---|--|
| <p><b><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></b></p> <p><b><u>Existing Schools (based on the most current annual audit):</u></b><br/>An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"><li>1. Net Assets are positive in the prior two audits;</li><li>2. The cash balance at the beginning of the school year is positive;</li><li>3. The two most current audits show no material weaknesses, deficiencies and/or findings;</li><li>4. All vendors and staff are paid in a timely manner;</li><li>5. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term;</li><li>6. Charter school adheres to the governing board approved Fiscal Policies and Procedures;</li><li>7. Governing board adopts the annual budget;</li><li>8. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;</li><li>9. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li><li>10. There is no apparent conflict of interest;</li><li>11. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction) is provided (pursuant to AB 1871);</li><li>12. The EPA allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school's website;</li></ol> | <p><b><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></b></p> <p><b><u>Existing Schools (based on the most current annual audit):</u></b><br/>An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"><li>1. Net Assets are positive in the most current audit;</li><li>2. The cash balance at the beginning of the school year is positive;</li><li>3. The most current audit shows no material weaknesses, deficiencies and/or findings;</li><li>4. Vendors and staff are paid in a timely manner;</li><li>5. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term;</li><li>6. Charter school generally adheres to the governing board-approved Fiscal Policies and Procedures;</li><li>7. Governing board adopts the annual budget;</li><li>8. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;</li><li>9. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD;</li><li>10. There is no apparent conflict of interest;</li><li>11. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction) is provided (pursuant to AB 1871);</li><li>12. The EPA allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school's website;</li></ol> |
|---|--|





***An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.***

13. The LCAP is submitted to the appropriate agencies;
14. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals;
15. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner;
16. There are no discrepancies cited in the Areas Noted for Further Growth and/or Improvement;
17. Audited and unaudited actuals nearly mirror each other;
18. Proper segregations of duties are in place; and
19. If applicable, all LAUSD Board of Education-approved fiscal benchmark(s) are met based on the required deadline(s).

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

**SUPPLEMENTAL CRITERIA**

1. Positive Net Assets exceed 4% of prior year expenditures;
2. The cash balance at the beginning of the school year is at least 5% of the prior year expenses;
3. A comprehensive website that provides at a minimum six of the following fiscal items:
  - Most current financial reports presented to the governing board
  - Employee handbook
  - Student handbook
  - Salary schedules/benefits/information
  - Budget development process
  - Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location
  - The most current approved petition
  - Administration/school contact
  - School calendar
  - Enrollment policies and procedures

***An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.***

13. The LCAP is submitted to the appropriate agencies;
14. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals;
15. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner;
16. There are no significant recurring issues; and
17. Audited and unaudited actuals nearly mirror each other.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

**SUPPLEMENTAL CRITERIA**

1. Positive Net Assets exceed 3% of prior year expenditures;
2. The cash balance at the beginning of the school year is at least 4% of the prior year expenses;
3. A comprehensive website that provides at a minimum six of the following fiscal items:
  - Most current financial reports presented to the governing board
  - Employee handbook
  - Student handbook
  - Salaries schedule/benefits/information
  - Budget development process
  - Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location
  - The most current approved petition
  - Administration/school contact
  - School calendar
  - Enrollment policies and procedures



|   |  |
|---|--|
| <p><b><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></b></p> <ul style="list-style-type: none"> <li>○ Fiscal policies and procedures manual</li> <li>4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; and</li> <li>5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting.</li> </ul> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> | <p><b><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></b></p> <ul style="list-style-type: none"> <li>○ Fiscal policies and procedures manual</li> <li>4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; and</li> <li>5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting.</li> </ul> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> |
|---|--|

|   |   |
|---|---|
| <p><b><i>An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.</i></b></p> <p><b><u>Existing Schools (based on the most current audit):</u></b><br/>An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><b><u>REQUIRED CRITERIA</u></b></p> <ol style="list-style-type: none"> <li>1. Net Assets are positive, or net assets are negative with strong trend toward positive (be positive at the end of the third year, per applicable audit, and beyond);</li> <li>2. The cash balance at the beginning of the school year is positive;</li> <li>3. Vendors and staff are paid in a timely manner;</li> <li>4. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term;</li> <li>5. Governing board adopts the annual budget;</li> <li>6. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction is provided (pursuant to AB 1871);</li> </ol> | <p><b><i>An existing school would be assessed as Unsatisfactory based on the statements below:</i></b></p> <p><b><u>Existing Schools (based on the most current audit):</u></b><br/>An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. The charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide a satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school's governing board members lack fiscal capacity.</p> |
|---|---|



***An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.***

7. The EPA allocation and expenditures, the most current Audited Financial Statements, and the most current governing board-approved LCAP are posted on the charter school's website;
8. The LCAP is submitted to the appropriate agencies;
9. Have an audit conducted annually by an independent auditing firm; and
10. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

**SUPPLEMENTAL CRITERIA**

1. Enrollment is stable or changing at a manageable rate (Enrollment changes are reflected in annual budget and facilities);
2. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract;
3. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting;
4. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD;
5. Current audit shows no material weaknesses, deficiencies and/or findings;
6. Charter school adheres to the governing board approved Fiscal Policies and Procedures;
7. There is no apparent conflict of interest; and
8. Governing board approves any amendment(s) to the charter school's budget.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

***An existing school would be assessed as Unsatisfactory based on the statements below:***

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.



***A new school that meets all of the Required criteria listed below would be assessed eligible to be considered as Developing.***

**New Schools:**

**REQUIRED CRITERIA**

1. A new school is one that does not have an independent audit on file with the Charter Schools Division;
2. The cash balance at the beginning of the school year is positive;
3. If enrollment is below the funding survey, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised three-year budget and three-year cash flow statement;
4. Projected debt is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school;
5. Interim reports and unaudited actuals project:
  - a. Positive net assets
  - b. Expenses less than revenues
  - c. Projected expenses and revenues have no significant variance from budget
6. As a practice, the governing board receives and reviews the charter school's financial reports as evidenced by the governing board meeting minutes;
7. A signed written statement which indicates that the charter school is providing each needy pupil with one nutritionally adequate free or reduced-price meal during each schoolday (except as provided for a charter school that offers nonclassroom-based instruction) is provided (pursuant to AB 1871);
8. The most current governing board-approved LCAP are posted on the charter school's website; and
9. The LCAP is submitted to the appropriate agencies.

**Note:** A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.

***A new school would be assessed as Unsatisfactory based on the statements below:***

**New Schools:**

A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. A charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school's governing board members lack fiscal capacity.

**Note:** A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: PUENTE Charter School

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 11/20/2019

*A new school that meets all of the Required criteria listed below would be assessed eligible to be considered as Developing.*

*A new school would be assessed as Unsatisfactory based on the statements below:*

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

Note: Other circumstances and information could influence the rating and will be noted in the evaluation.

# PUENTE Charter School

Wednesday, March 11, 2020

Charter School Board Meeting





# **PUENTE Charter School** **LAUSD Oversight Visit Results** **2019-2020** **Informational**



LAUSD CHARTER SCHOOLS DIVISION

Annual Performance-Based Oversight Visit Report

SCHOOL NAME: **PUENTE Charter School**

DATE OF VISIT: **11/20/2019**

|   |   |  |   |   |             |
|---|---|--|---|---|-------------|
| <b>Charter School Name:</b>   |   | <b>PUENTE Charter School</b>   |   | <b>Location Code:</b>                   | <b>2621</b> |
| <b>Current Address:</b>   |   | <b>City:</b>   | <b>ZIP Code:</b>                          | <b>Phone:</b>                           | <b>Fax:</b> |
| 501 S. Boyle Heights Ave.   |   | Los Angeles  | 90003                                     | 323-780-8900                            | N/A         |
| <b>Current Term of Charter:</b>   |   |  | <b>LAUSD Board District:</b>              | <b>LAUSD District:</b>                  |             |
| July 1, 2018 to June 30, 2023   |   |  | 2   | East                                    |             |
| <b>Number of Students Currently Enrolled:</b>   | <b>Enrollment Capacity Per Charter:</b> | <b>Grades Currently Served:</b>  |   | <b>Grades To Be Served Per Charter:</b> |             |
| 154   | 300 (per material revision)             | TK-2   |   | TK-5                                    |             |
| <b>Total Number of Staff Members:</b>   | 17                                      | <b>Certificated:</b>   | 8   | <b>Classified:</b>                      | 9           |
| <b>Charter School's Leadership Team Members:</b>  |   | Jerome Greening, Principal, Brenda Meza, Dean of Curriculum and Instruction, Diana Juarez Dean of Engagement |   |   |             |
| <b>Charter School's Contact for Special Education:</b>  |   | Jerome Greening  |   |   |             |
| <b>CSD Assigned Administrator:</b>  | Monique Galvez                          |  | <b>CSD Fiscal Services Manager:</b>       | Joanne Vu                               |             |
| <b>Other School/CSD Team Members:</b>   | Dr. Gina Hughes                         |  |   |   |             |
| <b>Oversight Visit Date(s):</b>   | 11/20/19                                |  | <b>Fiscal Review Date (if different):</b> | N/A                                     |             |
| <b>Is school located on a District facility?<br/>If so, please indicate the applicable program<br/>(e.g. Prop 39, PSC, conversion, etc.):</b> | N/A                                     | <b>LAUSD Co-Location Campus(es)<br/>(if applicable):</b>   |   | N/A                                     |             |
|   |   | <b>DATE OF CO-LOCATION<br/>MEETING WITH OPERATIONS<br/>TEAM:</b>   |   | N/A                                     |             |

| SUMMARY OF RATINGS  |   |   |                   |
|---|---|---|-------------------|
| (4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory |   |   |                   |
| Governance  | Student Achievement and Educational Performance | Organizational Management, Programs, and Operations | Fiscal Operations |
| 4   | No Rating                                       | 4   | 4                 |

# PUENTE Charter School

## Capacity-Building Update

### Informational



## Charter School Capacity-Building

### Planning for 2020-2021

**Preparing the Budget for 2020-2021**

*Preparando las finanzas para 2020-2021*

**Appointment of Principal (using metrics)**

*Nombramiento de director*

**Instructor Grade-Level Assignment (using metrics)**

*Asignación de nivel de grado del instructor*

**Hiring Additional Staff**

*Contratación de personal adicional*

**Curriculum Resources, including technology (laptops, software)**

*Recursos curriculares, incluida la tecnología (computadoras portátiles, software)*

**Updating Policies, Procedures & Calendar**

*Actualización de políticas y procedimientos*

**Remodeling Project**

*Proyecto de remodelacion*



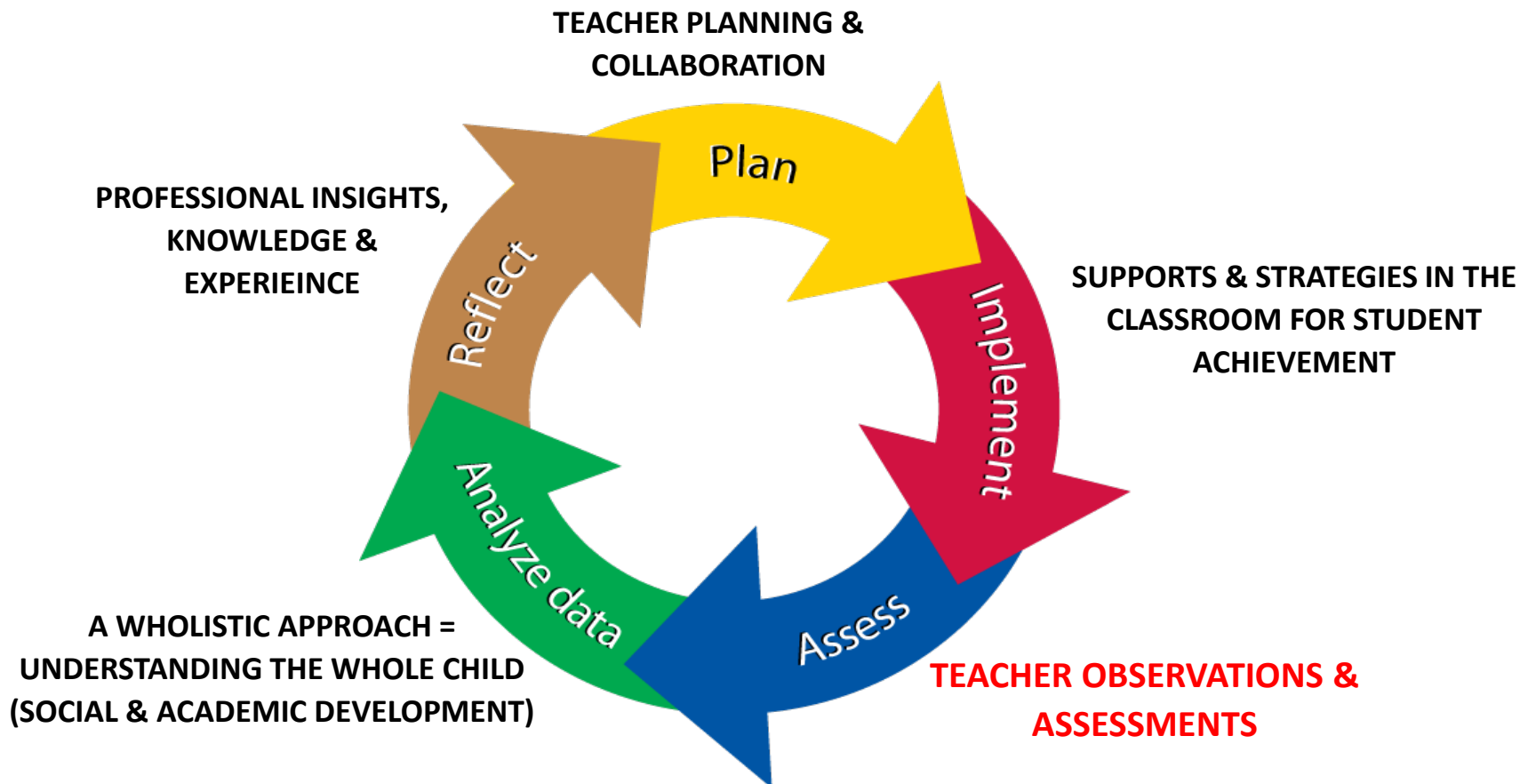


# PUENTE Charter School

## Data-Based Decision Making Practice (all areas of the school)



## Data-Based Decision Making Practice/ *toma de decisiones basada en datos*



# PUENTE Charter School

## LCAP Process

### Informational



## LOCAL CONTROL ACCOUNTABILITY PLAN

- PUENTE stakeholders (staff & parents & board) discuss the goals for the school connected to the 8 state priorities.
- The goals & plan are documented on a state template, budget allocations are made (based on pupils served) and then document is submitted to LACOE & CDE.
- The board reviews/approves this document at 4<sup>th</sup> quarter board meeting along with next FY budget.



# PUENTE Charter School

## LCAP Priorities

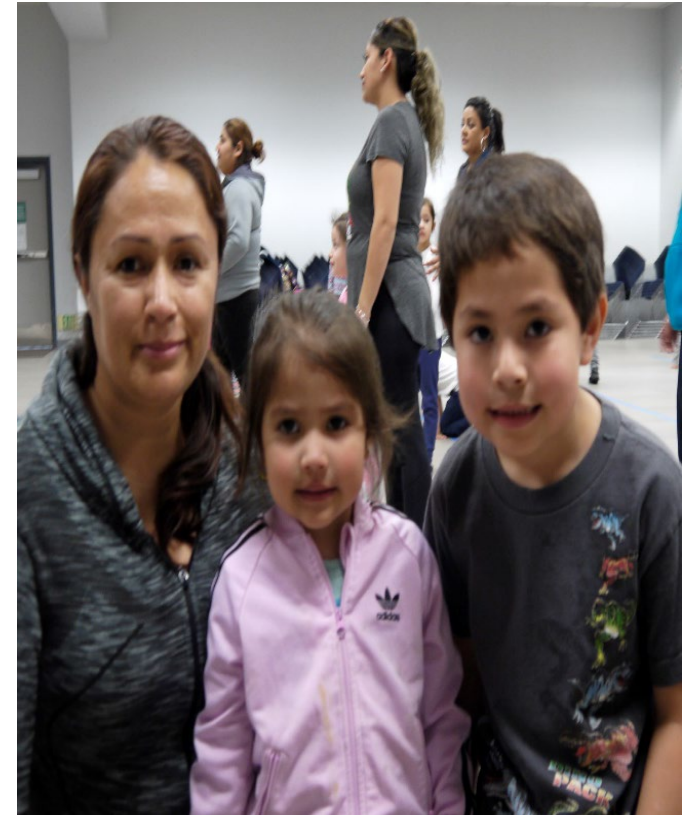
### Informational



## Local Control Funding Formula (LCFF)

### 8 State Priorities for School Operations

- # 1 = Teacher Qualifications (Fully Credentialed in Subject Area)
- #2 = Access to Common Core State Standards-Aligned Instruction & EL Development
- #3 = Promotion of Parent Involvement
- #4 = Pupil Achievement (English Learner Reclassification Rate; Assessment Scores)
- #5 = Student Attendance Rate; Absenteeism
- #6 = Suspension/Expulsion Rates; School Culture of “Connectedness”
- #7 = An All-Subjects Academic Program Plan
- #8 = Pupil Outcomes in All Subject Areas





# PUENTE Charter School

## Assessment Levels

### Informational



## Levels of Understanding/ Niveles de entendimiento

| Literacy Achievement Level Definitions |   |
|--|---|
| Below Basic                            | <u>Below Grade Level Understanding/</u><br><i>Por debajo del nivel de grado de comprensión</i>  |
| Basic                                  | <u>Approaching Grade Level Understanding</u><br><i>Que se acerca comprensión de nivel de grado</i>  |
| Proficient                             | <u>Grade Level Understanding</u><br><i>Entendimiento de nivel de grado fuerte</i><br><br>Solid academic performance. Read emergent-reader texts with purpose and understanding. |
| Advanced                               | <u>Above Grade Level Understanding</u><br><i>Entendimiento por encima del nivel de grado</i><br><br>Superior academic performance.  |

# PUENTE Charter School

## Assessment Levels

### Informational/Discussion



### English Language Arts

| SUBGROUP                      |  | BEGINNING OF YEAR |   |              |            |  | MID YEAR      |   |              |            |
|-------------------------------|--|-------------------|---|--------------|------------|--|---------------|---|--------------|------------|
|                               |  | % BELOW BASIC     | % BASIC<br>(APPROACHING<br>PROFICIENCY) | % PROFICIENT | % ADVANCED |  | % BELOW BASIC | % BASIC<br>(APPROACHING<br>PROFICIENCY) | % PROFICIENT | % ADVANCED |
| SCHOOL-WIDE                   |  | 33%               | 30%                                     | 20%          | 17%        |  | 21%           | 26%                                     | 26%          | 28%        |
| BLACK OR AFRICAN<br>AMERICAN  |  | 50%               | 0%                                      | 0%           | 50%        |  | 0%            | 50%                                     | 0%           | 50%        |
| HISPANIC OR LATINO            |  | 32%               | 31%                                     | 20%          | 17%        |  | 21%           | 26%                                     | 26%          | 27%        |
| ENGLISH LEARNER               |  | 56%               | 29%                                     | 14%          | 2%         |  | 33%           | 37%                                     | 13%          | 17%        |
| ECONOMICALLY<br>DISADVANTAGED |  | 37%               | 28%                                     | 19%          | 17%        |  | 21%           | 30%                                     | 22%          | 27%        |
| STUDENTS WITH<br>DISABILITY   |  | 89%               | 0%                                      | 11%          | 0%         |  | 44%           | 44%                                     | 0%           | 11%        |

# PUENTE Charter School

## Assessment Levels

### Informational/Discussion



## Mathematics

| SUBGROUP                      |  |  | BEGINNING OF YEAR |   |              |            | MID YEAR      |   |              |            |
|-------------------------------|--|--|-------------------|---|--------------|------------|---------------|---|--------------|------------|
|                               |  |  | % BELOW BASIC     | % BASIC<br>(APPROACHING<br>PROFICIENCY) | % PROFICIENT | % ADVANCED | % BELOW BASIC | % BASIC<br>(APPROACHING<br>PROFICIENCY) | % PROFICIENT | % ADVANCED |
| SCHOOL-WIDE                   |  |  | 38%               | 24%                                     | 21%          | 17%        | 22%           | 19%                                     | 29%          | 31%        |
| BLACK OR AFRICAN<br>AMERICAN  |  |  | 50%               | 0%                                      | 0%           | 50%        | 50%           | 0%                                      | 0%           | 50%        |
| HISPANIC OR LATINO            |  |  | 38%               | 24%                                     | 21%          | 17%        | 21%           | 19%                                     | 29%          | 31%        |
| ENGLISH LEARNER               |  |  | 60%               | 24%                                     | 13%          | 3%         | 37%           | 24%                                     | 21%          | 19%        |
| ECONOMICALLY<br>DISADVANTAGED |  |  | 41%               | 25%                                     | 19%          | 16%        | 24%           | 20%                                     | 26%          | 29%        |
| STUDENTS WITH DISABILITY      |  |  | 100%              | 0%                                      | 0%           | 0%         | 67%           | 0%                                      | 22%          | 11%        |

# PUENTE Charter School

## Comparison Data Informational



## Comparison Data Analysis for Grades 3 – 6 For End-of-Year

|   | Statewide | LAUSD | <u>10 Public Schools</u><br>in PUENTE<br>Service Area | <u>10 Charter Schools</u><br>in PUENTE<br>Service Area |
|---|-----------|-------|---|--|
| English Proficiency-<br>All Students at Grade<br>Level                | 49.9%     | 42.3% | 31.6%   | 51.4%  |
| Math Proficiency- All<br>Students at Grade<br>Level                   | 38.7%     | 31.6% | 22.8%   | 45.7%  |
| English Proficiency-<br>English Learner<br>Students at Grade<br>Level | 12.6%     | 3.7%  | 2.0%  | 23.8%  |
| Math Proficiency-<br>English Learner<br>Students at Grade<br>Level    | 12.6%     | 5.4%  | 2.2%  | 30.9%  |

# PUENTE Charter School

Enrollment for 2020-2021

Informational



- **PUENTE Charter is currently at 85% capacity for 2020-2021 with submitted and confirmed enrollment forms**



# PUENTE Charter School

## ConApp

### Title Funds for Service to Students

## Approval



#### California Department of Education

Puente Charter (19-64731-0120471)

#### Consolidated Application

State: Certified  
Saved by: PyPb Data Management  
Date: 2/4/2020 5:16 PM

#### 2018-19 Title I, Part A LEA Carryover

Report on your expenditures and obligations for fiscal year 2018-19 allocation to determine funds to be carried over.

#### CDE Program Contact:

Kevin Donnelly, Federal Programs and Reporting Office, [kdonnelly@cde.ca.gov](mailto:kdonnelly@cde.ca.gov), 916-319-0942

#### Carryover Calculation

|   |          |
|---|----------|
| 2018-19 Title I, Part A LEA allocation                  | \$34,148 |
| Transferred-in amount                                   | \$10,000 |
| 2018-19 Title I, Part A LEA available allocation        | \$44,148 |
| Expenditures and obligations through September 30, 2019 | \$44,148 |
| Carryover as of September 30, 2019                      | \$0      |
| Carryover percentage as of September 30, 2019           | 0.00%    |

#### \*\*\*Warning\*\*\*

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Report Date: 2/4/2020

# PUENTE Charter School

## Form 700

### Informational



## Form 700



**2018-19 Title I, Part A LEA Carryover**

Report only expenditures and obligations for fiscal year 2018-19 allocation to determine funds to be carried over.

**CDE Program Contact:**

Kevin Donnelly, Federal Programs and Reporting Office, [kdonnelly@cde.ca.gov](mailto:kdonnelly@cde.ca.gov), 916-319-0942

**Carryover Calculation**

|   |          |
|---|----------|
| 2018-19 Title I, Part A LEA allocation                  | \$39,148 |
| Transferred-in amount                                   | \$10,000 |
| 2018-19 Title I, Part A LEA available allocation        | \$49,148 |
| Expenditures and obligations through September 30, 2019 | \$49,148 |
| Carryover as of September 30, 2019                      | \$0      |
| Carryover percent as of September 30, 2019              | 0.00%    |

**\*\*\*Warning\*\*\***

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Report Date:2/4/2020

**2019-20 Federal Transferability**

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and or Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Part B Alternative Uses of Funds Authority governed by ESEA Section 5211.

**Note: Funds transferred under Title V, Part B Alternative Uses of Funds Authority are not to be included on this form.**

**CDE Program Contact:**

Lisa Fassett, Standards Implementation Support Office, [lfassett@cde.ca.gov](mailto:lfassett@cde.ca.gov), 916-323-4963  
Federal Programs and Reporting Office, [TitleIV@cde.ca.gov](mailto:TitleIV@cde.ca.gov), -

**Title II, Part A Transfers**

|   |         |
|---|---------|
| 2019-20 Title II, Part A allocation   | \$6,873 |
| Transferred to Title I, Part A  | \$0     |
| Transferred to Title I, Part C  | \$0     |
| Transferred to Title I, Part D  | \$0     |
| Transferred to Title III English Learner  | \$0     |
| Transferred to Title III Immigrant  | \$0     |
| Transferred to Title IV, Part A   | \$0     |
| Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant | \$0     |
| Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant            | \$0     |
| Total amount of Title II, Part A funds transferred out                          | \$0     |
| 2019-20 Title II, Part A allocation after transfers out                         | \$6,873 |

**Title IV, Part A Transfers**

|   |          |
|---|----------|
| 2019-20 Title IV, Part A allocation   | \$10,000 |
| Transferred to Title I, Part A  | \$10,000 |
| Transferred to Title I, Part C  | \$0      |
| Transferred to Title I, Part D  | \$0      |
| Transferred to Title II, Part A   | \$0      |
| Transferred to Title III English Learner  | \$0      |
| Transferred to Title III Immigrant  | \$0      |
| Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant | \$0      |
| Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant            | \$0      |
| Total amount of Title IV, Part A funds transferred out                          | \$10,000 |
| 2019-20 Title IV, Part A allocation after transfers out                         | \$0      |

**\*\*\*Warning\*\*\***

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**2019-20 Title I, Part A LEA Allocation and Reservations**

To report LEA required and authorized reservations before distributing funds to schools.

**CDE Program Contact:**Sylvia Hanna, Federal Programs and Reporting Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948Rina DeRose, Federal Programs and Reporting Office, [RDeros@cd.ca.gov](mailto:RDeros@cd.ca.gov), 916-323-0472

|   |          |
|---|----------|
| 2019-20 Title I, Part A LEA allocation (+)                                | \$57,642 |
| Transferred-in amount (+)   | \$10,000 |
| Nonprofit private school equitable services proportional share amount (-) | \$0      |
| 2019-20 Title I, Part A LEA available allocation                          | \$67,642 |

**Required Reservations**

|   |      |
|---|------|
| Parent and family engagement<br>(If the allocation is greater than \$500,000, then parent and family engagement equals 1% of the allocation minus the nonprofit private school equitable services proportional share amount.) | \$0  |
| School parent and family engagement   | \$0  |
| LEA parent and family engagement  | \$0  |
| Direct or indirect services to homeless children, regardless of their school of attendance  | \$50 |

**Authorized Reservations**

|                                     |       |
|-------------------------------------|-------|
| Public school Choice transportation | \$0   |
| Other authorized activities         | \$0   |
| 2019-20 Approved indirect cost rate | 5.98% |
| Indirect cost reservation           | \$0   |
| Administrative reservation          | \$0   |

**Reservation Summary**

|   |          |
|---|----------|
| Total LEA required and authorized reservations          | \$50     |
| School parent and family engagement reservation         | \$0      |
| Amount available for Title I, Part A school allocations | \$67,592 |

**\*\*\*Warning\*\*\***

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**California Department of Education**

Puente Charter (19 64733 6120471)

**Consolidated Application**Status: Certified  
Saved by: ExED Data Management  
Date: 2/4/2020 5:15 PM**2019-20 Title II, Part A LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Supporting Effective Instruction.

**CDE Program Contact:**Arianna Bobadilla (Fiscal), Division Support Office, [abobadilla@cde.ca.gov](mailto:abobadilla@cde.ca.gov), 916-319-0208Lisa Fassett (Program), Standards Implementation Support Office, [lfassett@cde.ca.gov](mailto:lfassett@cde.ca.gov), 916-323-4963

|  |         |
|--|---------|
| 2019-20 Title II, Part A allocation              | \$6,873 |
| Transferred-In amount                            | \$0     |
| Total funds transferred out of Title II, Part A  | \$0     |
| Allocation after transfers                       | \$6,873 |
| Repayment of funds                               | \$0     |
| 2019-20 Total allocation                         | \$6,873 |
| Administrative and indirect costs                | \$0     |
| Equitable services for nonprofit private schools | \$0     |
| 2019-20 Title II, Part A adjusted allocation     | \$6,873 |

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Report Date:2/4/2020

**2019-20 Title III English Learner LEA Allocations and Reservations**

The purpose of this data collection is to show the total allocation amount available to the LEA for Title III English Learner (EL) student program, and to report required reservations.

**CDE Program Contact:**

Kevin Webb, Language Policy and Leadership Office, [kwebb@cde.ca.gov](mailto:kwebb@cde.ca.gov), 916-323-6257

Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Total Allocation**

|   |          |
|---|----------|
| 2019-20 Title III EL student program allocation | \$11,578 |
| Transferred-in amount                           | \$0      |
| Repayment of funds                              | \$0      |
| 2019-20 Total allocation                        | \$11,578 |

**Allocation Reservations**

|   |          |
|---|----------|
| Professional development activities   | \$0      |
| Program and other authorized activities   | \$11,578 |
| English proficiency and academic achievement  | \$0      |
| Parent, family, and community engagement  | \$0      |
| Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)                            | \$0      |
| Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs) | \$0      |
| Total allocation reservations   | \$11,578 |

**\*\*\*Warning\*\*\***

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**2019-20 Title III English Learner YTD Expenditure Report, 6 Months**

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2019 through December 31, 2019.

**CDE Program Contact:**

Kevin Webb, Language Policy and Leadership Office, [kwebb@cde.ca.gov](mailto:kwebb@cde.ca.gov), 916-323-6257

Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Required and authorized Title III English Learner (EL) student program activities:**

An eligible entity receiving funds under the Every Student Succeeds Acts section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

Refer to the Program Information link above for required and authorized EL student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

|   |          |
|---|----------|
| 2019-20 Title III EL student program allocation   | \$11,578 |
| Transferred-in amount   | \$0      |
| 2019-20 Total allocation  | \$11,578 |
| <b>Object Code - Activity</b>   |          |
| 1000-1999 Certificated personnel salaries   | \$0      |
| 2000-2999 Classified personnel salaries   | \$0      |
| 3000-3999 Employee benefits   | \$0      |
| 4000-4999 Books and supplies  | \$2,789  |
| 5000-5999 Services and other operating expenditures   | \$3,000  |
| Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)                            | \$0      |
| Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs) | \$0      |
| Total year-to-date expenditures   | \$5,789  |
| 2019-20 Unspent funds   | \$5,789  |

**\*\*\*Warning\*\*\***

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Report Date:2/4/2020



**California Department of Education**

Puente Charter (19 64733 6120471)

**Consolidated Application**Status: Certified  
Saved by: ExED Data Management  
Date: 2/4/2020 5:15 PM**2019-20 Title IV, Part A LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title IV, Part A and to report reservations.

**CDE Program Contact:**Federal Programs and Reporting Office, [TitleIV@cde.ca.gov](mailto:TitleIV@cde.ca.gov), -

|   |          |
|---|----------|
| 2019-20 Title IV, Part A LEA allocation           | \$10,000 |
| Transferred-in amount                             | \$0      |
| Total funds transferred out of Title IV, Part A   | \$10,000 |
| 2019-20 Title IV, Part A LEA available allocation | \$0      |
| Indirect cost reservation                         | \$0      |
| Administrative reservation                        | \$0      |
| Equitable services for nonprofit private schools  | \$0      |
| 2019-20 Title IV, Part A LEA adjusted allocation  | \$0      |

**\*\*\*Warning\*\*\***

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Report Date:2/4/2020



**PUENTE Charter School**  
**Interim Financial Statements**  
***As of and for the Month of December 31, 2019***

**PUENTE Charter School**  
**Interim Financial Statements**  
***As of and for the Month Ended December 31, 2019***

|   | <b><u>PAGE</u></b> |
|---|--------------------|
| <b>BASIC FINANCIAL STATEMENTS (Charter School)</b>  |                    |
| Statements of Activities (Charter School)           | 1                  |
| Statements of Financial Position (Charter School)   | 2                  |
| Statements of Cash Flows (Charter School)           | 3                  |
| Capital Expenditures – Work in Process              | 4                  |
| Memorandum to Financial Statements (Charter School) | 5-7                |

**PUEENTE Charter School**  
**Statement of Activities**  
July 1, through December 31, 2019  
with YTD Comparative Budget

|   | ADA               | 156            |                   | 156                |                     | 156 |
|---|-------------------|----------------|-------------------|--------------------|---------------------|-----|
|   | Actual            |                | FY 2019-20        |                    | FY 2019-20          |     |
|   | 12/31/2019        | %              | YTD Budget        | \$ Variance        | Annual Budget       |     |
| <b>Operating revenue</b>  |                   |                |                   |                    |                     |     |
| LCFF - State Aid  | \$ 527,556        | 54.65%         | \$ 527,557        | \$ (1)             | \$ 1,055,113        |     |
| Prop 30 - Education Protection Account                              | 101,112           | 10.47%         | 101,112           | 1                  | 202,223             |     |
| Other Fed Income  | 26,363            | 2.73%          | 42,184            | (15,821)           | 84,367              |     |
| Special Ed Current Yr   | 62,052            | 6.43%          | 46,230            | 15,822             | 92,460              |     |
| State Lottery - Charter Prop 20                                     | 11,297            | 1.17%          | 12,404            | (1,107)            | 24,808              |     |
| Block Grant K-3   | 1,777             | 0.18%          | -                 | 1,777              | -                   |     |
| Other State Revenue   | 66,979            | 6.94%          | 61,824            | 5,155              | 123,648             |     |
| District pymt in lieu of Prop Tax                                   | 168,198           | 17.42%         | 168,196           | 3                  | 336,391             |     |
| Non Prop 20 Lottery Education                                       | -                 |                | -                 | -                  | -                   |     |
| <b>Total operating revenue</b>                                      | <b>\$ 965,334</b> | <b>100.0%</b>  | <b>\$ 959,505</b> | <b>\$ 5,829</b>    | <b>\$ 1,919,010</b> |     |
| <b>Operating expenses and losses</b>                                |                   |                |                   |                    |                     |     |
| Salaries  | 494,089           | 51.75%         | 481,952           | 12,137             | 963,904             |     |
| Employee benefits   | 55,383            | 5.80%          | 46,443            | 8,940              | 92,885              |     |
| Taxes   | 38,535            | 4.04%          | 39,000            | (465)              | 77,999              |     |
| Workers Compensation  | 2,467             | 0.26%          | 5,805             | (3,338)            | 11,610              |     |
| <b>Total personnel cost</b>   | <b>\$ 590,473</b> | <b>61.84%</b>  | <b>\$ 573,199</b> | <b>\$ 17,274</b>   | <b>\$ 1,146,398</b> |     |
| Building Lease  | 86,952            | 9.11%          | 86,950            | 2                  | 173,900             |     |
| Special Ed Fair Share   | 46,461            | 4.87%          | 49,227            | (2,766)            | 98,454              |     |
| Professional services   | 38,945            | 4.08%          | 33,545            | 5,400              | 67,090              |     |
| Textbooks   | 26,477            | 2.77%          | 23,563            | 2,914              | 47,125              |     |
| Food service contract   | 39,411            | 4.13%          | 47,727            | (8,315)            | 95,453              |     |
| Utilities   | 21,553            | 2.26%          | 23,653            | (2,099)            | 47,305              |     |
| Insurance   | 16,437            | 1.72%          | 35,237            | (18,800)           | 70,474              |     |
| Special Ed Contract   | 16,033            | 1.68%          | 22,628            | (6,595)            | 45,256              |     |
| Equipment/Bldg & Repairs  | 14,761            | 1.55%          | 1,225             | 13,536             | 2,450               |     |
| Security  | 10,284            | 1.08%          | 18,437            | (8,153)            | 36,874              |     |
| Accounting  | 8,320             | 0.87%          | 8,308             | 12                 | 16,615              |     |
| Education supplies  | 5,913             | 0.62%          | 2,475             | 3,438              | 4,950               |     |
| Maintenance supplies  | 4,362             | 0.46%          | 5,400             | (1,038)            | 10,800              |     |
| Office supplies   | 4,330             | 0.45%          | 3,183             | 1,147              | 6,366               |     |
| Dues & Subscriptions  | 3,808             | 0.40%          | 2,048             | 1,760              | 4,095               |     |
| Depreciation  | 3,282             | 0.34%          | 3,277             | 6                  | 6,553               |     |
| Furniture & equipment   | 3,181             | 0.33%          | 3,750             | (569)              | 7,500               |     |
| Telephone   | 2,568             | 0.27%          | 4,643             | (2,075)            | 9,286               |     |
| Advertising   | 1,751             | 0.18%          | 1,125             | 626                | 2,250               |     |
| Postage & delivery  | 1,777             | 0.19%          | 554               | 1,223              | 1,107               |     |
| Printing & reproduction   | 1,978             | 0.21%          | 3,285             | (1,306)            | 6,569               |     |
| Payroll fees  | 1,150             | 0.12%          | 1,275             | (125)              | 2,550               |     |
| Equipment lease   | 1,003             | 0.11%          | -                 | 1,003              | -                   |     |
| Property taxes  | 933               | 0.10%          | 947               | (13)               | 1,893               |     |
| Staff Development   | 792               | 0.08%          | 1,992             | (1,199)            | 3,983               |     |
| Furniture & equipment rental  | 416               | 0.04%          | -                 | 416                | -                   |     |
| Meals & Entertainment   | 365               | 0.04%          | -                 | 365                | -                   |     |
| Meetings & Workshops  | 335               | 0.04%          | 400               | (65)               | 800                 |     |
| LACOE - Administrative Fees   | 240               | 0.03%          | 250               | (10)               | 500                 |     |
| License & permits   | 221               | 0.02%          | -                 | 221                | -                   |     |
| Gifts   | 150               | 0.02%          | 625               | (475)              | 1,250               |     |
| Student Transportation  | 145               | 0.02%          | -                 | 145                | -                   |     |
| Student Activities  | 37                | 0.00%          | 470               | (433)              | 940                 |     |
| Bank fees   | -                 | -              | 372               | (372)              | 744                 |     |
| Travel  | -                 | -              | 959               | (959)              | 1,917               |     |
| <b>Total Operating Expenses</b>                                     | <b>\$ 364,373</b> | <b>38.16%</b>  | <b>\$ 387,525</b> | <b>\$ (23,152)</b> | <b>\$ 775,049</b>   |     |
| <b>Total Expenses</b>   | <b>\$ 954,845</b> | <b>100.00%</b> | <b>\$ 960,724</b> | <b>\$ (5,878)</b>  | <b>\$ 1,921,447</b> |     |
| <b>Operating revenues and gains in excess of operating expenses</b> | <b>\$ 10,488</b>  |                | <b>\$ (1,219)</b> | <b>\$ 11,707</b>   | <b>\$ (2,437)</b>   |     |
| <b>(Other items considered to be nonoperating)</b>                  |                   |                |                   |                    |                     |     |
| Interest income   | -                 |                | -                 | -                  | -                   |     |
| CS Facilities Grant   | -                 |                | -                 | -                  | -                   |     |
| <b>Change in net assets</b>   | <b>\$ 10,488</b>  |                | <b>\$ (1,219)</b> |                    | <b>\$ (2,437)</b>   |     |
| Non-cash items  |                   |                |                   |                    |                     |     |
| Depreciation  | 3,282             |                | 3,277             |                    | 6,553               |     |
|   | <b>\$ 13,771</b>  |                | <b>2,058</b>      |                    | <b>\$ 4,116</b>     |     |
| <b>Cost per Student</b>   | <b>\$ 6,121</b>   |                | <b>\$ 6,158</b>   |                    | <b>\$ 12,317</b>    |     |

**PUENTE Charter School**  
**Statement of Financial Position**  
**As of December 31, 2019**  
*with comparative financial information for June 30, 2019*

| <b>ASSETS</b>                           | <b>Actual<br/>12/31/2019</b> | <b>Audited<br/>6/30/2019</b> | <b>Change \$</b>    |
|---|------------------------------|------------------------------|---------------------|
| <b>Current assets</b>                   |                              |                              |                     |
| Cash (Charter School Savings)           | \$ 538,106                   | \$ 748,838                   | \$ (210,731)        |
| Cash (Capital Campaign)                 | 16,300                       | 148,174                      | (131,874)           |
| <b>Cash and cash equivalent</b>         | <b>554,406</b>               | <b>897,012</b>               | <b>(342,605)</b>    |
| Accounts receivable, net                | 217,141                      | 104,795                      | 112,345             |
| Pledges receivable, net                 | 498,848                      | 498,848                      | -                   |
| <b>Total Receivables</b>                | <b>715,989</b>               | <b>603,643</b>               | <b>112,345</b>      |
| <b>Total Current Assets</b>             | <b>\$ 1,270,395</b>          | <b>\$ 1,500,655</b>          | <b>\$ (230,260)</b> |
| Land, building and equipment, net       | 592,223                      | 241,209                      | 351,014             |
| Less: Depreciation                      | (31,583)                     | (28,301)                     | (3,282)             |
|   | <b>560,639</b>               | <b>212,908</b>               | <b>347,732</b>      |
| <b>TOTAL ASSETS</b>                     | <b>\$ 1,831,035</b>          | <b>\$ 1,713,563</b>          | <b>\$ 117,472</b>   |
| <b>LIABILITIES AND NET ASSETS</b>       |                              |                              |                     |
| <b>Current liabilities</b>              |                              |                              |                     |
| Deferred revenue                        | \$ 46,943                    | \$ -                         | \$ 46,943           |
| Due to Learning Center                  | 187,539                      | 127,497                      | 60,042              |
| <b>Total Current Liabilities</b>        | <b>234,482</b>               | <b>127,497</b>               | <b>106,985</b>      |
| <b>Net assets</b>                       |                              |                              |                     |
| Net Surplus/Deficit                     | \$ 10,488                    | \$ 845,282                   | \$ (834,794)        |
| Without donor restriction               | 1,586,065                    | 740,783                      | 845,282             |
| <b>Total net assets</b>                 | <b>1,596,553</b>             | <b>1,586,065</b>             | <b>10,488</b>       |
| <b>Total liabilities and net assets</b> | <b>\$ 1,831,035</b>          | <b>\$ 1,713,563</b>          | <b>\$ 117,472</b>   |

**PUENTE Charter School**  
**Statement of Cash Flow**  
**For the Month Ended December 31, 2019**

|   | <b>Month Ended<br/>12/31/2019</b> | <b>FY 2018-19<br/>6/30/2019</b> |
|---|-----------------------------------|---------------------------------|
| <b>Cash flows from operating activities:</b>  |                                   |                                 |
| Change in total net assets  | \$ 10,488                         | \$ 845,282                      |
| Adjustments to reconcile in net assets to net cash<br>(used in) provided by operating activities: |                                   |                                 |
| Depreciation  | 3,282                             | 6,250                           |
| Changes in operating assets and liabilities:  |                                   |                                 |
| Accounts/Pledges receivable   | (112,345)                         | (526,121)                       |
| Deferred revenue  | 46,943                            | -                               |
| Due to Learning Center  | 60,042                            | 25,413                          |
| <b>Net cash (used in) provided by operating activities</b>  | <b>8,410</b>                      | <b>350,824</b>                  |
| <b>Cash flows from investing activities:</b>  |                                   |                                 |
| Purchase of property and equipment  | (39,224)                          | (20,569)                        |
| Capital expenditures (Work in Process)  | (311,790)                         | (182,089)                       |
| <b>Net cash used in investing activities</b>  | <b>(351,014)</b>                  | <b>(202,658)</b>                |
| <b>NET INCREASE (DECREASE) IN CASH</b>  | <b>(342,605)</b>                  | <b>148,166</b>                  |
| <b>CASH - BEGINNING</b>   | <b>897,012</b>                    | <b>748,846</b>                  |
| <b>CASH - ENDING</b>  | <b>\$ 554,406</b>                 | <b>\$ 897,012</b>               |



**PUENTE Learning Center**

**Capital Expenditures**

**Work in Process**

**FY 2018-19**

| <b>Vendor</b>                | <b>Total</b>          |
|------------------------------|-----------------------|
| Berliner Architects          | 109,403               |
| Brandow & Johnston           | 5,310                 |
| BTC                          | 756                   |
| City of Los Angeles          | 25,437                |
| Craig Lawson & Co, LLC       | 32,508                |
| Department of Transportation | 1,175                 |
| GeoSystems Inc.              | 3,500                 |
| Gibson Transportation        | 4,000                 |
| <b>Grand Total</b>           | <b><u>182,089</u></b> |

**PUENTE Learning Center**

**Capital Expenditures**

**Work in Process**

**FY 2019-20 Year to Date**

| <b>Vendor</b>                | <b>Total</b>          |
|------------------------------|-----------------------|
| Berliner Architects          | 184,112               |
| City of LA Building & Safety | 15,666                |
| City of Los Angeles          | 21,799                |
| Craig Lawson & Co, LLC       | 37,269                |
| Department of Transportation | 7,480                 |
| GeoSystems Inc.              | 2,225                 |
| Gibson Transportation        | 13,125                |
| Ter Molen Watkins            | 30,114                |
| <b>Grand Total</b>           | <b><u>311,790</u></b> |

## MEMORANDUM

**To:** Board Meeting

**From:** Angelica Castro  
Vice President of Finance, PUENTE Charter School

**Date:** March 11, 2020

**Re:** Summary of Financial Results as of December 31, 2019

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The purpose of this memo is to summarize the financial results of PUENTE Charter School as of December 31, 2019. Please find a copy of the following reports in this Committee Packet:

1. Statement of Activities for period ended December 31, 2019 with comparative actuals for December 31, 2018: Including Annual Budget.
2. Statement of Financial Position as of December 31, 2019.
3. Statement of Cash Flow as of December 31, 2019.

### **1. Statement of Activities**

As of December 31, 2019, the Charter School has an operating surplus of \$10,488. When adding depreciation, the surplus increase to \$13,771. This is mainly due to the following:

#### ***Revenue:***

- In prior years, the Charter School's revenue was recognized using cash basis accounting. In order to provide a more accurate picture of the School's overall financial health, management adopted the accrual basis method when recognizing revenue. This changed in method resulted in an increase in revenue of \$282,234 from prior year.

#### ***Expenses:***

Total expenses increased by \$381,241 from prior year. This is mainly due to a more equitable expense allocation between the Learning Center and the Charter School.

Significant variances of specific line item expenses include:

- Personnel Costs: Personnel Costs expenses increased by \$241,027 from prior year. This variance is mainly due to the addition of staffing as well as reassessing salary allocations.
- Building Lease: Building lease increased by \$28,202 from prior year. This is mainly due to the addition of the 2<sup>nd</sup> grade and additional square footage dedicated to the Charter School.

- Special Ed Fair Share: Special Ed Fair Share decreased by \$4,252 from prior year. This is mainly due the change is accounting method from cash to accrual basis.
- Professional Service: Professional service increased by \$22,093 from prior year. Due to the addition of the 2<sup>nd</sup> grade and additional square footage dedicated to the Charter School, management contracted with a cleaning company to assist our maintenance department with the custodial work.
- Textbooks: Textbooks increased by \$14,630 from prior year. This is mainly due to the addition of the Charter School 2<sup>nd</sup> grade class that required additional textbooks.
- Utilities: Utilities increased by \$13,832 from prior year. This is mainly due to the improvement of expense allocations between Learning Center and Charter School.
- Equipment/Bldg. & Repairs: Repair and maintenance increased by \$14,761 from prior year. This is mainly due to the improvement of expense allocations between Learning Center and Charter School.
- Security: Security increased by \$5,603 from prior year. This is mainly due to the improvement of expense allocations between Learning Center and Charter School.
- Accounting: Accounting increased by \$8,320 from prior year. This is a new account category. In prior years, all accounting fees were recognized under Professional Services.
- Education Supplies: Education supplies increased by \$3,532 from prior year. This is mainly due to the addition of the Charter School 2<sup>nd</sup> grade class.
- Office Supplies: Office supplies increased by \$2,504 from prior year. This is mainly due to the improvement of expense allocations between Learning Center and Charter School.
- Dues and Subscriptions: Dues and subscriptions increased by \$2,628 from prior year. This is mainly due to additional subscriptions to educational material (Reading Fundamental & Behavior Flip).

## **2. Statement of Financial Position**

Total assets as of December 31, 2019 are \$1,831,035 which consists of \$1,270,395 in current assets and \$560,639 in net fixed assets. Accounts receivable total \$715,989.

Total Current Liabilities: Deferred Revenue from LAUSD payment of \$46,943 and payments due to the Learning Center of \$187,539.00

## **3. Statement of Cash Flow**

The Charter School's cash decreased by \$342,605. The decrease is mainly due to the following:

- a. As a non-cash item, depreciation of \$3,282 is added to the net surplus to reconcile the cash from operations.
- b. Accounts receivable increased by \$112,345. Increasing receivables means less inflow of cash through our lack of collections. Therefore, the \$112,345 is subtracted from the net surplus.
- c. Deferred revenue increased by \$46,943. Deferred revenue are funds received from LAUSD for future property tax revenue. Increasing in deferred revenue means more inflow of cash through early payments. Therefore, the \$46,943 is added to the net surplus.
- d. Due to Learning Center accrual increased by \$60,042. Increasing liabilities means that obligations are pay at a later day. As such, the Charter School has more cash on hand as the \$60,042 is added to the net surplus.
- e. Land Building & Equipment increased by \$351,014. This is mainly due to the payment related to the construction work in progress. The increase results in a decrease in cash. As such, the change is subtracted from the total change in net assets.
- f. The total decrease in cash of \$342,603 is subtracted from the beginning cash of \$897,012 resulting in ending cash balance of \$554,406.00

| Description   | Resource Codes | Object Codes            | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|-------------------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>A. REVENUES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) LCFF Sources   |                | 8010-8099               | 1,593,726.00           | 1,593,726.00                              | 929,677.00             | 1,593,726.00                    | 0.00                             | 0.0%                             |
| 2) Federal Revenue  |                | 8100-8299               | 84,368.00              | 84,368.00                                 | 59,594.00              | 84,368.00                       | 0.00                             | 0.0%                             |
| 3) Other State Revenue  |                | 8300-8599               | 148,455.00             | 148,455.00                                | 92,330.00              | 240,915.00                      | 92,460.00                        | 62.3%                            |
| 4) Other Local Revenue  |                | 8600-8799               | 92,480.00              | 92,460.00                                 | 57,369.00              | 0.00                            | (92,480.00)                      | -100.0%                          |
| 5) TOTAL, REVENUES  |                |                         | 1,919,009.00           | 1,919,009.00                              | 1,138,970.00           | 1,919,009.00                    |                                  |                                  |
| <b>B. EXPENSES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Certificated Salaries  |                | 1000-1999               | 448,841.00             | 448,841.00                                | 278,319.00             | 448,841.00                      | 0.00                             | 0.0%                             |
| 2) Classified Salaries  |                | 2000-2999               | 515,064.00             | 515,064.00                                | 313,850.00             | 515,064.00                      | 0.00                             | 0.0%                             |
| 3) Employee Benefits  |                | 3000-3999               | 182,494.00             | 182,494.00                                | 120,855.00             | 182,494.00                      | 0.00                             | 0.0%                             |
| 4) Books and Supplies   |                | 4000-4999               | 157,284.00             | 157,284.00                                | 103,310.00             | 157,284.00                      | 0.00                             | 0.0%                             |
| 5) Services and Other Operating Expenses  |                | 5000-5999               | 603,711.00             | 603,711.00                                | 299,268.00             | 603,711.00                      | 0.00                             | 0.0%                             |
| 6) Depreciation   |                | 6000-6999               | 7,500.00               | 7,500.00                                  | 8,568.00               | 7,500.00                        | 0.00                             | 0.0%                             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299,<br>7400-7499 | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 9) TOTAL, EXPENSES  |                |                         | 1,914,894.00           | 1,914,894.00                              | 1,124,170.00           | 1,914,894.00                    |                                  |                                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENSES BEFORE OTHER<br/>FINANCING SOURCES AND USES (A5 - B9)</b> |                |                         | 4,115.00               | 4,115.00                                  | 14,800.00              | 4,115.00                        |                                  |                                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Interfund Transfers  |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Transfers In   |                | 8900-8929               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Transfers Out  |                | 7600-7629               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Other Sources/Uses   |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Sources  |                | 8930-8979               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Uses   |                | 7630-7699               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Contributions  |                | 8980-8999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>E. NET INCREASE (DECREASE) IN<br/>NET POSITION (C + D4)</b> |                |              | 4,115.00               | 4,115.00                                  | 14,800.00              | 4,115.00                        |                                  |                                  |
| <b>F. NET POSITION</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| 1) Beginning Net Position                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| a) As of July 1 - Unaudited                                    |                | 9791         | 1,586,065.50           | 1,586,065.50                              |                        | 1,586,065.50                    | 0.00                             | 0.0%                             |
| b) Audit Adjustments   |                | 9793         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| c) As of July 1 - Audited (F1a + F1b)                          |                |              | 1,586,065.50           | 1,586,065.50                              |                        | 1,586,065.50                    |                                  |                                  |
| d) Other Restatements  |                | 9795         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| e) Adjusted Beginning Net Position (F1c + F1d)                 |                |              | 1,586,065.50           | 1,586,065.50                              |                        | 1,586,065.50                    |                                  |                                  |
| 2) Ending Net Position, June 30 (E + F1e)                      |                |              | 1,590,180.50           | 1,590,180.50                              |                        | 1,590,180.50                    |                                  |                                  |
| Components of Ending Net Position                              |                |              |                        |   |                        |                                 |                                  |                                  |
| a) Net Investment in Capital Assets                            |                | 9796         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| b) Restricted Net Position                                     |                | 9797         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| c) Unrestricted Net Position                                   |                | 9790         | 1,590,180.50           | 1,590,180.50                              |                        | 1,590,180.50                    |                                  |                                  |

| Description  | Resource Codes  | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|---|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>LCFF SOURCES</b>                                    |   |              |                        |   |                        |                                 |                                  |                                  |
| Principal Apportionment                                |   |              |                        |   |                        |                                 |                                  |                                  |
| State Aid - Current Year                               |   | 8011         | 1,055,112.00           | 1,055,112.00                              | 615,482.00             | 1,055,112.00                    | 0.00                             | 0.0%                             |
| Education Protection Account State Aid - Current Year  |   | 8012         | 202,223.00             | 202,223.00                                | 117,964.00             | 202,223.00                      | 0.00                             | 0.0%                             |
| State Aid - Prior Years                                |   | 8019         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>LCFF Transfers</b>                                  |   |              |                        |   |                        |                                 |                                  |                                  |
| Unrestricted LCFF Transfers - Current Year             | 0000  | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other LCFF Transfers - Current Year                | All Other   | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers to Charter Schools in Lieu of Property Taxes |   | 8096         | 336,391.00             | 336,391.00                                | 196,231.00             | 336,391.00                      | 0.00                             | 0.0%                             |
| Property Taxes Transfers                               |   | 8097         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| LCFF/Revenue Limit Transfers - Prior Years             |   | 8099         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, LCFF SOURCES</b>                             |   |              | <b>1,593,726.00</b>    | <b>1,593,726.00</b>                       | <b>929,677.00</b>      | <b>1,593,726.00</b>             | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>FEDERAL REVENUE</b>                                 |   |              |                        |   |                        |                                 |                                  |                                  |
| Maintenance and Operations                             |   | 8110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Special Education Entitlement                          |   | 8181         | 0.00                   | 0.00                                      | 0.00                   | 31,643.00                       | 31,643.00                        | New                              |
| Special Education Discretionary Grants                 |   | 8182         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Child Nutrition Programs                               |   | 8220         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Donated Food Commodities                               |   | 8221         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interagency Contracts Between LEAs                     |   | 8285         | 31,643.00              | 31,643.00                                 | 22,351.00              | 0.00                            | (31,643.00)                      | -100.0%                          |
| Title I, Part A, Basic                                 | 3010  | 8290         | 52,020.00              | 52,020.00                                 | 36,745.00              | 52,020.00                       | 0.00                             | 0.0%                             |
| Title I, Part D, Local Delinquent Programs             | 3025  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Title II, Part A, Supporting Effective Instruction     | 4036  | 8290         | 705.00                 | 705.00                                    | 498.00                 | 705.00                          | 0.00                             | 0.0%                             |
| Title III, Part A, Immigrant Student Program           | 4201  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Title III, Part A, English Learner Program             | 4203  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Public Charter Schools Grant Program (PCSGP)           | 4610  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other NCLB / Every Student Succeeds Act                | 3020, 3040, 3041,<br>3045, 3060, 3061,<br>3150, 3155, 3180,<br>3181, 3182, 3185,<br>4124, 4126, 4127,<br>4128, 5510, 5630 | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Career and Technical Education                         | 3500-3599   | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Federal Revenue                              | All Other   | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, FEDERAL REVENUE</b>                          |   |              | <b>84,368.00</b>       | <b>84,368.00</b>                          | <b>59,594.00</b>       | <b>84,368.00</b>                | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>OTHER STATE REVENUE</b>                             |   |              |                        |   |                        |                                 |                                  |                                  |
| <b>Other State Apportionments</b>                      |   |              |                        |   |                        |                                 |                                  |                                  |
| Special Education Master Plan                          |   |              |                        |   |                        |                                 |                                  |                                  |
| Current Year   | 6500  | 8311         | 0.00                   | 0.00                                      | 0.00                   | 92,460.00                       | 92,460.00                        | New                              |
| Prior Years  | 6500  | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Apportionments - Current Year          | All Other   | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Apportionments - Prior Years           | All Other   | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Child Nutrition Programs                               |   | 8520         | 123,648.00             | 123,648.00                                | 78,855.00              | 123,648.00                      | 0.00                             | 0.0%                             |
| Mandated Costs Reimbursements                          |   | 8550         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Lottery - Unrestricted and Instructional Materials     |   | 8560         | 24,807.00              | 24,807.00                                 | 13,475.00              | 24,807.00                       | 0.00                             | 0.0%                             |
| After School Education and Safety (ASES)               | 6010  | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |



| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| Charter School Facility Grant  | 6030           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Drug/Alcohol/Tobacco Funds   | 6690, 6695     | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| California Clean Energy Jobs Act                                       | 6230           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Career Technical Education Incentive<br>Grant Program                  | 6387           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Specialized Secondary  | 7370           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Quality Education Investment Act                                       | 7400           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Revenue  | All Other      | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER STATE REVENUE</b>                                      |                |              | <b>148,455.00</b>      | <b>148,455.00</b>                         | <b>92,330.00</b>       | <b>240,915.00</b>               | <b>92,460.00</b>                 | <b>62.3%</b>                     |
| <b>OTHER LOCAL REVENUE</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Sales  |                |              |                        |   |                        |                                 |                                  |                                  |
| Sale of Equipment/Supplies   |                | 8631         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Sale of Publications   |                | 8632         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Food Service Sales   |                | 8634         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Sales  |                | 8639         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Leases and Rentals   |                | 8650         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interest   |                | 8660         | 0.00                   | 0.00                                      | 46.00                  | 0.00                            | 0.00                             | 0.0%                             |
| Net Increase (Decrease) In the Fair Value of Investments               |                | 8662         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Fees and Contracts   |                |              |                        |   |                        |                                 |                                  |                                  |
| Child Development Parent Fees  |                | 8673         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transportation Fees From Individuals                                   |                | 8675         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interagency Services   |                | 8677         | 92,460.00              | 92,460.00                                 | 53,936.00              | 0.00                            | (92,460.00)                      | -100.0%                          |
| All Other Fees and Contracts   |                | 8689         | 0.00                   | 0.00                                      | 3,387.00               | 0.00                            | 0.00                             | 0.0%                             |
| Other Local Revenue  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Local Revenue  |                | 8699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Tuition  |                | 8710         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers In   |                | 8781-8783    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Apportionments  |                |              |                        |   |                        |                                 |                                  |                                  |
| Special Education SELPA Transfers<br>From Districts or Charter Schools | 6500           | 8791         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From County Offices  | 6500           | 8792         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From JPAs  | 6500           | 8793         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Transfers of Apportionments<br>From Districts or Charter Schools | All Other      | 8791         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From County Offices  | All Other      | 8792         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From JPAs  | All Other      | 8793         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers In from All Others                                 |                | 8799         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER LOCAL REVENUE</b>                                      |                |              | <b>92,460.00</b>       | <b>92,460.00</b>                          | <b>57,369.00</b>       | <b>0.00</b>                     | <b>(92,460.00)</b>               | <b>-100.0%</b>                   |
| <b>TOTAL, REVENUES</b>   |                |              | <b>1,919,009.00</b>    | <b>1,919,009.00</b>                       | <b>1,138,970.00</b>    | <b>1,919,009.00</b>             |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>CERTIFICATED SALARIES</b>                                |                |              |                        |   |                        |                                 |                                  |                                  |
| Certificated Teachers' Salaries                             |                | 1100         | 371,591.00             | 371,591.00                                | 236,867.00             | 385,562.00                      | (13,971.00)                      | -3.8%                            |
| Certificated Pupil Support Salaries                         |                | 1200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Certificated Supervisors' and Administrators' Salaries      |                | 1300         | 77,250.00              | 77,250.00                                 | 41,452.00              | 63,279.00                       | 13,971.00                        | 18.1%                            |
| Other Certificated Salaries                                 |                | 1900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CERTIFICATED SALARIES</b>                         |                |              | 448,841.00             | 448,841.00                                | 278,319.00             | 448,841.00                      | 0.00                             | 0.0%                             |
| <b>CLASSIFIED SALARIES</b>                                  |                |              |                        |   |                        |                                 |                                  |                                  |
| Classified Instructional Salaries                           |                | 2100         | 144,820.00             | 144,820.00                                | 177,651.00             | 289,172.00                      | (144,352.00)                     | -99.7%                           |
| Classified Support Salaries                                 |                | 2200         | 21,041.00              | 21,041.00                                 | 17,765.00              | 28,916.00                       | (7,875.00)                       | -37.4%                           |
| Classified Supervisors' and Administrators' Salaries        |                | 2300         | 232,546.00             | 232,546.00                                | 76,982.00              | 125,308.00                      | 107,238.00                       | 46.1%                            |
| Clerical, Technical and Office Salaries                     |                | 2400         | 116,657.00             | 116,657.00                                | 41,452.00              | 71,668.00                       | 44,989.00                        | 38.6%                            |
| Other Classified Salaries                                   |                | 2900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CLASSIFIED SALARIES</b>                           |                |              | 515,064.00             | 515,064.00                                | 313,850.00             | 515,064.00                      | 0.00                             | 0.0%                             |
| <b>EMPLOYEE BENEFITS</b>                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| STRS  |                | 3101-3102    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS  |                | 3201-3202    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OASDI/Medicare/Alternative                                  |                | 3301-3302    | 67,090.00              | 67,090.00                                 | 57,999.00              | 87,090.00                       | 0.00                             | 0.0%                             |
| Health and Welfare Benefits                                 |                | 3401-3402    | 92,885.00              | 92,885.00                                 | 47,248.00              | 92,885.00                       | 0.00                             | 0.0%                             |
| Unemployment Insurance                                      |                | 3501-3502    | 10,909.00              | 10,909.00                                 | 12,072.00              | 10,909.00                       | 0.00                             | 0.0%                             |
| Workers' Compensation                                       |                | 3601-3602    | 11,610.00              | 11,610.00                                 | 3,538.00               | 11,610.00                       | 0.00                             | 0.0%                             |
| OPEB, Allocated   |                | 3701-3702    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OPEB, Active Employees                                      |                | 3751-3752    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Employee Benefits                                     |                | 3901-3902    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EMPLOYEE BENEFITS</b>                             |                |              | 182,494.00             | 182,494.00                                | 120,855.00             | 182,494.00                      | 0.00                             | 0.0%                             |
| <b>BOOKS AND SUPPLIES</b>                                   |                |              |                        |   |                        |                                 |                                  |                                  |
| Approved Textbooks and Core Curricula Materials             |                | 4100         | 47,125.00              | 47,125.00                                 | 26,371.00              | 47,125.00                       | 0.00                             | 0.0%                             |
| Books and Other Reference Materials                         |                | 4200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Materials and Supplies                                      |                | 4300         | 12,256.00              | 12,256.00                                 | 29,178.00              | 12,256.00                       | 0.00                             | 0.0%                             |
| Noncapitalized Equipment                                    |                | 4400         | 2,450.00               | 2,450.00                                  | 182.00                 | 2,450.00                        | 0.00                             | 0.0%                             |
| Food  |                | 4700         | 95,453.00              | 95,453.00                                 | 47,579.00              | 95,453.00                       | 0.00                             | 0.0%                             |
| <b>TOTAL, BOOKS AND SUPPLIES</b>                            |                |              | 157,284.00             | 157,284.00                                | 103,310.00             | 157,284.00                      | 0.00                             | 0.0%                             |
| <b>SERVICES AND OTHER OPERATING EXPENSES</b>                |                |              |                        |   |                        |                                 |                                  |                                  |
| Subagreements for Services                                  |                | 5100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Travel and Conferences                                      |                | 5200         | 7,950.00               | 7,950.00                                  | 1,630.00               | 7,950.00                        | 0.00                             | 0.0%                             |
| Dues and Memberships  |                | 5300         | 4,095.00               | 4,095.00                                  | 4,054.00               | 4,095.00                        | 0.00                             | 0.0%                             |
| Insurance   |                | 5400-5450    | 0.00                   | 0.00                                      | 7,931.00               | 70,472.00                       | (70,472.00)                      | New                              |
| Operations and Housekeeping Services                        |                | 5500         | 56,591.00              | 56,591.00                                 | 41,444.00              | 67,391.00                       | (10,800.00)                      | -19.1%                           |
| Rentals, Leases, Repairs, and Noncapitalized Improvements   |                | 5600         | 184,700.00             | 184,700.00                                | 87,955.00              | 173,900.00                      | 10,800.00                        | 5.8%                             |
| Transfers of Direct Costs                                   |                | 5710         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Direct Costs - Interfund                       |                | 5750         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Professional/Consulting Services and Operating Expenditures |                | 5800         | 210,800.00             | 210,800.00                                | 154,348.00             | 279,903.00                      | (69,103.00)                      | -32.8%                           |
| Communications  |                | 5900         | 139,575.00             | 139,575.00                                | 1,906.00               | 0.00                            | 139,575.00                       | 100.0%                           |
| <b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>         |                |              | 603,711.00             | 603,711.00                                | 299,268.00             | 603,711.00                      | 0.00                             | 0.0%                             |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>DEPRECIATION</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Depreciation Expense   |                | 6900         | 7,500.00               | 7,500.00                                  | 8,568.00               | 7,500.00                        | 0.00                             | 0.0%                             |
| <b>TOTAL, DEPRECIATION</b>   |                |              | 7,500.00               | 7,500.00                                  | 8,568.00               | 7,500.00                        | 0.00                             | 0.0%                             |
| <b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>                                 |                |              |                        |   |                        |                                 |                                  |                                  |
| Tuition  |                |              |                        |   |                        |                                 |                                  |                                  |
| Tuition for Instruction Under Interdistrict Attendance Agreements                          |                | 7110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Tuition, Excess Costs, and/or Deficit Payments<br>Payments to Districts or Charter Schools |                | 7141         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Payments to County Offices   |                | 7142         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Payments to JPAs   |                | 7143         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Transfers Out  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Transfers  |                | 7281-7283    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers Out to All Others  |                | 7299         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Debt Service   |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service - Interest  |                | 7438         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>                          |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Indirect Costs  |                | 7310         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Indirect Costs - Interfund  |                | 7350         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>                                    |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EXPENSES</b>   |                |              | 1,914,894.00           | 1,914,894.00                              | 1,124,170.00           | 1,914,894.00                    |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>INTERFUND TRANSFERS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>INTERFUND TRANSFERS IN</b>                                     |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers In                           |                | 8919         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (a) TOTAL, INTERFUND TRANSFERS IN                                 |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>INTERFUND TRANSFERS OUT</b>                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers Out                          |                | 7619         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                                |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER SOURCES/USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>SOURCES</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Sources   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers from Funds of Lapsed/Reorganized LEAs                   |                | 8965         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Sources                                       |                | 8979         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (c) TOTAL, SOURCES  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Funds from Lapsed/Reorganized LEAs                   |                | 7651         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Uses  |                | 7699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (d) TOTAL, USES   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>CONTRIBUTIONS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Contributions from Unrestricted Revenues                          |                | 8980         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Contributions from Restricted Revenues                            |                | 8990         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (e) TOTAL, CONTRIBUTIONS  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES</b><br>(a - b + c - d + e) |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

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| Section I - Expenditures   | Funds 01, 09, and 62  |                                       |   | 2019-20<br>Expenditures |
|--|---|---------------------------------------|---|-------------------------|
|  | Goals   | Functions                             | Objects                                       |                         |
| A. Total state, federal, and local expenditures (all resources)  | All   | All                                   | 1000-7999                                     | 1,914,896.00            |
| B. Less all federal expenditures not allowed for MOE<br>(Resources 3000-5999, except 3385)                           | All   | All                                   | 1000-7999                                     | 208,016.00              |
| C. Less state and local expenditures not allowed for MOE:<br>(All resources, except federal as identified in Line B) |   |                                       |   |                         |
| 1. Community Services  | All   | 5000-5999                             | 1000-7999                                     | 0.00                    |
| 2. Capital Outlay  | All except<br>7100-7199   | All except<br>5000-5999               | 6000-6999                                     | 7,500.00                |
| 3. Debt Service  | All   | 9100                                  | 5400-5450,<br>5800, 7430-<br>7439             | 0.00                    |
| 4. Other Transfers Out   | All   | 9200                                  | 7200-7299                                     | 0.00                    |
| 5. Interfund Transfers Out   | All   | 9300                                  | 7600-7629                                     | 0.00                    |
| 6. All Other Financing Uses  | All   | 9100<br>9200                          | 7699<br>7651                                  | 0.00                    |
| 7. Nonagency   | 7100-7199   | All except<br>5000-5999,<br>9000-9999 | 1000-7999                                     | 92,460.00               |
| 8. Tuition (Revenue, in lieu of expenditures, to approximate<br>costs of services for which tuition is received)     | All   | All                                   | 8710  | 0.00                    |
| 9. Supplemental expenditures made as a result of a<br>Presidentially declared disaster                               | Manually entered. Must not include<br>expenditures in lines B, C1-C8, D1, or<br>D2. |                                       |   |                         |
| 10. Total state and local expenditures not<br>allowed for MOE calculation<br>(Sum lines C1 through C9)               |   |                                       |   | 99,960.00               |
| D. Plus additional MOE expenditures:   |   |                                       |   |                         |
| 1. Expenditures to cover deficits for food services<br>(Funds 13 and 61) (If negative, then zero)                    | All   | All                                   | 1000-7143,<br>7300-7439<br>minus<br>8000-8699 | 0.00                    |
| 2. Expenditures to cover deficits for student body activities  | Manually entered. Must not include<br>expenditures in lines A or D1.                |                                       |   |                         |
| E. Total expenditures subject to MOE<br>(Line A minus lines B and C10, plus lines D1 and D2)                         |   |                                       |   | 1,606,920.00            |

| Section I - Expenditures   | Funds 01, 09, and 62  |                                       |   | 2019-20<br>Expenditures |
|--|---|---------------------------------------|---|-------------------------|
|  | Goals   | Functions                             | Objects                                       |                         |
| A. Total state, federal, and local expenditures (all resources)  | All   | All                                   | 1000-7999                                     | 1,914,896.00            |
| B. Less all federal expenditures not allowed for MOE<br>(Resources 3000-5999, except 3385)                           | All   | All                                   | 1000-7999                                     | 208,016.00              |
| C. Less state and local expenditures not allowed for MOE:<br>(All resources, except federal as identified in Line B) |   |                                       |   |                         |
| 1. Community Services  | All   | 5000-5999                             | 1000-7999                                     | 0.00                    |
| 2. Capital Outlay  | All except<br>7100-7199   | All except<br>5000-5999               | 6000-6999                                     | 7,500.00                |
| 3. Debt Service  | All   | 9100                                  | 5400-5450,<br>5800, 7430-<br>7439             | 0.00                    |
| 4. Other Transfers Out   | All   | 9200                                  | 7200-7299                                     | 0.00                    |
| 5. Interfund Transfers Out   | All   | 9300                                  | 7600-7629                                     | 0.00                    |
| 6. All Other Financing Uses  | All   | 9100<br>9200                          | 7699<br>7651                                  | 0.00                    |
| 7. Nonagency   | 7100-7199   | All except<br>5000-5999,<br>9000-9999 | 1000-7999                                     | 92,460.00               |
| 8. Tuition (Revenue, in lieu of expenditures, to approximate<br>costs of services for which tuition is received)     | All   | All                                   | 8710  | 0.00                    |
| 9. Supplemental expenditures made as a result of a<br>Presidentially declared disaster                               | Manually entered. Must not include<br>expenditures in lines B, C1-C8, D1, or<br>D2. |                                       |   |                         |
| 10. Total state and local expenditures not<br>allowed for MOE calculation<br>(Sum lines C1 through C9)               |   |                                       |   | 99,960.00               |
| D. Plus additional MOE expenditures:   |   |                                       |   |                         |
| 1. Expenditures to cover deficits for food services<br>(Funds 13 and 61) (If negative, then zero)                    | All   | All                                   | 1000-7143,<br>7300-7439<br>minus<br>8000-8699 | 0.00                    |
| 2. Expenditures to cover deficits for student body activities  | Manually entered. Must not include<br>expenditures in lines A or D1.                |                                       |   |                         |
| E. Total expenditures subject to MOE<br>(Line A minus lines B and C10, plus lines D1 and D2)                         |   |                                       |   | 1,606,920.00            |



| Section II - Expenditures Per ADA  |                            | 2019-20<br>Annual ADA/<br>Exps. Per ADA |
|--|----------------------------|---|
| A. Average Daily Attendance<br>(Form AI, Column C, Line C9)*   |                            | 0.00                                    |
| B. Expenditures per ADA (Line I.E divided by Line II.A)  |                            | 0.00                                    |
| <b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>   |                            |   |
|  | <b>Total</b>               | <b>Per ADA</b>                          |
| A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation)<br>(Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.) | 0.00                       | 0.00                                    |
| 1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)  | 0.00                       | 0.00                                    |
| 2. Total adjusted base expenditure amounts (Line A plus Line A.1)  | 0.00                       | 0.00                                    |
| B. Required effort (Line A.2 times 90%)  | 0.00                       | 0.00                                    |
| C. Current year expenditures (Line I.E and Line II.B)  | 1,606,920.00               | 0.00                                    |
| D. MOE deficiency amount, if any (Line B minus Line C)<br>(If negative, then zero)   | 0.00                       | 0.00                                    |
| E. MOE determination<br>(If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)   | MOE Calculation Incomplete |   |
| F. MOE deficiency percentage, if MOE not met; otherwise, zero<br>(Line D divided by Line B)<br>(Funding under ESSA covered programs in FY 2021-22 may be reduced by the lower of the two percentages)  | 0.00%                      | 0.00%                                   |

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 Report ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.

| Section II - Expenditures Per ADA  |                            | 2019-20<br>Annual ADA/<br>Exps. Per ADA |
|--|----------------------------|---|
| A. Average Daily Attendance<br>(Form AI, Column C, Line C9)*   |                            | 0.00                                    |
| B. Expenditures per ADA (Line I.E divided by Line II.A)  |                            | 0.00                                    |
| <b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>   |                            |   |
|  | <b>Total</b>               | <b>Per ADA</b>                          |
| A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation)<br>(Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.) | 0.00                       | 0.00                                    |
| 1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)  | 0.00                       | 0.00                                    |
| 2. Total adjusted base expenditure amounts (Line A plus Line A.1)  | 0.00                       | 0.00                                    |
| B. Required effort (Line A.2 times 90%)  | 0.00                       | 0.00                                    |
| C. Current year expenditures (Line I.E and Line II.B)  | 1,606,920.00               | 0.00                                    |
| D. MOE deficiency amount, if any (Line B minus Line C)<br>(If negative, then zero)   | 0.00                       | 0.00                                    |
| E. MOE determination<br>(If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)   | MOE Calculation Incomplete |   |
| F. MOE deficiency percentage, if MOE not met; otherwise, zero<br>(Line D divided by Line B)<br>(Funding under ESSA covered programs in FY 2021-22 may be reduced by the lower of the two percentages)  | 0.00%                      | 0.00%                                   |

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 Report ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.

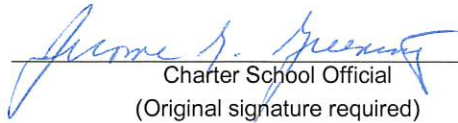
| <b>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</b> |                           |                             |
|--|---------------------------|-----------------------------|
| <b>Description of Adjustments</b>  | <b>Total Expenditures</b> | <b>Expenditures Per ADA</b> |
|  |                           |                             |
|  |                           |                             |
|  |                           |                             |
|  |                           |                             |
|  |                           |                             |
| <b>Total adjustments to base expenditures</b>  | <b>0.00</b>               | <b>0.00</b>                 |

Charter Number: 0473

To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority):

2019-20 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a).

Signed:

  
Charter School Official  
(Original signature required)

Date:

3/2/2020

Printed

Name: Jerome G. Greening

Title: Interim CEO/Principal

For additional information on the interim report, please contact:

Charter School Contact:

Angelica Castro

Name

Vice President of Finance

Title

323-780-8900 Ext. 210

Telephone

angelica@puente.org

E-mail Address



**Maginnis  
Knechtel & McIntyre LLP**  
Certified Public Accountants and Consultants

300 West Colorado Boulevard  
Pasadena, CA 91105-1824  
(626) 449-3466  
Fax (626) 577-9361

January 23, 2020

Jerome Greening  
Interim CEO  
Puente Learning Center  
501 South Boyle Avenue  
Los Angeles, CA 90033

Dear Jerome:

We are pleased to confirm our understanding of the services we are to provide for Puente Learning Center for the year ended June 30, 2020.

We will audit the financial statements of Puente Learning Center, which comprise the statement of financial position as of June 30, 2020 and the related statements of activities, functional expenses, and cash flows for the year ended June 30, 2020, and the related notes to the financial statements. Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and other additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Statement of Financial Position – Charter School Programs
2. Statement of Activities – Charter School Programs
3. Statement of Cash Flows – Charter School Programs
4. Charter School Organization Structure
5. Schedule of Average Daily Attendance – Classroom Based
6. Schedule of Instructional Time
7. Reconciliation of Annual Financial Report with Audited Financial Statements – Charter School Programs

### **Audit Objectives**

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of the Organization's financial statements. Our report will be addressed to the Board of Directors of the Organization. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

### **Audit Objectives, continued**

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Organization is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Audit Procedures – General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

### **Audit Procedures – General, continued**

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures – Internal Control**

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Organization's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Other Services**

We will prepare the Organization's federal and state information returns for the year ended June 30, 2020, based on information provided by you. We will also assist in preparing the financial statements and related notes of the Organization in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.



### **Other Services, continued**

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement and tax services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax return, but management must make all decisions with regard to those matters. Also see separate tax engagement letter.

### **Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; and (3) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

### **Management Responsibilities, continued**

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. The Organization is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the tax services, financial statements, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter the tax services provided and our assistance with the preparation of the financial statements and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to assume all management responsibilities for the tax services, financial statement preparation services, and any other nonattest services we provide; you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Organization; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

### **Engagement Administration, Fees, and Other, continued**

The audit documentation for this engagement is the property of Maginnis Knechtel & McIntyre LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of California or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Maginnis Knechtel & McIntyre LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the State of California. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Yu Chen Vong is the engagement partner and is responsible for supervising the engagement and signing the reports.

By your signature below, you also consent to the electronic transmission of information over the internet. This includes transmissions by encrypted email, secure file sharing services and secure website. The use of electronic mail systems or other communication services that use the Internet involve the transmission of information through computer systems that are not controlled or maintained by us. While the prevention of compromise is our highest priority, the privacy, confidentiality, timeliness and integrity of information transmitted over the internet cannot be assured.

We estimate our fee for the June 30, 2020 audit and other services will be \$35,000, plus out-of-pocket costs such as travel, confirmations, report production, word processing, postage, etc. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. These fees represent a significant markdown of our regular hourly rates. The fee estimate is based on anticipated cooperation from management and the assumption that unexpected circumstances will not be encountered during the work performed. Significant issues and additional hours required to complete the audit will be discussed and agreed with management prior to billing. In accordance with our firm policies, work may be suspended if your account becomes overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

**Engagement Administration, Fees, and Other, continued**

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties. Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT IN THE EVENT OF A DISPUTE OVER FEES, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our peer review accompanies this letter.

We appreciate the opportunity to be of service to Puente Learning Center and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Maginnis Knechtel & McIntyre, LLP*

RESPONSE:

This letter correctly sets forth the understanding of Puente Learning Center.

Officer signature: \_\_\_\_\_

Title: \_\_\_\_\_



**PUEENTE CHARTER SCHOOL LEADERSHIP EVALUATION**  
**LAUSD SCHOOL LEADERSHIP FRAMEWORK**

**PRINCIPAL:** Jerome Greening

(signature)

**SUPERVISOR:** Albert Reyes, Board Chair

(signature)

**DATE:** February 2020

**Evaluation Rating:**

INEFFECTIVE

DEVELOPING

EFFECTIVE

HIGHLY EFFECTIVE

**STANDARD 1: LEADERSHIP AND PROFESSIONAL GROWTH**

**Evidence:**

1. Leading the charter school expansion with the slow-growth model while maintaining a priority on high student achievement outcomes, including scaling the staffing based on the needs of the school and the budget.
2. Work collegially and effectively with LAUSD and CDE and successfully met all compliance standards for charter school operations, including preventing letters of concern/cure from school's authorizer for and having the school earn a score of "4" (highest possible) in all of the LAUSD evaluation areas (Governance, Fiscal, Programs, Management & Operations)
3. Prepare and schedule campus operational meetings, ensuring productive observance of meeting desired goals and respect of colleagues' time
4. Continually adhered to reflective and ethical practices when problem-solving as well as engaging in the process of improving as a practitioner
5. Continually adhered to displaying high emotional intelligence when dealing with complex organizational matters, evidenced by consistent stewardship of the mission of the school

**Evaluation Rating:**

**STANDARD 2: CHANGE MANAGEMENT**

**Evidence:**

1. Work collaboratively with the Board and staff for effective school leadership, ensuring that compliant and ethical business function remains the top priority
2. Ensure workplace trainings on Harassment, Safety (including CPR, First Aid, AED & Active Shooter), and Culture are conducted annually
3. Lead the culture of excellence resulting in staff retention
4. Promote and participate in the seeking of additional grant support for the school expansion, including Ahmanson Foundation
5. Work effectively with legal representation to comply with due diligence as a charter school operator
6. Consistently communicate and promoted excellence in written and verbal expressions to staff and others in support of high expectations for school service
7. Adhere to ethical principles and data for operational decisions (both with internal and external stakeholders), evidenced by favorable feedback from compliance entities and PUEENTE Charter staff

**Evaluation Rating:**





### STANDARD 3: INSTRUCTION

#### Evidence:

1. Work collaboratively with instructional team members on a daily basis to provide a student and family-centered academic program. Coordinated professional development sessions with the Dean of Curriculum & Instruction (e.g., individual student program plan review, reflective practices, data-based decision-making, assessments for learning, positive school culture, subgroup tracking)
2. Track and report subgroup student data to both PUENTE board and charter authorizer
3. Lead the coordination/implementation of special education services to ensure equity of service and outcomes for this subgroup
4. Actively promote and ensure the RTI (Response to Intervention) practice to ensure equity school-wide and for subgroups
5. Provide both formal and informal feedback and evaluation on instructional practices and strategies
6. Delegate to colleagues for the purpose of building competency for program stewardship and effectiveness
7. Support colleagues' unique and creative skills and leveraged them for the benefit of the school community and desired outcomes

Evaluation Rating:

HE

### STANDARD 4: CULTURE OF LEARNING AND POSITIVE BEHAVIOR

#### Evidence:

1. Engage in authentic and transparent discussions with team members, parent community, and students to promote positive culture, contributions and outcomes for all stakeholders
2. Support the instructional team as they utilized behavior plans to foster positive student behavior. Scheduled SST (Student Success Team) meetings for parent involvement in student success and a consistent home-to-school connection. PUENTE maintains a 0% student suspension/expulsion rate and a low staff attrition rate due to the intentional leadership practice of being available and resolving matters with respect and emotional intelligence
3. Engage in authentic and active listening to colleagues to achieve a greater understanding of their concerns and to provide solutions
4. Emphasize and modeled equity and fairness in conversations and in behavior in support of a healthy school culture that fosters respect for each person

Evaluation Rating:

HE



#### STANDARD 5: FAMILY AND COMMUNITY ENGAGEMENT

##### Evidence:

1. Promote the role of parent as first teacher by providing continuous connections to the school community, including monthly family meetings, open-door policy, transparency with communications, surveys, and visibility (evidenced by a survey result score of 4.9 [scale of 1- 5] for "parent satisfaction with school principal")
2. Promote the feedback from the parent community by hosting Coffee with the Principal meetings, Charter Advisory Committee meetings, Family Nights, English Language Learner Committee meetings, and conducting surveys.
3. Represent the organization at Los Angeles community events
4. Participate in campus-wide events intended to strengthen the connection to the community across all stakeholders (e.g., special events in MPR, Golf Tournament, Back to School Bash, Christmas Under the Stars)

Evaluation Rating:

H E

#### STANDARD 6: SYSTEMS AND OPERATIONS

##### Evidence:

1. Adhere to sound fiscal principles for expenditures and did not recommend/approve unsound expenses
2. Work cooperatively with VP of Finance as part of the shared goal of favorable budget variances and clean audits
3. Effectively prepare for FY19 external audits (Maginnis, Knechtel & McIntyre, and LAUSD), and reviewed processes to ensure a desired outcome of "no findings"
4. Advocate for excellence in staffing and participated in the recruitment and screening process with the goal of meeting high student achievement and reporting mandates for authorizer and CDE
5. Facilitate board presentations to empower stronger governance knowledge and decision-making ability
6. Advocate for a more effective governance structure for sound and compliant operations, including annual Brown Act training by charter legal counsel
7. Establish and promote healthy professional relationships with authorizer (LAUSD) and supporting organization (CCSA) to maintain sustainability of PUENTE as a community resource
8. Ensure school calendar adhered to emergency drill in support of school safety and coordinated professional development trainings for active shooter and CPR certification.
9. Respond with full stewardship to board's request for participation in special projects, including leadership as Interim CEO

Evaluation Rating:

H E



| Description   | Resource Codes | Object Codes            | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|-------------------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>A. REVENUES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) LCFF Sources   |                | 8010-8099               | 1,593,726.00           | 1,593,726.00                              | 929,677.00             | 1,593,726.00                    | 0.00                             | 0.0%                             |
| 2) Federal Revenue  |                | 8100-8299               | 84,368.00              | 84,368.00                                 | 59,594.00              | 84,368.00                       | 0.00                             | 0.0%                             |
| 3) Other State Revenue  |                | 8300-8599               | 148,455.00             | 148,455.00                                | 92,330.00              | 240,915.00                      | 92,460.00                        | 62.3%                            |
| 4) Other Local Revenue  |                | 8600-8799               | 92,480.00              | 92,460.00                                 | 57,369.00              | 0.00                            | (92,480.00)                      | -100.0%                          |
| 5) TOTAL, REVENUES  |                |                         | 1,919,009.00           | 1,919,009.00                              | 1,138,970.00           | 1,919,009.00                    |                                  |                                  |
| <b>B. EXPENSES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Certificated Salaries  |                | 1000-1999               | 448,841.00             | 448,841.00                                | 278,319.00             | 448,841.00                      | 0.00                             | 0.0%                             |
| 2) Classified Salaries  |                | 2000-2999               | 515,064.00             | 515,064.00                                | 313,850.00             | 515,064.00                      | 0.00                             | 0.0%                             |
| 3) Employee Benefits  |                | 3000-3999               | 182,494.00             | 182,494.00                                | 120,855.00             | 182,494.00                      | 0.00                             | 0.0%                             |
| 4) Books and Supplies   |                | 4000-4999               | 157,284.00             | 157,284.00                                | 103,310.00             | 157,284.00                      | 0.00                             | 0.0%                             |
| 5) Services and Other Operating Expenses  |                | 5000-5999               | 603,711.00             | 603,711.00                                | 299,268.00             | 603,711.00                      | 0.00                             | 0.0%                             |
| 6) Depreciation   |                | 6000-6999               | 7,500.00               | 7,500.00                                  | 8,568.00               | 7,500.00                        | 0.00                             | 0.0%                             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299,<br>7400-7499 | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 9) TOTAL, EXPENSES  |                |                         | 1,914,894.00           | 1,914,894.00                              | 1,124,170.00           | 1,914,894.00                    |                                  |                                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENSES BEFORE OTHER<br/>FINANCING SOURCES AND USES (A5 - B9)</b> |                |                         | 4,115.00               | 4,115.00                                  | 14,800.00              | 4,115.00                        |                                  |                                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Interfund Transfers  |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Transfers In   |                | 8900-8929               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Transfers Out  |                | 7600-7629               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Other Sources/Uses   |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Sources  |                | 8930-8979               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Uses   |                | 7630-7699               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Contributions  |                | 8980-8999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>E. NET INCREASE (DECREASE) IN<br/>NET POSITION (C + D4)</b> |                |              | 4,115.00               | 4,115.00                                  | 14,800.00              | 4,115.00                        |                                  |                                  |
| <b>F. NET POSITION</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| 1) Beginning Net Position                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| a) As of July 1 - Unaudited                                    |                | 9791         | 1,586,065.50           | 1,586,065.50                              |                        | 1,586,065.50                    | 0.00                             | 0.0%                             |
| b) Audit Adjustments   |                | 9793         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| c) As of July 1 - Audited (F1a + F1b)                          |                |              | 1,586,065.50           | 1,586,065.50                              |                        | 1,586,065.50                    |                                  |                                  |
| d) Other Restatements  |                | 9795         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| e) Adjusted Beginning Net Position (F1c + F1d)                 |                |              | 1,586,065.50           | 1,586,065.50                              |                        | 1,586,065.50                    |                                  |                                  |
| 2) Ending Net Position, June 30 (E + F1e)                      |                |              | 1,590,180.50           | 1,590,180.50                              |                        | 1,590,180.50                    |                                  |                                  |
| Components of Ending Net Position                              |                |              |                        |   |                        |                                 |                                  |                                  |
| a) Net Investment in Capital Assets                            |                | 9796         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| b) Restricted Net Position                                     |                | 9797         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| c) Unrestricted Net Position                                   |                | 9790         | 1,590,180.50           | 1,590,180.50                              |                        | 1,590,180.50                    |                                  |                                  |

| Description  | Resource Codes  | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|---|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>LCFF SOURCES</b>                                    |   |              |                        |   |                        |                                 |                                  |                                  |
| Principal Apportionment                                |   |              |                        |   |                        |                                 |                                  |                                  |
| State Aid - Current Year                               |   | 8011         | 1,055,112.00           | 1,055,112.00                              | 615,482.00             | 1,055,112.00                    | 0.00                             | 0.0%                             |
| Education Protection Account State Aid - Current Year  |   | 8012         | 202,223.00             | 202,223.00                                | 117,964.00             | 202,223.00                      | 0.00                             | 0.0%                             |
| State Aid - Prior Years                                |   | 8019         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>LCFF Transfers</b>                                  |   |              |                        |   |                        |                                 |                                  |                                  |
| Unrestricted LCFF Transfers - Current Year             | 0000  | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other LCFF Transfers - Current Year                | All Other   | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers to Charter Schools in Lieu of Property Taxes |   | 8096         | 336,391.00             | 336,391.00                                | 196,231.00             | 336,391.00                      | 0.00                             | 0.0%                             |
| Property Taxes Transfers                               |   | 8097         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| LCFF/Revenue Limit Transfers - Prior Years             |   | 8099         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, LCFF SOURCES</b>                             |   |              | <b>1,593,726.00</b>    | <b>1,593,726.00</b>                       | <b>929,677.00</b>      | <b>1,593,726.00</b>             | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>FEDERAL REVENUE</b>                                 |   |              |                        |   |                        |                                 |                                  |                                  |
| Maintenance and Operations                             |   | 8110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Special Education Entitlement                          |   | 8181         | 0.00                   | 0.00                                      | 0.00                   | 31,643.00                       | 31,643.00                        | New                              |
| Special Education Discretionary Grants                 |   | 8182         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Child Nutrition Programs                               |   | 8220         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Donated Food Commodities                               |   | 8221         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interagency Contracts Between LEAs                     |   | 8285         | 31,643.00              | 31,643.00                                 | 22,351.00              | 0.00                            | (31,643.00)                      | -100.0%                          |
| Title I, Part A, Basic                                 | 3010  | 8290         | 52,020.00              | 52,020.00                                 | 36,745.00              | 52,020.00                       | 0.00                             | 0.0%                             |
| Title I, Part D, Local Delinquent Programs             | 3025  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Title II, Part A, Supporting Effective Instruction     | 4036  | 8290         | 705.00                 | 705.00                                    | 498.00                 | 705.00                          | 0.00                             | 0.0%                             |
| Title III, Part A, Immigrant Student Program           | 4201  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Title III, Part A, English Learner Program             | 4203  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Public Charter Schools Grant Program (PCSGP)           | 4610  | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other NCLB / Every Student Succeeds Act                | 3020, 3040, 3041,<br>3045, 3060, 3061,<br>3150, 3155, 3180,<br>3181, 3182, 3185,<br>4124, 4126, 4127,<br>4128, 5510, 5630 | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Career and Technical Education                         | 3500-3599   | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Federal Revenue                              | All Other   | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, FEDERAL REVENUE</b>                          |   |              | <b>84,368.00</b>       | <b>84,368.00</b>                          | <b>59,594.00</b>       | <b>84,368.00</b>                | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>OTHER STATE REVENUE</b>                             |   |              |                        |   |                        |                                 |                                  |                                  |
| <b>Other State Apportionments</b>                      |   |              |                        |   |                        |                                 |                                  |                                  |
| Special Education Master Plan                          |   |              |                        |   |                        |                                 |                                  |                                  |
| Current Year   | 6500  | 8311         | 0.00                   | 0.00                                      | 0.00                   | 92,460.00                       | 92,460.00                        | New                              |
| Prior Years  | 6500  | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Apportionments - Current Year          | All Other   | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Apportionments - Prior Years           | All Other   | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Child Nutrition Programs                               |   | 8520         | 123,648.00             | 123,648.00                                | 78,855.00              | 123,648.00                      | 0.00                             | 0.0%                             |
| Mandated Costs Reimbursements                          |   | 8550         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Lottery - Unrestricted and Instructional Materials     |   | 8560         | 24,807.00              | 24,807.00                                 | 13,475.00              | 24,807.00                       | 0.00                             | 0.0%                             |
| After School Education and Safety (ASES)               | 6010  | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| Charter School Facility Grant  | 6030           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Drug/Alcohol/Tobacco Funds   | 6690, 6695     | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| California Clean Energy Jobs Act                                       | 6230           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Career Technical Education Incentive<br>Grant Program                  | 6387           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Specialized Secondary  | 7370           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Quality Education Investment Act                                       | 7400           | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Revenue  | All Other      | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER STATE REVENUE</b>                                      |                |              | <b>148,455.00</b>      | <b>148,455.00</b>                         | <b>92,330.00</b>       | <b>240,915.00</b>               | <b>92,460.00</b>                 | <b>62.3%</b>                     |
| <b>OTHER LOCAL REVENUE</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Sales  |                |              |                        |   |                        |                                 |                                  |                                  |
| Sale of Equipment/Supplies   |                | 8631         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Sale of Publications   |                | 8632         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Food Service Sales   |                | 8634         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Sales  |                | 8639         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Leases and Rentals   |                | 8650         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interest   |                | 8660         | 0.00                   | 0.00                                      | 46.00                  | 0.00                            | 0.00                             | 0.0%                             |
| Net Increase (Decrease) In the Fair Value of Investments               |                | 8662         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Fees and Contracts   |                |              |                        |   |                        |                                 |                                  |                                  |
| Child Development Parent Fees  |                | 8673         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transportation Fees From Individuals                                   |                | 8675         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interagency Services   |                | 8677         | 92,460.00              | 92,460.00                                 | 53,936.00              | 0.00                            | (92,460.00)                      | -100.0%                          |
| All Other Fees and Contracts   |                | 8689         | 0.00                   | 0.00                                      | 3,387.00               | 0.00                            | 0.00                             | 0.0%                             |
| Other Local Revenue  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Local Revenue  |                | 8699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Tuition  |                | 8710         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers In   |                | 8781-8783    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Apportionments  |                |              |                        |   |                        |                                 |                                  |                                  |
| Special Education SELPA Transfers<br>From Districts or Charter Schools | 6500           | 8791         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From County Offices  | 6500           | 8792         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From JPAs  | 6500           | 8793         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Transfers of Apportionments<br>From Districts or Charter Schools | All Other      | 8791         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From County Offices  | All Other      | 8792         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| From JPAs  | All Other      | 8793         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers In from All Others                                 |                | 8799         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER LOCAL REVENUE</b>                                      |                |              | <b>92,460.00</b>       | <b>92,460.00</b>                          | <b>57,369.00</b>       | <b>0.00</b>                     | <b>(92,460.00)</b>               | <b>-100.0%</b>                   |
| <b>TOTAL, REVENUES</b>   |                |              | <b>1,919,009.00</b>    | <b>1,919,009.00</b>                       | <b>1,138,970.00</b>    | <b>1,919,009.00</b>             |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>CERTIFICATED SALARIES</b>                                |                |              |                        |   |                        |                                 |                                  |                                  |
| Certificated Teachers' Salaries                             |                | 1100         | 371,591.00             | 371,591.00                                | 236,867.00             | 385,562.00                      | (13,971.00)                      | -3.8%                            |
| Certificated Pupil Support Salaries                         |                | 1200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Certificated Supervisors' and Administrators' Salaries      |                | 1300         | 77,250.00              | 77,250.00                                 | 41,452.00              | 63,279.00                       | 13,971.00                        | 18.1%                            |
| Other Certificated Salaries                                 |                | 1900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CERTIFICATED SALARIES</b>                         |                |              | 448,841.00             | 448,841.00                                | 278,319.00             | 448,841.00                      | 0.00                             | 0.0%                             |
| <b>CLASSIFIED SALARIES</b>                                  |                |              |                        |   |                        |                                 |                                  |                                  |
| Classified Instructional Salaries                           |                | 2100         | 144,820.00             | 144,820.00                                | 177,651.00             | 289,172.00                      | (144,352.00)                     | -99.7%                           |
| Classified Support Salaries                                 |                | 2200         | 21,041.00              | 21,041.00                                 | 17,765.00              | 28,916.00                       | (7,875.00)                       | -37.4%                           |
| Classified Supervisors' and Administrators' Salaries        |                | 2300         | 232,546.00             | 232,546.00                                | 76,982.00              | 125,308.00                      | 107,238.00                       | 46.1%                            |
| Clerical, Technical and Office Salaries                     |                | 2400         | 116,657.00             | 116,657.00                                | 41,452.00              | 71,668.00                       | 44,989.00                        | 38.6%                            |
| Other Classified Salaries                                   |                | 2900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CLASSIFIED SALARIES</b>                           |                |              | 515,064.00             | 515,064.00                                | 313,850.00             | 515,064.00                      | 0.00                             | 0.0%                             |
| <b>EMPLOYEE BENEFITS</b>                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| STRS  |                | 3101-3102    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS  |                | 3201-3202    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OASDI/Medicare/Alternative                                  |                | 3301-3302    | 67,090.00              | 67,090.00                                 | 57,999.00              | 87,090.00                       | 0.00                             | 0.0%                             |
| Health and Welfare Benefits                                 |                | 3401-3402    | 92,885.00              | 92,885.00                                 | 47,248.00              | 92,885.00                       | 0.00                             | 0.0%                             |
| Unemployment Insurance                                      |                | 3501-3502    | 10,909.00              | 10,909.00                                 | 12,072.00              | 10,909.00                       | 0.00                             | 0.0%                             |
| Workers' Compensation                                       |                | 3601-3602    | 11,610.00              | 11,610.00                                 | 3,538.00               | 11,610.00                       | 0.00                             | 0.0%                             |
| OPEB, Allocated   |                | 3701-3702    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OPEB, Active Employees                                      |                | 3751-3752    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Employee Benefits                                     |                | 3901-3902    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EMPLOYEE BENEFITS</b>                             |                |              | 182,494.00             | 182,494.00                                | 120,855.00             | 182,494.00                      | 0.00                             | 0.0%                             |
| <b>BOOKS AND SUPPLIES</b>                                   |                |              |                        |   |                        |                                 |                                  |                                  |
| Approved Textbooks and Core Curricula Materials             |                | 4100         | 47,125.00              | 47,125.00                                 | 26,371.00              | 47,125.00                       | 0.00                             | 0.0%                             |
| Books and Other Reference Materials                         |                | 4200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Materials and Supplies                                      |                | 4300         | 12,256.00              | 12,256.00                                 | 29,178.00              | 12,256.00                       | 0.00                             | 0.0%                             |
| Noncapitalized Equipment                                    |                | 4400         | 2,450.00               | 2,450.00                                  | 182.00                 | 2,450.00                        | 0.00                             | 0.0%                             |
| Food  |                | 4700         | 95,453.00              | 95,453.00                                 | 47,579.00              | 95,453.00                       | 0.00                             | 0.0%                             |
| <b>TOTAL, BOOKS AND SUPPLIES</b>                            |                |              | 157,284.00             | 157,284.00                                | 103,310.00             | 157,284.00                      | 0.00                             | 0.0%                             |
| <b>SERVICES AND OTHER OPERATING EXPENSES</b>                |                |              |                        |   |                        |                                 |                                  |                                  |
| Subagreements for Services                                  |                | 5100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Travel and Conferences                                      |                | 5200         | 7,950.00               | 7,950.00                                  | 1,630.00               | 7,950.00                        | 0.00                             | 0.0%                             |
| Dues and Memberships  |                | 5300         | 4,095.00               | 4,095.00                                  | 4,054.00               | 4,095.00                        | 0.00                             | 0.0%                             |
| Insurance   |                | 5400-5450    | 0.00                   | 0.00                                      | 7,931.00               | 70,472.00                       | (70,472.00)                      | New                              |
| Operations and Housekeeping Services                        |                | 5500         | 56,591.00              | 56,591.00                                 | 41,444.00              | 67,391.00                       | (10,800.00)                      | -19.1%                           |
| Rentals, Leases, Repairs, and Noncapitalized Improvements   |                | 5600         | 184,700.00             | 184,700.00                                | 87,955.00              | 173,900.00                      | 10,800.00                        | 5.8%                             |
| Transfers of Direct Costs                                   |                | 5710         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Direct Costs - Interfund                       |                | 5750         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Professional/Consulting Services and Operating Expenditures |                | 5800         | 210,800.00             | 210,800.00                                | 154,348.00             | 279,903.00                      | (69,103.00)                      | -32.8%                           |
| Communications  |                | 5900         | 139,575.00             | 139,575.00                                | 1,906.00               | 0.00                            | 139,575.00                       | 100.0%                           |
| <b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>         |                |              | 603,711.00             | 603,711.00                                | 299,268.00             | 603,711.00                      | 0.00                             | 0.0%                             |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>DEPRECIATION</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Depreciation Expense   |                | 6900         | 7,500.00               | 7,500.00                                  | 8,568.00               | 7,500.00                        | 0.00                             | 0.0%                             |
| <b>TOTAL, DEPRECIATION</b>   |                |              | 7,500.00               | 7,500.00                                  | 8,568.00               | 7,500.00                        | 0.00                             | 0.0%                             |
| <b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>                                 |                |              |                        |   |                        |                                 |                                  |                                  |
| Tuition  |                |              |                        |   |                        |                                 |                                  |                                  |
| Tuition for Instruction Under Interdistrict Attendance Agreements                          |                | 7110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Tuition, Excess Costs, and/or Deficit Payments<br>Payments to Districts or Charter Schools |                | 7141         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Payments to County Offices   |                | 7142         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Payments to JPAs   |                | 7143         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Transfers Out  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Transfers  |                | 7281-7283    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers Out to All Others  |                | 7299         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Debt Service   |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service - Interest  |                | 7438         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>                          |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Indirect Costs  |                | 7310         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Indirect Costs - Interfund  |                | 7350         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>                                    |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EXPENSES</b>   |                |              | 1,914,894.00           | 1,914,894.00                              | 1,124,170.00           | 1,914,894.00                    |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>INTERFUND TRANSFERS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>INTERFUND TRANSFERS IN</b>                                     |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers In                           |                | 8919         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (a) TOTAL, INTERFUND TRANSFERS IN                                 |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>INTERFUND TRANSFERS OUT</b>                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers Out                          |                | 7619         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                                |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER SOURCES/USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>SOURCES</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Sources   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers from Funds of Lapsed/Reorganized LEAs                   |                | 8965         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Sources                                       |                | 8979         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (c) TOTAL, SOURCES  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Funds from Lapsed/Reorganized LEAs                   |                | 7651         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Uses  |                | 7699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (d) TOTAL, USES   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>CONTRIBUTIONS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Contributions from Unrestricted Revenues                          |                | 8980         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Contributions from Restricted Revenues                            |                | 8990         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (e) TOTAL, CONTRIBUTIONS  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES</b><br>(a - b + c - d + e) |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

|                                |             | 2019/20               |
|--------------------------------|-------------|-----------------------|
| Resource                       | Description | Projected Year Totals |
|                                |             |                       |
| Total, Restricted Net Position |             | 0.00                  |



| Section I - Expenditures   | Funds 01, 09, and 62  |                                       |   | 2019-20<br>Expenditures |
|--|---|---------------------------------------|---|-------------------------|
|  | Goals   | Functions                             | Objects                                       |                         |
| A. Total state, federal, and local expenditures (all resources)  | All   | All                                   | 1000-7999                                     | 1,914,896.00            |
| B. Less all federal expenditures not allowed for MOE<br>(Resources 3000-5999, except 3385)                           | All   | All                                   | 1000-7999                                     | 208,016.00              |
| C. Less state and local expenditures not allowed for MOE:<br>(All resources, except federal as identified in Line B) |   |                                       |   |                         |
| 1. Community Services  | All   | 5000-5999                             | 1000-7999                                     | 0.00                    |
| 2. Capital Outlay  | All except<br>7100-7199   | All except<br>5000-5999               | 6000-6999                                     | 7,500.00                |
| 3. Debt Service  | All   | 9100                                  | 5400-5450,<br>5800, 7430-<br>7439             | 0.00                    |
| 4. Other Transfers Out   | All   | 9200                                  | 7200-7299                                     | 0.00                    |
| 5. Interfund Transfers Out   | All   | 9300                                  | 7600-7629                                     | 0.00                    |
| 6. All Other Financing Uses  | All   | 9100<br>9200                          | 7699<br>7651                                  | 0.00                    |
| 7. Nonagency   | 7100-7199   | All except<br>5000-5999,<br>9000-9999 | 1000-7999                                     | 92,460.00               |
| 8. Tuition (Revenue, in lieu of expenditures, to approximate<br>costs of services for which tuition is received)     | All   | All                                   | 8710  | 0.00                    |
| 9. Supplemental expenditures made as a result of a<br>Presidentially declared disaster                               | Manually entered. Must not include<br>expenditures in lines B, C1-C8, D1, or<br>D2. |                                       |   |                         |
| 10. Total state and local expenditures not<br>allowed for MOE calculation<br>(Sum lines C1 through C9)               |   |                                       |   | 99,960.00               |
| D. Plus additional MOE expenditures:   |   |                                       |   |                         |
| 1. Expenditures to cover deficits for food services<br>(Funds 13 and 61) (If negative, then zero)                    | All   | All                                   | 1000-7143,<br>7300-7439<br>minus<br>8000-8699 | 0.00                    |
| 2. Expenditures to cover deficits for student body activities  | Manually entered. Must not include<br>expenditures in lines A or D1.                |                                       |   |                         |
| E. Total expenditures subject to MOE<br>(Line A minus lines B and C10, plus lines D1 and D2)                         |   |                                       |   | 1,606,920.00            |

| Section I - Expenditures   | Funds 01, 09, and 62  |                                       |   | 2019-20<br>Expenditures |
|--|---|---------------------------------------|---|-------------------------|
|  | Goals   | Functions                             | Objects                                       |                         |
| A. Total state, federal, and local expenditures (all resources)  | All   | All                                   | 1000-7999                                     | 1,914,896.00            |
| B. Less all federal expenditures not allowed for MOE<br>(Resources 3000-5999, except 3385)                           | All   | All                                   | 1000-7999                                     | 208,016.00              |
| C. Less state and local expenditures not allowed for MOE:<br>(All resources, except federal as identified in Line B) |   |                                       |   |                         |
| 1. Community Services  | All   | 5000-5999                             | 1000-7999                                     | 0.00                    |
| 2. Capital Outlay  | All except<br>7100-7199   | All except<br>5000-5999               | 6000-6999                                     | 7,500.00                |
| 3. Debt Service  | All   | 9100                                  | 5400-5450,<br>5800, 7430-<br>7439             | 0.00                    |
| 4. Other Transfers Out   | All   | 9200                                  | 7200-7299                                     | 0.00                    |
| 5. Interfund Transfers Out   | All   | 9300                                  | 7600-7629                                     | 0.00                    |
| 6. All Other Financing Uses  | All   | 9100<br>9200                          | 7699<br>7651                                  | 0.00                    |
| 7. Nonagency   | 7100-7199   | All except<br>5000-5999,<br>9000-9999 | 1000-7999                                     | 92,460.00               |
| 8. Tuition (Revenue, in lieu of expenditures, to approximate<br>costs of services for which tuition is received)     | All   | All                                   | 8710  | 0.00                    |
| 9. Supplemental expenditures made as a result of a<br>Presidentially declared disaster                               | Manually entered. Must not include<br>expenditures in lines B, C1-C8, D1, or<br>D2. |                                       |   |                         |
| 10. Total state and local expenditures not<br>allowed for MOE calculation<br>(Sum lines C1 through C9)               |   |                                       |   | 99,960.00               |
| D. Plus additional MOE expenditures:   |   |                                       |   |                         |
| 1. Expenditures to cover deficits for food services<br>(Funds 13 and 61) (If negative, then zero)                    | All   | All                                   | 1000-7143,<br>7300-7439<br>minus<br>8000-8699 | 0.00                    |
| 2. Expenditures to cover deficits for student body activities  | Manually entered. Must not include<br>expenditures in lines A or D1.                |                                       |   |                         |
| E. Total expenditures subject to MOE<br>(Line A minus lines B and C10, plus lines D1 and D2)                         |   |                                       |   | 1,606,920.00            |

| Section II - Expenditures Per ADA  |                            | 2019-20<br>Annual ADA/<br>Exps. Per ADA |
|--|----------------------------|---|
| A. Average Daily Attendance<br>(Form AI, Column C, Line C9)*   |                            | 0.00                                    |
| B. Expenditures per ADA (Line I.E divided by Line II.A)  |                            | 0.00                                    |
| <b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>   |                            |   |
|  | <b>Total</b>               | <b>Per ADA</b>                          |
| A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation)<br>(Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.) | 0.00                       | 0.00                                    |
| 1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)  | 0.00                       | 0.00                                    |
| 2. Total adjusted base expenditure amounts (Line A plus Line A.1)  | 0.00                       | 0.00                                    |
| B. Required effort (Line A.2 times 90%)  | 0.00                       | 0.00                                    |
| C. Current year expenditures (Line I.E and Line II.B)  | 1,606,920.00               | 0.00                                    |
| D. MOE deficiency amount, if any (Line B minus Line C)<br>(If negative, then zero)   | 0.00                       | 0.00                                    |
| E. MOE determination<br>(If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)   | MOE Calculation Incomplete |   |
| F. MOE deficiency percentage, if MOE not met; otherwise, zero<br>(Line D divided by Line B)<br>(Funding under ESSA covered programs in FY 2021-22 may be reduced by the lower of the two percentages)  | 0.00%                      | 0.00%                                   |

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 Report ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.

| Section II - Expenditures Per ADA  |                            | 2019-20<br>Annual ADA/<br>Exps. Per ADA |
|--|----------------------------|---|
| A. Average Daily Attendance<br>(Form AI, Column C, Line C9)*   |                            | 0.00                                    |
| B. Expenditures per ADA (Line I.E divided by Line II.A)  |                            | 0.00                                    |
| <b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>   |                            |   |
|  | <b>Total</b>               | <b>Per ADA</b>                          |
| A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation)<br>(Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.) | 0.00                       | 0.00                                    |
| 1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)  | 0.00                       | 0.00                                    |
| 2. Total adjusted base expenditure amounts (Line A plus Line A.1)  | 0.00                       | 0.00                                    |
| B. Required effort (Line A.2 times 90%)  | 0.00                       | 0.00                                    |
| C. Current year expenditures (Line I.E and Line II.B)  | 1,606,920.00               | 0.00                                    |
| D. MOE deficiency amount, if any (Line B minus Line C)<br>(If negative, then zero)   | 0.00                       | 0.00                                    |
| E. MOE determination<br>(If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)   | MOE Calculation Incomplete |   |
| F. MOE deficiency percentage, if MOE not met; otherwise, zero<br>(Line D divided by Line B)<br>(Funding under ESSA covered programs in FY 2021-22 may be reduced by the lower of the two percentages)  | 0.00%                      | 0.00%                                   |

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 Report ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.


| <b>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</b> |                           |                             |
|--|---------------------------|-----------------------------|
| <b>Description of Adjustments</b>  | <b>Total Expenditures</b> | <b>Expenditures Per ADA</b> |
|  |                           |                             |
|  |                           |                             |
|  |                           |                             |
|  |                           |                             |
|  |                           |                             |
| Total adjustments to base expenditures   | 0.00                      | 0.00                        |

Charter Number: 0473

To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority):

2019-20 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a).

Signed: \_\_\_\_\_

  
Charter School Official  
(Original signature required)

Date: \_\_\_\_\_

3/2/2020

Printed

Name: Jerome G. Greening

Title: Interim CEO/Principal

For additional information on the interim report, please contact:

Charter School Contact:

Angelica Castro

Name

Vice President of Finance

Title

323-780-8900 Ext. 210

Telephone

angelica@puente.org

E-mail Address