



PUENTE Charter School
501 S. Boyle Avenue, Los Angeles, CA 90033

BOARD MEETING MINUTES
June 13, 2019

The PUENTE Charter School board meeting was conducted on Thursday, June 13, 2019 at 8:30 am at PUENTE Learning Center, 501 S. Boyle Avenue, Los Angeles, CA 90033

Board Members in Attendance: Albert Reyes, Daniel Arguello, Oscar Cabrales, Greg Gonzalez, Richelle Huizar, Alfredo Izmajtovich, Tyler M.P. Sutherland

Board Members not in Attendance: Fernando Guerra, Chun Wong, Yolanda Chavez

PUENTE Staff in Attendance: Jerome Greening, Angelica Castro, Matt Wells, Michele Wolfe, Drew Allen, Alicia Granados

Call to Order

Albert Reyes called the meeting to order at 8:40 am. A quorum was established.

Roll Call

Albert Reyes conducted a roll call for Board Members. Present were: Chair, Albert Reyes; Board Member, Secretary, Richelle Huizar, Board members Daniel Arguello, Oscar Cabrales, Greg Gonzalez, Tyler M.P. Sutherland, and Board Member, Treasurer, Alfredo Izmajtovich. Albert noted the three board members not present: Fernando Guerra, Chun Wong and Yolanda Chavez.

Board Chair Albert Reyes welcomed new board member, Tyler M.P. Sutherland. Albert asked her to share a brief introduction with the board.

Approval of Board Meeting Minutes from March 6th, 2019

Motion: A motion was duly made by Albert Reyes and seconded by Alfredo Izmajtovich to approve the March 6, 2019 minutes. Board moved to accept the minutes as written.

Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, abstained; Cabrales, "yes"; Sutherland, abstained.

Public Comment

Albert invited anyone present who wished to make public comments to do so. There were none.

Staff Report:

Data Dashboard

Interim CEO and Charter School Principal Jerome Greening presented the Data Dashboard highlighting the achievements of the Charter School students, including the reclassification rate of 34% and the ELA & Math Common Core mastery rate, as measured by the assessment tool, NWEA Map. The reclassification data point is double the LAUSD average rate, and three times the average of the ten resident LAUSD schools in PUENTE's service area. Jerome stated PUENTE Charter is preparing for the eventual state-mandated SBAC testing, which is introduced in the 3rd grade, by utilizing the similarly designed MAP test for the current K-2 operations. The focus on progress monitoring for each student will remain the instructional practice priority. Jerome presented the goals of increasing the reclassification rate for 19-20 by 5% percentage points, the GATE (Gifted and Talented Education) program for students exceeding the standards, and the continued improvement with Common Core mastery rates. He also shared the emphasis to build on parent involvement with the PUENTE Charter School English Learner Advisory Committee as the school expands.

Approval of the Academic Calendar for 2019-2020 Year

Jerome Greening presented the 2019-2020 Academic Calendar for the board to approve. Motion was duly made by Albert Reyes and seconded by Alfredo Izmajtovich to approve The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes".*

Approval of Textbook Resources for 2019-2020 School Year

Jerome presented the classroom textbooks, digital & assessment resources for approval. Motion: Motion was duly made by Albert Reyes and seconded by Alfredo Izmajtovich to approve the textbook resources. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes".*

Approval of the Special Education Contract

Jerome presented the contract renewal of Comprehensive Therapy Associates. Motion: A Motion was duly made by Richelle Huizar and seconded by Oscar Cabrales to approve the contract renewal for CTA. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes".*

Approval of School Meal Program Contract for 2019-2020

Jerome presented the contract renewal for the food service management company, School Nutrition Plus. Motion: a motion was duly made by Richelle Huizar and seconded by Alfredo Izmajtovich to approval the renewal of the SNP contract. The Board unanimously approved.

Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes".

Approval of Parent/Student Handbook for 2019-2020

Charter School principal Jerome Greening presented the 2019-2020 Parent/Student Handbook to the board. Jerome outlined the policies and standard operating procedures for the school operations. Jerome also highlighted that updated handbook incorporates more rigorous accountability to the Education Code. Motion: A motion was duly made by Oscar Cabrales and seconded by Alfredo Izmajtovich to approve the Parent/Student Handbook. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes".*

Approval of the Consolidated Application (ConApp)

Jerome presented the ConApp Report for Spring. Jerome emphasized that PUENTE participates in the program and adheres to the legal requirements that apply to receiving state funds. Motion: A motion was duly made by Alfredo Izmajtovich and seconded by Tyler M.P. Sutherland to approve the Consolidated Application. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes".*

Approval of Education Protection Account (EPA Funding)

Jerome Greening presented the spending plan for PUENTE Charter School. Motion: A motion was duly made by Daniel Arguello and seconded by Oscar Cabrales to approve the use of EPA funds. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes".*

Local Control Funding Formula (LCFF)

Jerome Greening presented the manner in which PUENTE Charter meets the eight state priorities for accountability with Local Control Funding Formula (LCFF).

Governance – Board Policies:

Conflict of Interest & Whistleblower Policies

Interim CEO Jerome Greening presented the Conflict of Interest and Whistleblower Policies to the board. He encouraged all board members to read the policies thoroughly before signing.

The board was given copies of both policies to take to read before signing.

Motion: A motion to approve the board policies was duly made by Greg Gonzalez and seconded by Alfredo Izmajtovich. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes"*

Financial Report:

Charter Financial as of March 31, 2019

Senior Accountant Drew Allen presented a summary of PUENTE Charter School Financials as of March 31, 2019. Drew presented the Statement of Activities - Year-to-date, the Charter School reflects an operating surplus of \$946,210. Drew stated the total assets of the Charter School as of March 31, 2019 are \$1,789,164 which consists of \$1,756,707 in current assets and \$32,457 in net fixed assets. The pledges receivable total is \$614,692. Drew presented the FY 2018-19 Statement of Cash Flow showing that the Charter School's cash has increased by \$393,169.

Approval of Proposed Budget for FY20

Drew presented the PUENTE Charter School Proposed Budget for FY20 of \$1,921,446. Motion: A motion was duly made by Greg Gonzalez and seconded by Richelle Huizar to approve the FY20 budget. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes"*

Approval of Local Control Accountability Plan 2019-2020 & LCAP Addendum

Jerome Greening presented the PUENTE Charter School Local Control Accountability Plan (LCAP), Updates and Addendum for 2019-2020, which is recommended for approval through the stakeholder engagement process, including the PUENTE Charter School Advisory Committee. Included in the LCAP is the Education Protection Account (EPA) funding use, which specifically has no EPA funds spent on the salaries or benefits of administrators or any administrative costs.

Motion: A motion was duly made by Oscar Cabrales and seconded by Tyler M.P. Sutherland to approve the LCAP 19-20. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes"*.

Expansion Update

Jerome Greening presented the Seismic Upgrade Project and CUP process to the board. Board members had four bids to review.

Motion: A motion was duly made by Greg Gonzalez and seconded by Daniel Arguello to approve the Seismic Upgrade and CUP. The Board unanimously approved. *Reyes, "yes"; Izmajtovich, "yes"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes"*.

Capital Campaign

Vice President of Development Matt Wells presented the capital campaign update to the board. The funds raised year to date are \$825,000. Matt Wells shared the staff recommended fundraising consultant with the board, June Poust of Ter Molen, Watkins and Brandt.

Motion: A motion was duly made by Richelle Huizar and seconded by Oscar Cabrales to approve June Poust of TW&B as campaign consultants. The Board unanimously approved with specific conditions requested. *Reyes, "yes"; Izmajtovich, "yes, I would like to see projections presented by the TW&B"; Huizar, "yes"; Arguello, "yes"; Gonzalez, "yes"; Cabrales, "yes"; Sutherland, "yes"*.

Board member Tyler Sutherland recommended that the consultant, Ms. Poust, present at the September board meeting.

Adjournment of Meeting

Albert Reyes thanked everyone for their participation and adjourned the meeting at 9:42am.