

NOTICE OF PUBLIC MEETING

PUENTE Charter School

The Board of Directors of PUENTE Learning Center will be conducting a public meeting on:

**Wednesday, February 23, 2022
8:30 a.m.**

**PUENTE Learning Center
501 S. Boyle Avenue
Los Angeles, CA 90033**

Any person who wishes to address the Board of Directors is welcomed to attend.
No prior notification of your attendance is necessary.

If you require accommodations in order to attend this meeting can call Jerome Greening at 323.780.0076 or email at jerome@puente.org. for assistance

It is hereby noted that the agenda for this meeting of the PUENTE Governing Board has been posted at the following location(s):

- www.puente.org
- PUENTE Charter School, 501 S. Boyle Ave., Los Angeles, CA 90033
main doors and parent board
- 125. N. Marengo Ave. Suite 202 Pasadena, Ca 90017
- 5228 Whittier Blvd. Whittier, Ca 90031
- 3645 Long Beach Blvd. Long Beach Ca 90807
- 6098 Rickenbacker Rd. Commerce, Ca 90040
- 777 S. Figueroa St Suite 4550. Los Angeles, Ca 91101
- 3525 Via San Delarro Montebello, Ca 90640
- 277 Green St. #406 Pasadena, Ca 91105



PUENTE Learning Center

PUENTE Charter School Board of Directors Meeting Agenda

Wednesday, February 23, 2022

8:30 am

501 S. Boyle Avenue, Los Angeles, CA 90033

Join Zoom Meeting

<https://us04web.zoom.us/j/72404774606?pwd=uyEQxiX0zM23VCJsUm2MMjHIY4ORxd.1>

Meeting ID: 724 0477 4606

Passcode: 03hkH2

Teleconference locations:

- see below

Notice is hereby given that the PUENTE Learning Center Board of Directors of PUENTE Charter School will hold a public meeting at the above-referenced time and locations. The purpose of the meeting is to discuss and take action on the following agenda. The agenda shall provide an opportunity for members of the public to address the board directly at each location. (GOV CODE: 54954.3).

If you require special accommodations in order to attend this meeting, please call Jerome Greening at (323) 780 – 0076 or e-mail at jerome@puente.org.

Agendas for all regular board meetings are posted at least 72 hours prior to the meeting, and agendas for all special board meetings are posted at least 24 hours prior to the meeting at the entrances of the PUENTE facility and on the Parent Board at PUENTE Charter School, teleconference locations, and on www.puente.org. (GOV CODE: 54954.2, 54956)

Agenda Item	Proposed Action	Attachments	Who	
1. Call to Order and Roll Call to Establish Quorum	Roll Call	Board Roster	Board Chair, Chun Wong	1 min.
2. Minutes – December 8, 2021	Approval	Minutes		2 min.

3. Public Comment

Members of the public are welcome to address the PUENTE Charter School Board directly at a regular meeting to address any item of interest, or on the agenda and at a special meeting to address any item on the agenda, before or during the consideration of the item. Comments will be limited to three minutes. (GOV CODE: 54954.3) No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of GOV CODE Section 54954.2.

4. Operations & Programs

i. Data Dashboard and School Operations Update

School data and operations information, including LCFF priorities and alignment to LCAP goals and actions. Universal TK and Preschool – 3rd Grade alignment

Informational

PowerPoint

Principal Brenda Meza
Charter School Advisory
Committee Member, Oscar
Cabrales
CEO, Jerome Greening

ii. LAUSD Oversight Visit Preparation

LAUSD Charter Schools Division will conduct a virtual compliance oversight visit on Monday, March 28 & Wednesday, March 30. The four operational areas of the Charter will be reviewed and discussed with the

Informational

PowerPoint

LAUSD team. Scores from the visit will be forwarded five weeks after the visit.				
iii. Update on Form 700 Reporting Electronic submission of the Statement of Economic Interest for public school officials	Informational	PowerPoint		
iv. LCAP Mid-Year Approval Approval of the mid-year Local Control Accountability Plan	Approval	PowerPoint		
5. Finance Report				
i. Charter Financials as of December 31, 2021	Informational	Financial Report	Finance Committee Chair, Chun Wong	
iii. Approval of LAUSD 2nd Interim Financials Approval for LAUSD 2 nd Interim Financials	Approval	2 nd Interim Financials	Finance Committee Member, Jocelyn Rosenwald VP of Finance & Administration, Angelica Castro CEO, Jerome Greening	
iii. Approval of FY22 Audit Engagement Letter Approval for audit firm Maginnis, Knechtel & McIntyre to conduct the FY22 audit	Approval	FY22 Audit Engagement Letter	Albert Reyes, Audit Committee Member	
6. Adjournment			Board Chair, Chun Wong	
Certification of Posting I, Jerome Greening, hereby certify that this agenda was posted on 2/18/22 at 3 pm at: -- PUENTE Learning Center website www.puente.org -- PUENTE Learning Center, 501 S. Boyle Avenue, Los Angeles, CA 90033, north side and south side entrance, and parent board				



PUENTE Charter School
501 S. Boyle Avenue, Los Angeles, CA 90033

BOARD MEETING MINUTES

December 8, 2021

8:30 am

Join Zoom Meeting

<https://us04web.zoom.us/j/79671493926?pwd=WxVNSW4wOTRYTnh0K2EzUW8veGRBZz09>

Meeting ID: 796 7149 3926

Passcode: RE6cnn

The PUENTE Charter School board meeting was conducted via Zoom due to COVID-19 on Wednesday, December 8, 2021 at 8:30 am.

Board Members in Attendance: Chun Wong, Jocelyn Rosenwald, Oscar Cabrales, Greg Gonzalez, Albert Reyes

Board Members not in Attendance: Tyler Sutherland; Lara Lightbody

PUENTE Staff in Attendance: Jerome Greening, Brenda Meza, Angelica Castro, Matt Wells, Michele Wolfe, Dominic Armendariz, Alicia Granados

Call to Order

Chun Wong called the meeting to order at 8:37 am. A quorum was established.

Roll Call

Board Chair Chun Wong conducted a roll call for Board Members. Present were: Chair, Chun Wong; Jocelyn Rosenwald, Oscar Cabrales, Greg Gonzalez and Albert Reyes

Approval of Board Meeting Minutes from September 22, 2021

Motion: A motion was duly made by Albert Reyes and seconded by Greg Gonzalez to approve the September 22, 2021 minutes. Board moved to accept the minutes as written. *Wong, "yes"; Rosenwald, "yes"; Cabrales, "yes"; Gonzalez, "yes"; Reyes, "yes";*

Public Comment

Chun invited anyone present who wished to make public comments to do so. There were none.



Data Dashboard & Year-to Date Operations Update

Principal Brenda Meza provided the updates on the Beginning of Year English Language Arts and Mathematics student data outcomes as measured by the NWEA Map and ICA.

Chun Wong inquired about the forecast of the proficiency rates and Brenda communicated that this baseline data informs the instruction, additional resources and professional development needed to address the student learning goals.

Brenda presented the updates on the schoolwide academic program plan, including the introduction of IXL Math as an additional math resource.

Brenda provided the update on Parent Square, the communications tool that promotes more efficient and on-going communication with our parent community. Brenda stated that the families expressed 100% favorable feedback on this enhances communication tool.

Approval of the Gifted and Talented Program

Brenda and board member Mr. Cabrales presented the Gifted & Talented Program for approval. Mr. Cabrales stated that the Advisory Committee review the Program in detail and were fully supportive of its approval. Student identification for the Program will follow the LAUSD guidelines and will support the students who meet the criteria with curriculum modifications, cluster groupings and enrichment activities.

Motion: A motion was duly made by Greg Gonzalez and seconded by Albert Reyes to approve the PUENTE Gifted and Talented Program

Board voted to approve: *Wong, "yes"; Rosenwald, "yes"; Cabrales, "yes"; Gonzalez, "yes"; Reyes, "yes";*

Approval of Compliance Monitoring Form 2021-2022

Brenda and Mr. Cabrales presented the Compliance Monitoring Form 2021-22 document checklist for Charter School operations. This beginning of year certification informs the governing board and provides assurances that critical organizational and management systems are in place. The Advisory Committee thoroughly reviewed the Form at its December meeting and recommended approval by the board.

Motion: A motion was duly made by Oscar Cabrales and seconded by Albert Reyes to approve the PUENTE Compliance Monitoring Form 2021-2022

Board voted to approve: *Wong, "yes"; Rosenwald, "yes"; Cabrales, "yes"; Gonzalez, "yes"; Reyes, "yes";*



Approval of the Resolution for the PUENTE Educator Effectiveness Grant Plan

Brenda and Mr. Cabrales presented the PUENTE Educator Effectiveness Grant Plan in support of the Educator Effectiveness funds being used to support the professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff for the period of FY22-26. PUENTE's resolution approves the use of the funds for 1) strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being; and 2) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Motion: A motion was duly made by Chun Wong and seconded by Oscar Cabrales to approve the Resolution for the PUENTE Educator Effectiveness Grant Plan

Board voted to approve: : Wong, "yes"; Rosenwald, "yes"; Cabrales, "yes"; Gonzalez, "yes"; Reyes, "yes";

Financial Report:

Charter Financials as of September 30, 2021

Statement of Activities Analysis:

As of September 30, 2021, the Charter School reported total revenue \$892,620 and expenses of \$772,530 with in a net surplus of \$120,090. As of September 30, 2021, total operating revenue exceeded YTD budgeted revenue by \$108,688. This was mainly due to unbudgeted Federal Income ESSERS funding provided by the State of California. These funds awarded must be used to put emphasis on the health and safety of the students as well as compliance reporting for COVID.

Line items to highlight are as follow:

- Personnel cost: Personnel cost was 477,718. This is slightly under budgeted amount and mainly due to timing and some open position.
- Professional Services: Professional services was \$19,984 over budgeted amount or approximately 5.2% expense allocation. This category includes expenses associated with Strategic Planning, additional costs incurred for IT, special education advisor, COVID-19 reporting compliance advisor and screening, temporary staff for accounting department, as well as a new custodial contractor.
- Special Ed. Fair Share: The Charter School is fiscally responsible for a partial payment of expense associated with Special Education Programs that the School District is responsible for and pays for out of its General Fund. Special Ed Fair Share total costs was \$34,206 or 4.4% is \$1,042 below budgeted amount.



- **Special Ed. Contract:** Special Ed. Contract was \$29,783 is \$2,508 over budgeted amount. This is mainly due to expanded health and wellness component offered by licensed professionals to students and families.
- **Supplies:** Supplies was \$9,224. This is over budgeted by \$5,702. This is mainly due to additional supplies needed to ensure compliance with the health and safety of the students and the ESSER's funding.
- **Student Activities:** Student Activities was \$2,641 over budgeted amount. This is mainly due to summer program expenses that were offset by additional funding.

Statement of Financial Position

Financial Key Indicators

Working Capital

- **The Working Capital:** PUENTE has \$1,312,150 available for current and future use.

Asset performance.

- **Cash Ratio:** Cash Ratio is \$2.75. This means that for every \$1 of liability, the Charter School has \$2.75 of liquid cash.
- **Quick Ratio:** Quick Ratio is \$6.20. This means that the Charter School has capacity to pay off its current liabilities with the current assets and can easily fund its day-to-day operations. For every \$1 of current liability, the Charter School has \$6.20 of quick assets to pay for it.
- **Months of Cash on Hand:** Represents the number of months of operating expenses that the Charter can pay with its current cash available. The Charter School has 2.7 months of cash on hand.

Capitalization structure assess long-term solvency and stability:

- **Debt-to-equity Ratio:** Assesses the long-term solvency and stability of PUENTE. This ratio of \$.138 indicates that most of PUENTE's assets and resources are provided by donors, its endowment and program services. . PUENTE uses \$.138 of debt financing for every \$1 of equity financing.

Statement of Cash Flow

The Charter School's cash increased by \$351,345. This increase was mainly due to the following:

- a. As the Statement of Activities reports equity earnings, the Statement of Cash Flows, however, report how much cash coming from the equity earnings reported on the Statement of Activities. For that reason, on this statement we eliminate noncash items such a depreciation expense. (A non-cash item). As a non-cash item, change in depreciation of \$4,561 is added to the net surplus to reconcile the cash from operations.
- b. Accounts receivable decreased by \$260,408. Decreasing receivables means more inflow of cash through increase in collections. Therefore, the \$260,408 is added to the net surplus.



- c. Contributions receivable increased by \$1,523. Increasing receivables means less cash through the decrease in collections. Therefore, the \$1,523 is subtracted from the net surplus.
- d. Due to Other Programs to the Center decreased by \$18,333. Decreasing liabilities means that obligations are pay sooner rather than later. As such, the Charter School has less cash on hand, as the \$18,333 is subtracted from the net surplus.
- e. Property & Equipment increased by \$24,183. This was mainly due to the payments related to the purchase of laptops and hotspots for our students without reliable internet access and/or technology to participate in digital learning. The increase resulted in a decrease in cash. As such, the change is subtracted from the total change in net assets.
- f. The total increase in cash of \$343,810 is added to the beginning cash of \$351,345 resulting in ending cash balance of \$695,155.

Approval of the FY21 PUENTE Audit Report

Angelica Castro, Chun Wong and Jocelyn Rosenwald presented the FY21 Audit Report for approval. The report and management letter communicates a clean audit and the auditors from Magninnis, Knechtel and McIntyre who presented a detailed audit review for the board.

Motion: A motion was duly made by Albert Reyes and seconded by Jocelyn Rosenwald to approve the FY21 PUENTE Audit Report.

Board voted to approve: : Wong, "yes"; Rosenwald, "yes"; Cabrales, "yes"; Gonzalez, "yes"; Reyes, "yes";

Adjournment of Meeting

Chun Wong thanked everyone for their participation and adjourned the meeting at 9:23 am.

Submitted Respectfully,
Alicia Granados



Board Meeting

Wednesday, February 23, 2022





8 State Priorities

8 Prioridades Estatales

L C A P
YOUR SCHOOL.
YOUR PLANS.

- 1) Credentialed Teachers
- 2) Common Core State Standards
- 3) Promotion of Parent Involvement
- 4) Pupil Achievement
- 5) Attendance Rate
- 6) Suspension/Expulsion Rates
- 7) Academic Program Plan
- 8) Pupil Outcomes





1. Credentialed Teachers

- New 4th Grade teacher
- Additional Paraprofessionals

2. Common Core State Standards

- SBAC Test Prep across 2 weeks
- SBAC Information for Parents during Family Night

3. Promotion of Parent Involvement

- Incorporation of Parent Square



4. Pupil Achievement

- Emphasis on Literature via robust classroom libraries
 - Emphasis on Physical Education
 - Emphasis on Math Word Problems
- Achievement



Classroom Library
1st Grade
Ms. Nava

Updates

5. Attendance Rate

	Positive Cases	Exposures
240 Elementary School Students	25 (10 baseline)	37
28 Elementary School Staff	2 positive cases	3

- No positive cases since 1/30/22
- COVID-19 Testing continues twice a week
- COVID-19 Pediatric Vaccine Proof to be emailed to charterschool@puente.org



Work in Progress Showcase
TK-4th

Updates

6. Suspension/Expulsion Rates

7. Academic Program Plan

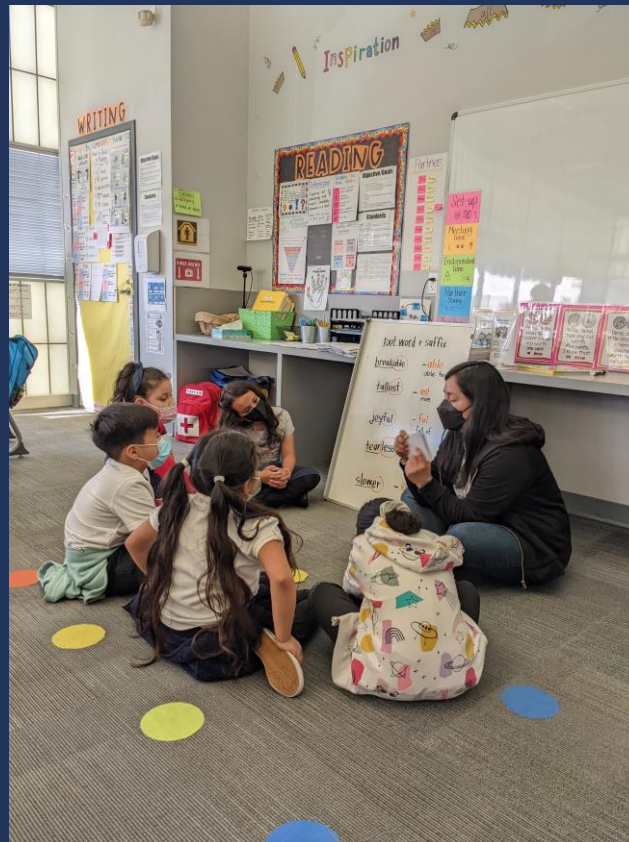
- New Partnership!

Thermo Fisher: STEM Connections

- IXL Math
- PK & TK Alignment

8. Pupil Outcomes Achievement

- Winter Assessments completed
- GATE Testing: April 24
- SBAC: April 18 – May 27
- ELPAC: February 1 – May 31



Small Group Instruction
2nd Grade
Mrs. Hernandez