

**PUENTE Learning Center
Elementary School Teacher**

PUENTE Charter School offers elementary grade-level students a family-centered, culturally-rich, technology-based learning experience designed to help children meet and exceed Common Core State Standard mastery and build a solid foundation for lifelong academic achievement.

The Charter School is seeking a teacher who is committed to providing knowledge and instruction to students while also helping them to develop their skills and encourage an interest in learning. This role will report to the Dean role and work with the School's team of early education professionals. The qualified candidate will be responsible for preparing and implementing a full educational plan that aligns with the Common Core Standards and ELD Framework. Candidates who do not possess a clear California Multiple Subject Teaching Credential and English Learner certification will not be considered.

RESPONSIBILITIES

Teachers in the Charter School will teach in a community where children, parents, teachers, and administrators are actively involved as partners in teaching and learning. Teachers will assume responsibilities including, but not limited to, the following:

Educational

- Work with the school Leadership Team and other instructional staff to develop a curriculum that aligns with Common Core State Standards (CCSS) and ELD Framework and the school's charter
- Assess individual student learning needs on an on-going basis and evaluate student outcomes for instructional purposes
- Help to identify students with special needs and participate in Multi-Tiered System of Support (MTSS) to assess student needs and to create and implement appropriate Individualized Education Programs
- Implement established school-wide and classroom Positive Behavior Support (PBS) program

Professional Development

- Assume responsibility for professional growth which may include, but is not limited to, attendance at conferences, meetings, observation and in-service training
- Meet with instructional colleagues on a daily/weekly basis to reflect upon teaching, share best practices, analyze data and improve instructional practices

Consultation

- Participate in parent-teacher conferences as required

Leadership

- Demonstrate and encourage creativity, flexibility and teamwork
- Be willing to assume responsibilities outside of the classroom in order to fulfill the vision of the charter

EMPLOYMENT WORK-YEAR

- Traditional, single track calendar from August to June, with multiple breaks throughout the school year
- Occasional evening and weekend hours are required to participate in school functions and to attend a variety of meetings

PERSONAL ATTRIBUTES

- Dedication to mission driven work. Passionate advocate for the mission and those being served through the organization and school.
- Commitment to diversity, equity, and inclusion.

EDUCATION, CREDENTIALS AND EXPERIENCE

- Must possess a clear California Multiple Subject Teaching Credential and English Learner certification
- Bachelor's degree required
- Technology literate and comfortable incorporating technology into instructional program
- Bilingual, English-Spanish, candidates are preferred
- Minimum of 3-4 years of full-time teacher experience in early childhood environments

Salary will commensurate with experience.

To view the full job description, please visit www.puente.org/careers-2/

To apply, please send a cover letter and resume via email to Tesa Marquez, Administration and HR Manager, at tesa@puente.org. No phone calls please. Review of applications will begin immediately.

About PUENTE Learning Center

For over 33 years, PUENTE Learning Center, a nonprofit, nonsectarian educational organization, is a place for learning, achievement and success. We are committed to making education and job training skills accessible to all. We offer classes for students ages 3 to 80+ including Digital Innovations, English as a Second Language, Adult High School Diploma, and more. PUENTE operates award-winning Preschool, Charter School, After

School Enrichment and summer programs. PUENTE is proud to be part of the Boyle Heights neighborhood, a primarily immigrant community, and having served over 100,000 students in our 33-year history.

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Position Overview

PUENTE Charter The Charter School is seeking a committed instructor who will provide knowledge and instruction to students while also helping them to develop their skills and encourage an interest in learning. This role will report to the Dean role and work with the School's team of early education professionals. The qualified candidate will be responsible for preparing and implementing a full educational plan that aligns with the Common Core Standards and ELD Framework. Candidates who do not possess a clear California Multiple Subject Teaching Credential and English Learner certification will not be considered.

RESPONSIBILITIES

Teachers in the Charter School will teach in a community where children, parents, teachers, and administrators are actively involved as partners in teaching and learning. Teachers will assume responsibilities including, but not limited to, the following:

Educational

- Develop and maintain a standards-based, stimulating and nurturing program and environment that meets student's individual and group needs
- Work with the school Leadership Team and other instructional staff to develop a curriculum that aligns with Common Core State Standards (CCSS) and ELD Framework and the school's charter
- Produce weekly lesson plans in support of student mastery of CCSS
- Develop and apply a variety of instructional strategies and learning methods
- Assess individual student learning needs on an on-going basis and evaluate student outcomes for instructional purposes
- Utilize innovative strategies to motivate children at every level of the learning spectrum
- Help to identify students with special needs and participate in Multi-Tiered System of Support (MTSS) to assess student needs and to create and implement appropriate Individualized Education Programs
- Implement established school-wide and classroom Positive Behavior Support (PBS) program; reinforcement systems, behavioral expectations and consequence guidelines, prescribed level system program and assists with maintaining corresponding data collection/record keeping systems
- Maintain safety of students through close observation and monitoring through "line of sight" supervision. Utilizes optimal strategies of physical proximity; remaining alert at all times, and using analytical forethought to anticipate potentially volatile or unsafe situations to proactively intervene
- Demonstrate appreciation for and sensitivity to the diversity among individuals and the unique learning needs of each individual student

Professional Development

- Model and promote positive interpersonal communication and problem-solving skills
- Assume responsibility for professional growth which may include, but is not limited to, attendance at conferences, meetings, observation and in-service training
- Meet with instructional colleagues on a daily/weekly basis to reflect upon teaching, share best practices, analyze data and improve instructional practices

Consultation

- Participate in parent-teacher conferences as required

- Participate in teacher team meetings to ensure consensus and unity in meeting charter goals
- Participate, as requested, in meetings with members of the Charter community

Leadership

- Act as a role model and resource for students and other staff members
- Demonstrate and encourage creativity, flexibility and teamwork
- Be willing to assume responsibilities outside of the classroom in order to fulfill the vision of the charter

EMPLOYMENT WORK-YEAR

- Traditional, single track calendar from August to June, with multiple breaks throughout the school year
- Occasional evening and weekend hours are required to participate in school functions and to attend a variety of meetings

PERSONAL ATTRIBUTES

- Dedication to mission driven work. Passionate advocate for the mission and those being served through the organization and school.
- Outstanding communication skills and a collaborative and communicative work style.
- Must have an interest in becoming part of a dedicated team that works to meet rigorous academic outcomes.
- Cooperate in a variety of school-community events and assumes responsibilities both within and beyond the classroom with a professional attitude.
- Enthusiasm for on-going acquisition of knowledge across all subject areas.
- Constant learner who seeks to expand their knowledge for all subject areas and open to new ideas and innovations to enrich their work.
- A person who is comfortable with change for the growth of the child and school.
- Commitment to diversity, equity, and inclusion.
- A positive attitude is a must.

EDUCATION, CREDENTIALS AND EXPERIENCE

- Must possess a clear California Multiple Subject Teaching Credential and English Learner certification
- Bachelor's degree required
- Technology literate and comfortable incorporating technology into instructional program
- Bilingual, English-Spanish, candidates are preferred
- Minimum of 3-4 years of full-time teacher experience in early childhood environments
- Experience in working collaboratively with parents/guardians in parent-participation projects

Salary will commensurate with experience.

To view the full job description, please visit www.puente.org/careers-2/

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